



INFORMATIONAL AGENDA

- A. BRCEDA
- B. Communication Tax
- C. Recreation Department
- D. Recreation Commission
- E. 2018 Recycling Report
- F. Economic Development Authority
- G. NRRWA
- H. Office of Drinking Water Notice
- I. VDOT Newsletter
- J. NRVRJ
- K. AEP Byllesby-Buck Hydroelectric Project
- L. Department of Transportation
- M. MRPDC
- N. VIAA
- O. Solid Waste Authority

BLUERIDGECROSSROADS
economic development authority
Carroll – Galax – Grayson VIRGINIA

Carroll-Grayson-Galax Regional Industrial Facilities Authority
Regular Meeting Agenda
Monday, September 23, 2019
Time: 3:30 PM
Location: Crossroads Institute

1. Call to Order
2. Consent Agenda:
 - a. Minutes from the August 26, 2019 Meeting
 - b. Treasurer's Report
3. SBDC Report
4. Wildwood Commerce Park
 - a. Contract with Coomes Construction, LLC
 - b. Tobacco Commission Request – Unspent funds from Grant #3009
5. Director's Report
 - a. Southwest VA Training Center
 - b. TIC Annual Reports
6. Announcements
7. Closed Session: Pursuant to Virginia Code Section 2.2-3711(A)(1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.
8. Adjourn

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Carroll – Galax – Grayson VIRGINIA

Carroll-Grayson-Galax Regional Industrial Facilities Authority
August 26, 2019 Minutes

Roll Call

- Cellell Dalton- Carroll County present
- Rex Hill- Carroll County present
- Keith Barker- City of Galax present
- C.M. Mitchell- City of Galax present
- Bill Shepley - Grayson County present
- Kenneth Belton- Grayson County absent
- Robbie McCraw- Carroll alternate absent
- Mike Larowe- Galax alternate absent
- Mike Hash- Grayson alternate present
- Others present-
 - Dan Campbell- BRCEDA Interim Director
 - Mandy Archer- SBDC Director
 - Ginny Plant- Administrative Assistant
 - Cindy Green Snider- VCC

Call to Order

Mr. Mitchell called the meeting to order at 3:36 PM.

Cindy Green Snider, Virginia Community Capital

Ms. Snider has been with VCC for two years and worked for People, Inc before that. VCC is a small business lender which by their terms means up to \$5.4 million. Senator Warner set aside \$15 million thirteen years ago to start VCC to fill gaps in the market for those who could not get money from banks. VCC is here to help community development and also works with municipalities including IDA's, and EDA's. There was an announcement today in Russell County that is a great example of what we are talking about. A Canadian business wanted to come to the region but being international with no U.S. presence, underwriters were not able to lend to the company. Russell County started working with Tobacco Commission, VCEDA, and other agencies to bring this deal together. VCC works to make deals happen and if they can't they work to connect groups that may be able to help. Ms. Snider serves the south side and south west portion of the state with her colleagues Ernie Maddy and Sandy Ratliff; all of whom live, work, and play in south west Virginia. It is important to note that just because something hasn't been done, doesn't mean VCC is not willing to look at it. For general business lending VCC is approximately 0.5 % higher than traditional lending. However, a focus area can be below market value. An example of this would be a food desert. Industrial gaps are also possible as well as Opportunity Zones. VCC also has what the LOCUS project which includes working with

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foundations nationwide to help vet projects and help the foundations lend more efficiently. If the board has a project or questions, please call and ask about the situation, VCC may be able to help or come up with someone who can.

Consent Agenda

Mr. Hash made the motion to approve the consent agenda, including the Minutes and Treasurer's Report, as presented. Mr. Barker seconded the motion, which carried unanimously. Mr. Dalton abstained.

SBDC Report

Ms. Archer informed the board that the report in their packet shows SBDC expenditures through July payroll. SBDC did receive the local support in July. We have gotten a notice that the funding from SBA will remain the same for 2020 at this time. The website contract has been executed and Ms. Archer and Ms. Plant will be meeting with the designer Wednesday. The updated client numbers show that we have almost surpassed our goals, we anticipate exceeding them for the year. Impact selection is beginning to come in. We are working on some QuickBooks trainings with the CI Higher Ed Center. There will be a regional trainings September 25th and 26th, one for starting in the craft beverage industry and one for existing craft beer makers. On October 21st there will be a resource fair in Abingdon which will include bankers, insurance agents, etc.

Wildwood Commerce Park

Mr. Campbell informed the board that last Friday VEDP took drone footage of Wildwood. The contracted company, BES Studios, feels like they got good footage. We will be getting copies of the footage in the upcoming months. VEDP is also looking with localities on an enhanced site characterization project. They are still using the tiered rating process. The General Assembly put additional funding in economic development which is covering the drone footage and site analysis projects. VEDP is also looking closer at community, talent and workforce characteristics when they match potential sites with potential projects. Wildwood Commerce Park should maintain its Tier 4 characterization.

As previously discussed, it does look like we will have money left over from TIC Grant #3009. We have requested in a letter from the Chairman to be allowed to apply un-spent funding to the natural gas project. However, initial discussions with Tobacco Commission staff reveals that shifting funding would not satisfy the state requirement that 50 percent of funding come from local sources.

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Mr. Campbell informed the board that as far as three phase electric at Wildwood it is doubtful that further work will take place until a locating company requests the service from Appalachian Power.

Mr. Barker informed the board that Gigabeam has asked to store poles at Wildwood during the expansion of broadband in Carroll County. He stated that they could be stored where they would not hinder the hay and that they shouldn't be there very long.

Mr. Dalton made the motion to allow Gigabeam to store poles on Wildwood pending a letter from Gigabeam and to allow Mr. Campbell to execute any agreement thereafter. Mr. Hash seconded the motion, which carried unanimously.

Mr. Campbell stated that Mr. Heath was unable to attend today's meeting. He then shared a worksheet including the revised, proposed costs for the various repairs. The last quote was \$137,800. An additional on-site meeting and further discussions with Mr. Coomes and Mr. Heath were held in an effort in order to explore potential cost reductions and determine the best way to gain access to the major repair area. The worksheet describes the work to be done and the includes new cost estimates.

Mr. Barker made the motion to give Mr. Campbell, Mr. Dalton and himself the ok to finalize the plan/contract not to exceed \$75K exclusive of engineering costs. Mr. Hill seconded the motion, which carried unanimously.

Director's Report

Mr. Campbell noted that BRCEDA's involvement with the SWVA Training Center resulted from state legislation. One issue that has come to light is that there is a substantial amount of debt on the property. Mr. Campbell and Mr. Barker were able to speak with the state real estate representative and it appears that a lease arrangement on the property may be the only or best way to utilize the facility for foster care as described in the legislation. Outside for-profit companies running the facility would trigger bond coming due; therefore, a public or non-profit organization may need to be involved in any lease agreement. Mr. Barker indicated that any proposal will have to go through the Treasury Department due to the existing bond debt.

Announcements

BRCEDA needs to appoint someone to the Crossroads Institute Board to replace Mr. Truitt. After discussion, the board decided to table the appointment until a later date.

With no further business, the meeting adjourned.

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Respectfully Submitted- Keith E. Barker, Secretary

C. M. Mitchell - Chairman

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BLUE RIDGE CROSSROADS EDA
BALANCE SHEET
AUGUST 31, 2019

ASSETS

CURRENT ASSETS		
REGULAR CHECKING ACCOUNT	\$ 234,149.11	
MONEY MARKET - GNB	327,490.94	
DESIGNATED FUNDS-MARKETING	41,566.55	
LAND INVENTORY	12,910,286.04	
TOTAL CURRENT ASSETS		13,513,492.64
PROPERTY AND EQUIPMENT		
EQUIPMENT	33,178.75	
OFFICE EQUIPMENT	1,553.15	
ACCUMULATED DEPRECIATION	(17,294.31)	
TOTAL PROPERTY AND EQUIPMENT		17,437.59
OTHER ASSETS		
DEFERRED OUTFLOWS PENSION	6,067.00	
DEFERRED OUTFLOWS - OPEB	232.00	
TOTAL OTHER ASSETS		6,299.00
TOTAL ASSETS	\$	13,537,229.23

LIABILITIES AND CAPITAL

CURRENT LIABILITIES		
ACCOUNTS PAYABLE	\$ 9,857.54	
ST PORTION OF LT DEBT	104,960.81	
GRANT FUNDS ADVANCED	46,945.48	
TOTAL CURRENT LIABILITIES		161,763.83
LONG-TERM LIABILITIES		
NOTES PAYABLE - MRPDC	164,793.18	
NOTES PAYABLE - GNB	4,624,855.25	
DEFERRED INFLOWS PENSION	24,669.00	
DEFERRED INFLOWS - OPEB	246.00	
NET PENSION LIABILITY	7,892.00	
NET OPEB LIABILITY	2,224.00	
TOTAL LONG-TERM LIABILITIES		4,824,679.43
TOTAL LIABILITIES		4,986,443.26
CAPITAL		
FUND BALANCE	8,431,162.91	
NET INCOME	119,623.06	
TOTAL CAPITAL		8,550,785.97
TOTAL LIABILITIES & CAPITAL	\$	13,537,229.23

UNAUDITED - FOR MANAGEMENT PURPOSES ONLY

BLUE RIDGE CROSSROADS EDA
Income Statement
For the Two Months Ending August 31, 2019

	Current Month		Year to Date	
Revenues				
GRANT REVENUE VA TOB #3009	\$ 0.00	0.00	\$ 175,581.00	62.19
CITY OF GALAX	0.00	0.00	35,560.00	12.59
COUNTY OF GRAYSON	0.00	0.00	35,560.00	12.59
COUNTY OF CARROLL	0.00	0.00	35,560.00	12.59
INTEREST INCOME	40.37	100.00	80.74	0.03
	<hr/>		<hr/>	
Total Revenues	40.37	100.00	282,341.74	100.00
Cost of Sales				
	<hr/>		<hr/>	
Total Cost of Sales	0.00	0.00	0.00	0.00
	<hr/>		<hr/>	
Gross Profit	40.37	100.00	282,341.74	100.00
Expenses				
UNREALIZED PROCEEDS ASSET SA	125,000.00	109,635.8	125,000.00	44.27
SALARIES & WAGES	5,508.00	13,643.79	9,180.00	3.25
PAYROLL TAXES	375.04	929.01	609.63	0.22
HEALTH INSURANCE	1,124.50	2,785.48	2,249.00	0.80
PROFESSIONAL FEES	1,497.00	3,708.20	1,497.00	0.53
COURT COSTS	0.00	0.00	22.88	0.01
ADVERTISING	(423.75)	(1,049.67)	141.25	0.05
TELECOMMUNICATIONS	79.15	196.06	243.74	0.09
OFFICE SUPPLIES	0.00	0.00	15.77	0.01
OFFICE RENTAL	0.00	0.00	750.00	0.27
REPAIRS & MAINT	3,500.00	8,669.80	3,500.00	1.24
INTEREST EXPENSE	0.00	0.00	18,961.55	6.72
DEPRECIATION EXPENSE	225.93	559.65	451.86	0.16
CARROLL COUNTY WATER PROJE	0.00	0.00	96.00	0.03
	<hr/>		<hr/>	
Total Expenses	136,885.87	139,078.2	162,718.68	57.63
	<hr/>		<hr/>	
Net Income	\$ (136,845.50)	(338,978.2)	\$ 119,623.06	42.37
	<hr/>		<hr/>	

For Management Purposes Only

BLUE RIDGE CROSSROADS EDA
General Ledger Trial Balance
As of Aug 31, 2019

Filter Criteria includes: Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Debit Amt	Credit Amt
1010	REGULAR CHECKING ACCOUNT	234,149.11	
1020	MONEY MARKET - GNB	327,490.94	
1025	DESIGNATED FUNDS-MARKETING	41,566.55	
1200	LAND INVENTORY	12,910,286.0	
1500	EQUIPMENT	33,178.75	
1530	OFFICE EQUIPMENT	1,553.15	
1700	ACCUMULATED DEPRECIATION		17,294.31
1801	DEFERRED OUTFLOWS PENSION	6,067.00	
1802	Deferred Outflows - OPEB	232.00	
2000	ACCOUNTS PAYABLE		9,857.54
2110	NOTES PAYABLE - MRPD		164,793.18
2650	NOTES PAYABLE - GNB		4,624,855.25
2655	ST PORTION OF LT DEBT		104,960.81
2750	GRANT FUNDS ADVANCED		46,945.48
2801	DEFERRED INFLOWS PENSION		24,669.00
2803	Deferred inflows - OPEB		246.00
2810	NET PENSION LIABILITY		7,892.00
2811	Net OPEB liability		2,224.00
3900	FUND BALANCE		8,431,162.91
4011	GRANT REVENUE VA TOB #3009		175,581.00
4050	CITY OF GALAX		35,560.00
4055	COUNTY OF GRAYSON		35,560.00
4060	COUNTY OF CARROLL		35,560.00
4800	INTEREST INCOME		80.74
4910	UNREALIZED PROCEEDS ASSET SALE	125,000.00	
6000	SALARIES & WAGES	9,180.00	
6001	PAYROLL TAXES	609.63	
6003	HEALTH INSURANCE	2,249.00	
6031	PROFESSIONAL FEES	1,497.00	
6032	COURT COSTS	22.88	
6040	ADVERTISING	141.25	
6071	TELECOMMUNICATIONS	243.74	
6072	OFFICE SUPPLIES	15.77	
6073	OFFICE RENTAL	750.00	
6120	REPAIRS & MAINT	3,500.00	
6600	INTEREST EXPENSE	18,961.55	
6800	DEPRECIATION EXPENSE	451.86	
7200	CARROLL COUNTY WATER PROJECT	96.00	
	Total:	13,717,242.2	13,717,242.2

BLUE RIDGE CROSSROADS EDA
Account Reconciliation
As of Aug 31, 2019
1010 - REGULAR CHECKING ACCOUNT
Bank Statement Date: August 31, 2019

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		210,931.40
Add: Cash Receipts		42,942.71
Less: Cash Disbursements		(19,725.00)
Add (Less) Other		_____
Ending GL Balance		<u>234,149.11</u>
Ending Bank Balance		275,715.66
Add back deposits in transit		_____
Total deposits in transit		_____
(Less) outstanding checks		_____
Total outstanding checks		_____
Add (Less) Other	Aug 31, 2019 8-3	<u>(41,566.55)</u>
Total other		(41,566.55)
Unreconciled difference		<u>0.00</u>
Ending GL Balance		<u><u>234,149.11</u></u>

SBDC Director Report: 9/19/19

VA State Office SBDC Updates (Funding)

A. Calendar Year 2020 Budget:

- The CY 2020 Operating Budgets are due to GMU by 9/30/19.
- The presented budget is based on revenues of \$60,000 from SBA and \$70,875 local cash match.
- We anticipate an SBA revenue increase of \$10,000 bringing the total SBA funds to \$70,000. This has happened every year since CY 2017. If that happens we will bring an amended budget to you at that time.
- Please note that the CY 2019 budget is approved to pre-pay some of the 2020 expenses as indicated on your draft budget. (Rent and Cybersecurity Insurance)
- The draft budget is attached for your review and approval for submission. If approved, Chairman Mitchell needs to sign a Certification of Cash Match form indicated a local cash match of \$70,875 will be provided. **ACTION NEEDED**

B. Calendar Year 2019 Budget Update:

****This is in very good shape and we are currently coming in under budget.****

Expenditures thru 7/31/19			
Line Item	Budget CY 2019	Spent to Date CY 2019	Percentage CY 2019
Salaries*	\$78,158.00	\$39,187.46	58%
Fringe*	\$37,601.00	\$18,149.76	56%
Travel	\$5,744.00	\$2,037.60	38%
Equipment	\$-		
Supplies	\$4,561.00	\$287.32	6%
Contractual	\$9,925.00	\$2,180.74	25%
Consultants	\$-		
Other	\$4,886.00	\$2,236.69	51%
Miscellaneous	\$-	\$77.07	(.06%)
TOTAL	\$140,875.00	\$64,156.64	52%
* Salaries & Fringe: Payroll thru June 2019			

Blue Ridge Crossroads SBDC Updates

SBDC Public Appearances, Significant Meetings & Event Attendance:

- 8/27/19 – Opportunity SWVA Meeting (Called In)
- 8/29/19 – Rally Galax
- 9/06/19 – Ribbon Cutting for Home Feathers in Independence, VA
- 9/12/19 – Friends of SWVA (Mandy Board Member)
- 9/13/19 – Ribbon Cutting for Mary Kay business at Vaughan Building
- 9/16/19 – Rally Galax
- 9/23 & 9/24 – *The Governor's Summit for Rural Prosperity*

SBDC Projects

Website: The contract with Manna Graphics was executed on 8/22/19. We met with the owner, Eugene McCurdy, and began the layout work for the design.

Professional Development & Trainings:

- 9/12/19 – Peace, Love & Tourism VTC Event (Ginny)

Client Interaction:

January 1, 2019 –September 19, 2019

CY 2019	Actual	SWVA SBDCs Goal	BRC SBDC Goal	Percentage of local goal
Total Clients Served	107	440	110	97%
Long term clients (5+ hours)	26	83	21	124%
Total Counseling Hours	394			
Total Counseling Sessions	558			
Accounting Referrals	16			
Legal Referrals	2			
Existing Business Funded/Capital	8			
Start-up Businesses Funded	1			
Purchase of Existing Business	0			
Total Capital Formation	\$261,500	\$9,350,000	\$2,337,500	11.2%
Business Starts	1	70	18	5.5%
Jobs Created	38			
Jobs Retained	31			
Ribbon Cutting Events	2			
Number of Events	5			
Event Attendees	27			

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Client Training / Events / Seminars

- Partnership with Nicky Edwards at CI Education Center utilized mobile computer lab.
 - October 16th – Google Holiday Livestream
 - QuickBooks being scheduled

Upcoming Workshops

September 25th - Brewer Conference in Bristol, VA
September 26th - Start-up Craft Beverage Training in Abingdon, VA
October 16th - Google Holiday Livestream
October 21th - Resource Fair in Abingdon

**CALENDAR YEAR 2020
ESTIMATED OPERATING COSTS
Blue Ridge Crossroads SBDC**

DRAFT 9/19/19
Approved by BRCEDA:

DESCRIPTION	SBA	LOCAL CASH	LOCAL IN-KIND	INDIRECT	TOTAL	NOTES
A. PERSONNEL						
Key Personnel Costs (include all paid personnel)					\$ -	
Mandy Archer, Director	\$ 36,075	\$ 12,025			\$ 48,100	
Ginny Plant, Administrative Assistant		\$ 30,058			\$ 30,058	
XXXXXXXX, Business Analyst					\$ -	
Hourly Wage, 250 hrs @ 8.00 /hr					\$ -	
Student Wage, hrs @ /hr					\$ -	
	\$ 36,075	\$ 42,083	\$ -		\$ 78,158	
B. FRINGE BENEFITS						
Faculty - %	\$ 18,020	\$ 6,006			\$ 24,026	
Admin Faculty - %		\$ 13,575			\$ 13,575	
Classified - %					\$ -	
Wage - % rate	\$ -				\$ -	
Total Fringe Benefits	\$ 18,020	\$ 19,581	\$ -		\$ 37,601	
C. TRAVEL						
In-state: 2500 miles @ .58 /mi.	\$ 1,450				\$ 1,450	
In-state: Lodging: \$128*7 days	\$ 900				\$ 900	
In-state: Meals: \$66*7 days	\$ 460				\$ 460	
In-State: Parking or other \$5*8 days	\$ 40				\$ 40	
Registration Fees for Continuing Education	\$ 500				\$ 500	
					\$ -	
Out-of-state: (ASBDC Annual Meeting - Nashville)					\$ -	
Airfare or Mileage: 750 miles @ .58/mi.	\$ 435				\$ 435	
Lodging: 4 nights @ 200 /nt.	\$ 1,000				\$ 1,000	
Meals: 4 days @ 65 /day	\$ 260				\$ 260	
Parking or other 4 days @ 10 per day	\$ 60				\$ 60	
Registration	\$ 800				\$ 800	
Total Travel	\$ 5,905	\$ -	\$ -		\$ 5,905	
D. EQUIPMENT (Specify each item)						
Total Equipment	\$ -	\$ -	\$ -		\$ -	
E. SUPPLIES General office, operational, and computer supplies		508			\$ -	
Total Supplies	\$ -	\$ 508	\$ -		\$ 508	
F. CONTRACTUAL						
Rent, 2 offices (inc. phones, internets, support serv.) 264 Sq ft @ \$15.15 / sq. ft				Budgeted in CY 2019 to be prepaid		
Accounting Services		\$ 1,200			\$ 1,200	
Accounting Contract Services (Client) 15hrs@\$75/hr		\$ 1,125			\$ 1,125	
Legal Accounting Contract Services (Client) 5hrs@\$100/hr		\$ 500			\$ 500	
Computer Repairs & Maintenance		\$ 1,998			\$ 1,998	
Cybersecurity Insurance				Budgeted in CY 2019 to be prepaid		
Total Contractual	\$ -	\$ 4,823	\$ -		\$ 4,823	
G. CONSULTANTS (Specify purpose, hours, and rate)						
Total Consultants	\$ -	\$ -	\$ -		\$ -	
H. OTHER						
Copying		\$ 750			\$ 750	
Postage		\$ 100			\$ 100	
Printing/Publications					\$ -	
Dues/Subscriptions		\$ 150			\$ 150	
Telephones		\$ 1,380			\$ 1,380	
Computer Software		\$ 750			\$ 750	
Website		\$ 150			\$ 150	
Marketing		\$ 500			\$ 500	
					\$ -	
H1. MISCELLANEOUS		\$ 100			\$ -	
					\$ -	
Total Other	\$ -	\$ 3,880	\$ -		\$ 3,880	
TOTAL DIRECT COSTS	\$ 60,000	\$ 70,875	\$ -		\$ 130,875	
REVENUE	\$ 60,000	\$ 70,875		AUTO CALC	\$ 130,875	
TOTAL BUDGET	\$ 60,000	\$ 70,875	\$ -	AUTO CALC	\$ 130,875	



MOUNT ROGERS PLANNING DISTRICT COMMISSION

TIM REEVES, Chairman
WILLIE GREENE, Vice-Chairman

BRENDA THOMPSON, Treasurer
AARON SIZEMORE, Executive Director

1021 Terrace Drive Marion, Virginia 24354 Phone 276-783-5103 Fax 276-783-6949

MEMORANDUM

TO: MRPDC EXECUTIVE COMMITTEE MEMBERS

FROM: AARON SIZEMORE
 EXECUTIVE DIRECTOR

DATE: September 30, 2019

RE: **EXECUTIVE COMMITTEE MEETING - October 3, 2019**

Attached is the agenda for the meeting of the Executive Committee of the Mount Rogers Planning District Commission to be held in the MRPDC conference room on **Thursday, October 3, 2019 at 7:00 pm.**

Sandwiches will be provided.

AS/sp

Enclosures

*SERVING LOCAL GOVERNMENTS IN
BLAND - CARROLL - GRAYSON - SMYTH - WASHINGTON - WYTHE
BRISTOL - GALAX*

MRPDC is an equal opportunity provider and employer.

AGENDA
MOUNT ROGERS PLANNING DISTRICT COMMISSION
EXECUTIVE COMMITTEE MEETING
1021 TERRACE DRIVE
MARION, VIRGINIA
October 3, 2019
7:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE: All who are citizens of the United States of America please join in the Pledge of Allegiance.

INVOCATION

WELCOME VISITORS

ROLL CALL

APPROVAL OF MINUTES FOR SEPTEMBER 5, 2019

ADOPTION OF AGENDA FOR OCTOBER 3, 2019

CITIZEN'S TIME

OLD BUSINESS

None

NEW BUSINESS

1) Revolving Loan Fund Program (RLF)

The staff will provide an update on the status of the Revolving Loan Fund, the Intermediary Relending Programs, and the RBEG Program.

2) MRPDC Financial Summary

The Executive Director will report on the MRPDC Financial Summary.

3) Executive Directors Report

The Executive Director will report on the activities of the Commission.

4) Locality Updates from Executive Committee Members

ADJOURNMENT



October 2019

Finding a way...

Utility Trailer Donations Enrich Lives of Seniors

District Three Governmental Cooperative continues to receive funds through the Utility Employees Changing Communities (UECC) program to assist seniors 60 and older with services including: senior medical transportation, liquid nutrition supplements, emergency financial assistance, and handicap ramps. The UECC program has been providing funds to assist seniors for over 3 years.

The funds provided by Utility employees are used to supplement existing agency programs that have limited funding and to provide assistance to seniors who may not otherwise receive needed services.



Funds have been administered monthly for 3 years for District Three clients who reside in the Smyth and Wythe County areas. In that time, multiple individuals have been assisted with liquid supplements to aid in weight loss due to cancer or other debilitating illnesses, ramps have been built to allow more independence for handicapped seniors, food and medications have been purchased for seniors in emergency situations, assistance has been provided with utility termination notices to ensure service is maintained, and seniors have been provided with transportation to medical appointments. Without the UECC funds, these individuals may not be able to remain independent in the community.

Clients and staff are extremely grateful for the generosity shown by the employees of Utility Trailer. Their kindness exemplifies the importance of seniors in our community and the desire to assist those who may need extra support.

Senior Community Services Employment Program

The SCSEP program continues to search for qualified applicants and host agencies. This is a training program to assist those 55 and older with entering, or re-entering, the workforce by working with community service agencies, schools, libraries, and non-profit agencies. Applicants cannot have an annual income of \$15,175 or more and cannot be employed. The hourly wage is \$7.25 and participants are allowed 20 hours per week. If you or someone you know is interested in applying to become a participant or a host agency, please contact DTGC SCSEP Coordinator Brenda Jones at 276-783-8157 or via email at bjones@district-three.org.

Public Guardianship Gearing Up for Christmas

The District Three Public Guardianship Program (PGP) is preparing to begin our annual shopping to provide Christmas gifts to the individuals in the program. The PGP provides guardianship services to 110 individuals who are indigent and the only Christmas gifts they may receive are those provided by the PGP. If you or your group would like to adopt someone and provide gifts for that individual, please contact Crystal Anders, Program Director, at 276-783-8157.



Abuse in Later Life Program Continues

District Three has been awarded an extension of the VOCA funding for the Abuse in Later Life (ALL) Program. This funding will allow the program to continue through June 22020. The ALL Program is now averaging a case load of 16 to 20 clients. The ALL Program serves individuals who are age 50 and over living in the Washington County and Bristol City areas who are victims of elder abuse and/or financial exploitation. For more information contact Becky Freeman, Care Coordination Director, at 276-783-8157 or bfreeman@district-three.org.

Friendship Cafes-Congregate Program

The September meeting of the Board of Commissioners approved Food City as the vendor for the fiscal year 2020. Instead of using Bland Nursing & Rehab, Food City will be providing the meals for the Bland Congregate Site this year as well.

During Annual Training; Site Managers' received education on how to qualify, offer and refer a client for Nutrition Counseling. Nutrition Counseling is a new serve being offered this year to seniors who are at an increased risk of poor nutritional health. This serve will be provided at no cost to the client and administered by a registered dietitian.



Farm Fresh Program 2018 to End in November

The deadline for applications was September 30, 2019. District Three ended the Farm Fresh season with distributing 3,805 coupons to qualifying seniors. November 23rd is the last day to purchase food products, so seniors are urged to purchase fall fruits and vegetables before the checks are voided.

Homemaker Program

The consumer-directed homemaker program continues to grow. The client chooses their homemaker and District Three pays the homemaker on behalf of the client. The CD Homemaker can do light housekeeping and run errands for the client. The client is allowed 16 hours a month scheduled at their discretion.

Matter of Balance:

The Matter of Balance workshops are continuing throughout the service area.

The Matter of Balance is a fall prevention Program. The workshops are held for 8 weeks one day a day for 2 hours or 4 weeks for 2 days a week for 2 hours.

District Three has teamed up with Emory and Henry's School of Health Science in Marion to begin a class October 8th with 15 participants signed up.

PERSONNEL NOTES

Employees leaving the agency:

Connie Bonn, Care Manager-Marion; **Brandon Own**, Transit Operator-Wytheville; **Carroll Sumner**, Transit Operator- Galax; **Leann Nunley**, Guardianship Care Manager-Marion

District Three Events Calendar:

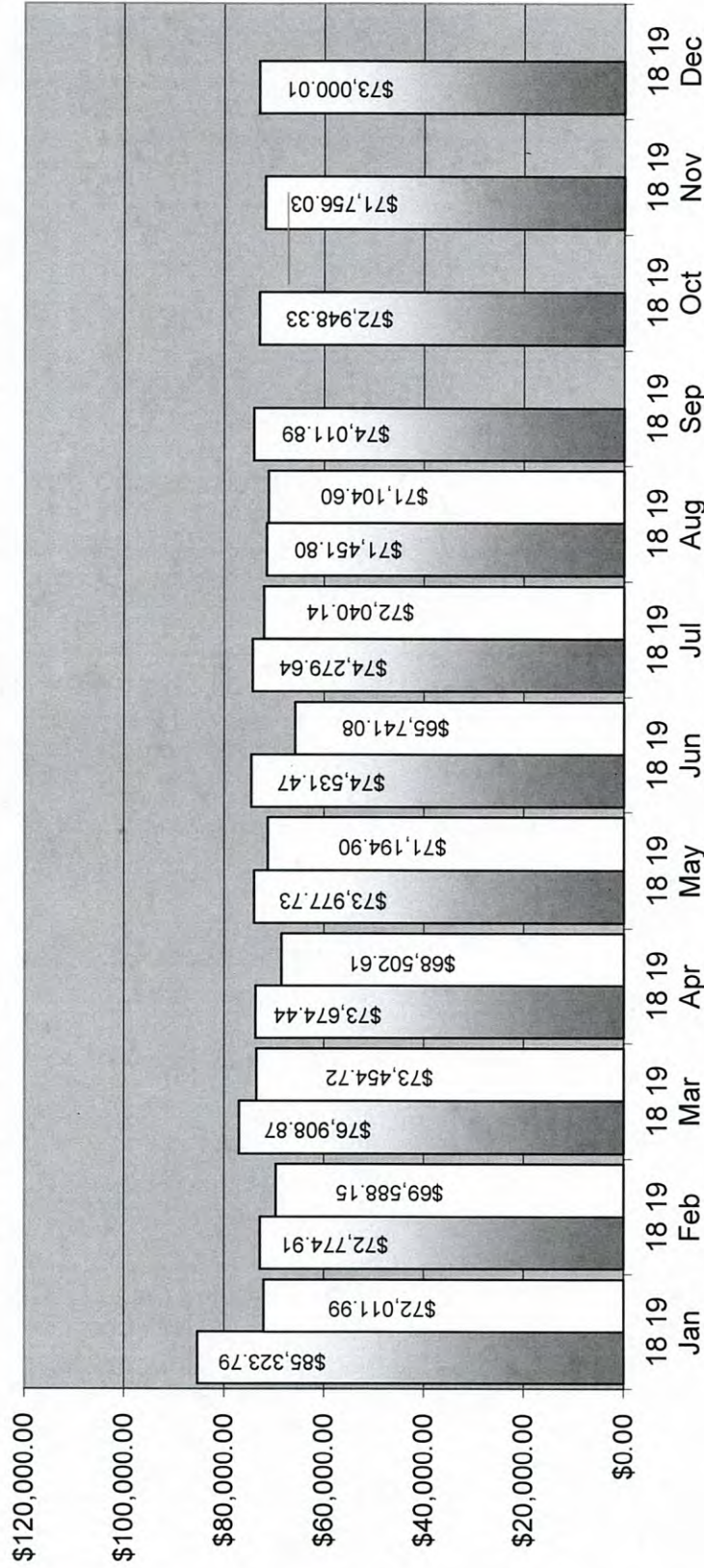
November 5	Election Day
November 11	Veterans Day Holiday – Offices and Public Transit Closed
November 16	Advisory Council on Aging Services, 10 a.m., Central Office
November 21	Board of Commissioners, Central Office, 7 p.m.
November 28, 29	Thanksgiving Holidays – Offices and Public Transit Closed
December 4	Long Term Care Committee, 10:30 a.m.
December 6	Triennial Staff Training
December 18	Safety Committee Meeting; 10 a.m., Central Office

District Three Governmental Cooperative, operating as District Three Senior Services and District Three Public Transit, receives funding from the U S Administration on Community Living, the Federal Transit Administration, and other federal sources; the Virginia Department for Aging and Rehabilitative Services, the Department of Rail and Public Transportation, and other state sources; the six counties, two cities and three major towns in Virginia's third planning district, as well as contributions and other community sources. In compliance with appropriate state and federal statutes, the agency does not discriminate in admission to programs or activities, or in employment opportunities. If you feel you have been discriminated against, you have a right to file a complaint with the agency by calling (276) 783-8157.

Submitted 10/11/19 by:
 Matthew Surratt
 Master Chief Deputy
 Commissioner of the Revenue
 Carroll County

Communication Tax Distribution Report Carroll County VA

Communication Tax Distribution reports are reported to the Commissioner of the Revenue Office monthly. Reports and distributions are received approximately two months after the last day of the current month.



2018 TOTAL (JAN - DEC) - \$894,638.91 2019 TOTAL (JAN - AUG) - \$563,638.19

**Virginia Department of Taxation
Communication Tax Distribution Report**

October Distribution for August 2019 Sales

Statewide	Amount (\$)
Total Communications Tax	26,137,856.54
Total E-911	2,075,759.34
Total Right-of-Way	1,416,697.99
Sub-total	29,630,313.87
Less: Administration Fee	-35,072.57
Less: Transferred to Deaf and Hard of Hearing	-180,236.12
Sub-total	-215,308.69
Adjustment	0.00
Total Amount Available for Statewide Distribution:	29,415,005.18
Locality: Carroll - 51035	
Locality APA Percentage:	0.241729 %
Total Amount Distributed	71,104.6

Carroll County Parks and Recreation

October- 2019 Monthly Report

Prepared by- Garrett Nelson

Walking Club- 99 people have reached the 100-mile goal. 70 people have reached the 200 mile goal. 51 people have reached the 300 mile goal. 38 people have reached the 400 mile goal. 32 people have reached the 500 mile goal. 15 people have reached the 1,000 mile goal. 5 people have reached the 2,000 mile goal.

Flag Football- Flag football season is in full swing and will end shortly after the Halloween holiday around the first week of November.

Fall Soccer- Fall soccer season is in full swing and will end shortly after the Halloween holiday around the first week of November. All soccer games are played at Woodlawn School.

Tackle Football- All Carroll County tackle football teams are currently playing in the Tri-County football league with Grayson and Fries. All Carroll County Tackle football teams will play their final games on November 9th at CCHS.

Recreation Winter Sports- Recreation basketball sign ups will begin October 7th and run until November 7th for the pre-k-3rd grade age groups. The deadline to sign up for the 4th-8th grade age group will be December 16th. Volleyball registration is undecided at this time but will more than like coincide with the December 16th deadline.

Senior Events for October 2019- Woodlawn Facility

Wednesday, October 9th - Bingo – 11:00 am

Wednesday, October 16th - Bingo - 11:00 am

Friday, October 18th – Mercer Mall Day Trip

Friday, October 25th – Pinnacle Day Trip

Wednesday, October 30th – Bingo – 11:00 am

Carroll County Parks and Recreation

Commission

Meeting Minutes

October 7th, 2019

The Carroll County Parks and Recreation Commission held their regular meeting on Tuesday, October 7th, 2019 at 5:30 pm at the Recreation Office.

Present: Adam Joyce
Chris Goad
Ronnie Mankins
Howard Mayo
Garrett Nelson, Program Supervisor
Alvin Davidson

Called Meeting to Order

Alvin Davidson called meeting to order at 5:35 p.m.

New Business

September- 2019 Monthly Report (Fall Sports, Sandlot Night, Winter Sports Registrations, and Senior Events)

Program Supervisor Garrett Nelson, discussed with the board some of the fall sports teams that are currently going on which include tackle football, flag football, and cheer. Many of these will wrap up at the beginning of November. Garrett also discussed with the board the upcoming "Sandlot Night" at CCHS on October 10th. Lastly, the topic of all recreation sports equipment being moved to the basement of the Senior Citizens building was briefly discussed.

Commission Member Time

During commission members time the commission let program supervisor Garrett Nelson know that if he needed any help during the last tackle football games being played on November 9th at CCHS that they would be glad to lend a hand.

Adjournment

Upon motion by Alvin Davidson and seconded by Ronnie Mankins the commission meeting adjourned at 6:05 p.m.

The Carroll County Economic Development Authority held its regular monthly meeting on Monday, Oct. 7, 2019 at the Carroll County Governmental Complex in Hillsville.

Members present: Chairman Ricky Thomas, Vice Chairman Richard Sowers, Larry Edwards, Mandi McCraw, Ronnie Collins, Kay Carter and Secretary Larry Chambers.

Also, IDA Treasurer Sandy West, and Cellell Dalton, acting county administrator.

Board members welcomed Kay Carter, branch manager of Skyline National Bank in Hillsville, as a new member of the board.

Export Presentation

Diane Thomas, international trade manager, international trade, for the Virginia Economic Development Partnership, presented a program about exports and how her office works with businesses who want to export their products.

She pointed out that 49,000 companies were currently enrolled in the international trade program.

She said her office provides a lot of assistance for the multi-billion dollar export business and offered her help to Carroll County.

Claims Report

Mr. Chambers made the motion to approve the monthly claims presented by Ms. West. Mr. Sowers seconded the motion and approved by a 7-0 vote.

Citizen Time

Markel Cochran attended the meeting and received information from Chairman Ricky Thomas concerning questions he asked at the September meeting.

Minutes

Mr. Edwards made the motion to approve the minutes of the Sept. 16, 2019 meeting as submitted. Mr. Collins seconded the motion, which was approved by a 7-0 vote.

Closed Meeting

Upon a motion by Mr. Sowers, seconded by Mr. Collins and approved by a 7-0 vote, the Authority entered into a closed session pursuant to Virginia Code Section 2.2-3711 (Section A.3 for acquisition or disposition of real property and Section A.5 for economic development).

Return to Regular Session – Certification

On a motion by Mr. Chambers, seconded by Mr. Edwards and approved by a 7-0 vote, the IDA returned to regular session and adopted the following resolution.

WHEREAS, the Authority has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-3711 (A.3 Acquisition or Disposition of Real Property and Section A.5 for economic development) of the Code of Virginia requires a certification by this Authority that such closed meeting was conducted in conformity with Virginia law.

Treasurer's Report

Mr. Chambers made the motion to approve the treasurer's report presented by Ms. West, seconded by Mr. Sowers and approved by a 7-0 vote.

Tree Request

At the Sept. 16 meeting, Jennifer Hawks, vice-president of finance and administration for Virginia Produce, asked for permission, at no cost to the county, to remove wild cherry and white pine trees from the Guynn Farm, which they lease from the county.

Chairman Thomas reported that he met with Moir Beamer to look at the trees and there were about 25 or more that Beamer wanted to cut.

Mr. Chambers made the motion to allow the trees to be cut, at no cost to the county. Mr. Edwards seconded the motion, which was approved by a 7-0 vote.

Updates

Mr. Dalton presented updates on several projects.

Bank Account

Mr. Collins made the motion to approve the Bank Account Best Practices program, requiring three signatures on checks and giving a fourth person the authority to view the accounts. Ms. McCraw seconded the motion and approved by a 7-0 vote.

At the conclusion of business, the EDA joined the Carroll County Board of Supervisors for a joint meeting to discuss a proposed strategic plan for the county prepared by Chairman Thomas.

The EDA and supervisors presented valuable information during the meeting.

No action was taken after the meeting.

Adjournment

Mr. Sowers made the motion to adjourn, seconded by Mr. Edwards and approved by a 7-0 vote.

NOTE: The next meeting of the IDA will be held at 2 p.m., Monday, Nov. 4 at the Parkdale plant in Hillsville.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY

Street address: 1111 E. Main Street, Suite 1400, Richmond, Virginia 23219

Mailing address: P.O. Box 1105, Richmond, Virginia 23218

www.deq.virginia.gov

Matthew J. Strickler
Secretary of Natural Resources

David K. Paylor
Director

(804) 698-4000
1-800-592-5482

September 13, 2019

Mr. Steve Truitt
County Administrator
Carroll-Galax-Grayson
605-1 Pine Street
Hillsville, VA 24343

RE: CY2018 Recycling Rate Report for Carroll-Galax-Grayson

Dear Mr. Truitt:

The Department of Environmental Quality (DEQ) has completed its review of Carroll-Galax-Grayson's 2018 Recycling Rate Report submitted pursuant to 9VAC20-130-165 of the Solid Waste Planning and Recycling Regulations.

The above Solid Waste Planning Unit was required to meet or exceed a 15% mandated recycling rate based upon the requirements established in 9VAC20-130-125.A of the planning regulations. DEQ accepts your data as submitted, and your regional calculated recycling rate for CY2018 will be reported as 29.4%.

If you have any questions, please contact me at prina.chudasama@deq.virginia.gov or (804) 698-4159.

Sincerely,

Prina Chudasama

Prina Chudasama
Litter & Recycling Program Coordinator
Office of Financial Responsibility & Waste Programs

Cc: RRR file

Carroll County Economic Development Authority Meeting Agenda

October 7th, 2019

Call to Order – Chairman Ricky Thomas

1a – Welcome our new board member Kay Carter

1b - Citizen Time

2 - Consent Agenda

- a. Approval of September 2019 Regular EDA Meeting Minutes
- b. Approval of Claims

3a. – Guest Speaker – Diane Thomas (VEDP)

3b. -- Information -- Visit to Parkdale (Tentatively scheduled for 2PM on Nov. 4, but could be earlier)

3c. -- Information -- Joint Planning Meeting at 6PM (today) with Board of Supervisors (Strategic Plan)

4 - Closed Session (Motion Required)

Pursuant to Virginia Code Section 2.2-3711 (paragraphs A.1-Personnel Issues, or A.3 – Acquisition or Disposition of Real Property; or A.5 – Economic Development)

5 – Return from Closed Session (Motion Required)

6. Treasurer’s Report/Monthly Financial Reports

- a. Discussion and action on including Financial Reports with EDA Meeting Minutes

7. Old Business Items and Project Updates

- a. EDA Consolidated Property Listing – Update (Mr. Dalton)
- b. Enterprize Zone Information -- (Mr. Dalton)
- c. Adopting a Process for Future EDA Projects/Activities -- Update (Mr. Dalton)
- d. Brief Status of Open Projects (Information only and will be posted on website as updates are available)
 - i. Woodlawn School -- (Mr. Dalton)
 - ii. Wildwood -- (Mr. Dalton)
 - iii. Go Virginia -- (Mr. Dalton)
 - iv. Appalachian Natural Gas Project -- (Mr. Thomas)

9 – New Business

- a. Question to allow Moir Beamer to cut between 30 – 50 white pine/wild cherry trees on EDA property currently leased to Mr. Beamer. Purpose is for farm/land maintenance. – (Motion required)

Carroll County Economic Development Authority Meeting Agenda

October 7th, 2019

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Economic Development Authority and Board of Supervisors
Joint Planning Meeting Agenda

October 7, 2019 (6:00 PM – 8:00 PM)

Welcome and Purpose of Meeting (R. Thomas -- 5 minutes)

Brief overview of the preliminary strategic document. (5 minutes)

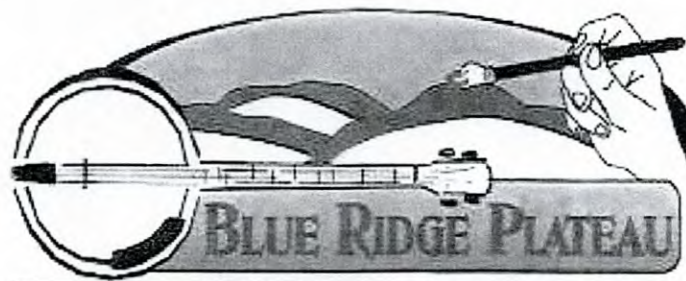
Brief overview of the projected strategic development process (5 minutes)

EDA and BOS members will be given an opportunity to provide comments, questions and concerns on the overall strategic planning document. (45 minutes)

EDA and BOS members will be given the chance to discuss and comment on the process which should be taken to draft/implement the strategic plan. (45 minutes)

Next Steps (15 minutes)

Adjourn



Blue Ridge Plateau Initiative, Inc.

8784 Spring Valley Road

Fries, VA 24330

June 9, 2019

September 17, 2019

Dear Carroll County Administrator:

Blue Ridge Plateau Initiative has been preparing to construct and establish an abattoir and beef processing facility to serve farmers across the Southwestern region of Virginia. We have been working with Carroll County over the years and have identified a location at 700 Block Expansion Drive, Hillsville, VA for the facility. If Carroll County receives an award from the Virginia Community Development Block Grant (CDBG) Program to assist us with the site preparation and construction of a facility, we will be able to provide much needed services to local farmers, as well as provide education and training opportunities to expand the industry.

Blue Ridge Plateau Initiative is a nonprofit organization hoping to better the community through preservation of the land's health by teaching farmers more efficient and sustainable agricultural methods and practices. We have determined the need for farmer development programs and a small-scale beef processing facility within Carroll County, Virginia, but many farmers are not able to start and sustain a facility on their own. There is an ample population of farmers in this region that would benefit from these programs and facilities. We have already conducted a feasibility study, farmer surveys, and a business plan for the facility, as well as engaged with multiple organizations and individuals in the area. We expect that these efforts will grow to reach beyond the community in Carroll County to include farmers from surrounding counties in the region.

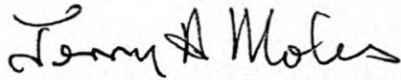
We are very optimistic about our company's growth and development in Carroll County and we are committed to locating our facility here. The facility will be operated by Mountain Fresh Meats, LLC, who will be responsible for hiring staff and workers for the facility. We will begin the project in Q4 of 2019 and create at least 30 jobs within two years. All wages will be at least 1.5 times the minimum wage for the area; the average salary range for the jobs created is between \$35,000 and \$47,000. Additionally, we offer a standard fringe benefits package.

Beyond this, we have been contacted by a group interested in harvesting both liquids and tissue from the animals for medical and cosmetic markets to add an additional revenue stream with the potential of additional employment opportunities.

Blue Ridge Plateau Initiative will provide \$500,000 toward the construction of the facility during the project period, as well as additional investment in equipment and other start up costs once the facility is constructed. We understand and accept that a formal industry commitment must be signed so secure the commitments.

We appreciate your consideration of our request and will be happy to provide additional information as needed.

Sincerely,

A handwritten signature in cursive script that reads "Jerry A. Moles".

Jerry A. Moles, Ph.D. Secretary
Blue Ridge Plateau Initiative

H. S. WILLIAMS COMPANY

INCORPORATED
GENERAL CONTRACTORS

1320 HIGHWAY SIXTEEN / P.O. BOX 688 / MARION, VIRGINIA 24354 / PHONE 276-783-3185 / FAX 276-783-4002

November 8, 2011

Mr. John Lagen
Encompas Integrated Building solutions, Inc.
7061 Deepage Dr. Suite 103
Columbia, MD 21045

RE: GLC Meat Processing Plant Shell

Dear John:

We are pleased to present Encompas Integrated Building Solutions with a Budget Estimate for construction of a small meat packing plant. The project would be located in Grayson or Carroll Counties, Virginia.

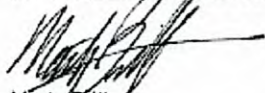
The project would consist of the construction of a building shell including concrete foundations and slabs, carpentry, doors and windows, interior stud walls with both gypsum dry wall and FRP finishes, acoustic and FRP ceiling systems, toilet accessories and a pre-engineered building system. A more complete scope of work is included as an attachment to this Budget Estimate.

We estimate the building as described in our scope of work could be provided for approximately NINE HUNDRED FIVE THOUSAND SEVEN HUNDRED DOLLARS (\$905,700.00). As this is a Budget Estimate and not an offer, it should be reviewed as the scope of the project is finalized. Both you and your client should be aware that while labor costs have been stable or declining over the last 2 years, material costs have seen some periods of dramatic inflation. We have no way to predict these periods of materials cost increases. Also, the Budget Estimate does not include Davis-Bacon wage rates. If federal funds are anticipated, some extra funds should be budgeted.

We look forward to working with you and your team to see this project to its completion.

Sincerely,

H. S. WILLIAMS COMPANY, INC.



Marty Britt
President

enc.



A COMPLETE SERVICE IN INDUSTRIAL AND COMMERCIAL CONSTRUCTION

GENERAL DESCRIPTION

The work will consist of the construction of a 12,800 sf meat processing plant in Grayson County or Carroll County, Virginia. The specific location has not been determined as of the date of this Budget Estimate. The Budget estimate includes supervision and general conditions, concrete, doors and windows interior finishes and a pre-engineered building system. Design, site development, coolers and freezers, plumbing, mechanical and electrical work will be estimated by others and are not included. This Budget Estimate is for planning purposes only and is not an offer. Due to unstable materials markets, this Budget Estimate should be reviewed after 30 days. The budget estimate is based on standard labor rates. Davis-Bacon wage rates are not included.

1 GENERAL CONDITIONS

- 1) Supervision for all aspects of the work including grading, mechanical and electrical work.
- 2) Temporary facilities including job site trailer, storage containers as required, temporary toilets, temporary utilities, etc.
- 3) Permits
- 4) Insurance

3 SITE DEVELOPMENT

By others.

3 CONCRETE

- 1) Building foundations are based on 2500 psf soils and the use of 3000 psi concrete. A grade beam would be constructed around the perimeter of the building. The budget estimate includes the cost of foundation design.
- 2) Exterior docks:
 - A) Entrance dock on left end wall. 12' x 18' x 4' high. 5" slab. The dock will include a dock leveler pit and safety railing.
 - B) Receiving dock at right end wall. 18' x 38'. The dock is under roof. An 18' section would be at tractor trailer dock height (48") with a dock leveler. The cattle loading dock pad, 18 x 38, will be at delivery truck height (36"). Provide cattle resistant railing entire perimeter of the area (less gate at dock height side and openings to the knock our area and pits 118 and 119).
- 3) Concrete curb adjacent to the building wall to receive cattle resistant fencing at receiving dock and in room 121. No other curbing is included.
- 4) Door pads: 1 @ 5' x 5', 4 @ 8' x 5'. All other exterior concrete, such as sidewalks and curbing shall be by others.
- 5) Gravel base (6") for 18' x 24' covered storage area located on right end wall adjacent to the cattle unloading area.
- 6) The office, utility room, future room, processing, future, slaughter, inedibles and knock area to receive a 4" floor slab over 6" stone base, reinforced with 6 x 6 x 6/6 WWF, approximately 6,800 sf less pits.
- 7) Sloped slab to drain in room 115 Processing/Fabrication and 117 Slaughter Floor.
- 8) Cooler room floor in 162' x 32' cooler area less freezer area, but including a 12' x 5'3" extension, consisting of 4" slab, (2) 1" layers of insulation board, lapped, 4" sub floor slab, .006 poly vinyl vapor barrier and 6" compacted stone base. Under floor drain system by others. Sub floor slab to be thickened at partition walls. In-slab heating, if required, and subsurface drainage system by others.
- 9) Freezer room floor 18' x 31'7" consisting of 4" slab, 2, 2" layers insulation board, lapped, 4" sub floor slab, .006 poly vinyl vapor barrier and 6" compacted stone base. In-slab heating, if required, and subsurface drainage system by others.



- 10) Pits. 2 @ 12' x 6' x 5' deep (Rooms 118 and 119). There will be a cast wall between the two adjacent pits.
- 11) All interior floor slab joints to be caulked.

4 MASONRY

Not required.

5 METALS

- 1) Miscellaneous metals, angles, etc.
- 2) Two sets steel exterior stairs at the loading areas, 4' high, galvanized.
- 3) Railing for 12' x 18' loading dock area.
- 4) Cattle resistant railing at loading dock pad, 112 lf with (2) 6' gates, (3) 4' gates.

6 CARPENTRY

- 1) Base cabinet with high pressure laminate top and cut out for sink in women's room, 5'8" x 2'10".
- 2) Base cabinet with high pressure laminate top and cut outs for 2 sinks in men's room, 5'8" x 2'-10".
- 3) Base Cabinet with high pressure laminate top and cut out for double bowl sink with matching wall cabinets in break room, 14'-8" long.
- 4) Miscellaneous blocking as required in stud/GWB walls.

8 DOORS, WINDOWS AND GLASS

- 1) Interior solid core wood doors, pre-finished, in hollow metal frames for administrative area.
- 2) Interior FRP doors in FRP frames for processing areas where FRP walls occur.
- 3) Overhead coiling insulated doors in powder coat finish, 2 @ 4' x 10', 1 @ 5' x 10'.
- 4) All sliding FRP doors in the cooler and freezer areas by others.
- 5) Total of seven (7), 2' x 6' fixed, insulated windows in the office area.

9 FINISHES

- 1) Gypsum drywall systems for administrative area. 5/8" GWB on steel studs. Rooms 100, 101, 102, 103, 104, 105, 106, 108, 109, 110, 111. Moisture resistant wall board to be used in shower areas.
- 2) Fire rated GWB on studs, Room 113.
- 3) Steel stud walls with moisture resistant wall board to 2' above finished floor (AFF) and FRP panels, Rooms 114, 115, 116, 117, 118, 119, 120, 121 and encasing building columns in these area.
- 4) VCT floors in administrative area with matching vinyl base. All processing area floors to be concrete. Special concrete coatings are not included.
- 5) Acoustic ceiling tile in 2' x 4' grid in administrative areas. Include insulation above.
- 6) Processing area ceilings to be FRP panels in fiberglass grid.
- 7) Paint GWB walls, one coat primer, 2 coats latex enamel. Paint all hollow metal door frames. Paint miscellaneous metals as required.
- 8) All freezer and cooler walls to be provided and installed by others.

10 SPECIALTIES

- 1) Toilet accessories including Toilet paper holders, paper towel holders, soap dispensers, handicapped grab bars and mirrors.
- 2) Toilet partitions in men's and women's rooms including handicapped stalls. See floor plan for locations and quantities.



11 EQUIPMENT

- 1) Dock levelers: 2, manually operated, 6' x 6' boards, 25,000 lb capacity.

12 FURNISHINGS

Not required.

13 PRE-ENGINEERED BUILDING

- 1) Pre-engineered building system, 60' x 160' x 22' eave, one interior column.
- 2) Loadings to meet or exceed building code requirements for the final location chosen (Grayson or Carroll Counties).
- 3) Loadings and support beams to allow installation of the meat rail conveying system.
- 4) Loadings, support beam and suspended beam for hoist system at the inedibles pit area.
- 5) Standing seam roof system, R-19 insulation.
- 6) Metal wall panels, 26 ga., R-13 insulation.
- 7) One 60' x 18' section to be open to 12' for passage on three sides. The roof insulation in this area will receive poultry wire to help protect it from birds. No wall insulation will be required in the open bay.
- 8) Below eave canopy system above the shipping dock.
- 9) Exterior hollow metal doors in the sizes and locations shown on the preliminary floor plan.

14 CONVEYING SYSTEMS

All conveying systems by others.

15 MECHANICAL SYSTEMS

All mechanical systems by others.

16 ELECTRICAL SYSTEMS

All electrical systems by others.

- End of Budget Estimate Scope of Work -



Plant Cost Estimate (Provided by Encompass Integrated Building Systems)

Proposed Building Budget	
(Note: Below costs and categories are for budgetary purposes only and are subject to change.)	
Project:	Grayson LandCare Steering Committee
	12580 West Creek Parkway
	Richmond, VA 23238
Contact:	Spencer Neale
	Phone: (804) 290-1153
	Fax: (804) 290-1081
	Email: Spencer.Neale@vafb.com
Product Description	Total
Final Design for Construction Purposes:	
Architectural Services	\$18,000.00
Engineering Services to include:	
a. Civil	\$16,000.00
b. Mechanical, Electrical and Plumbing	\$22,000.00
c. Structural	\$8,000.00
Primary Building Construction Cost for Shell:	\$905,700.00
a. 12,800 sq. ft. enclosed and open area steel building with:	
b. See attached proposed scope of work from H.S. Williams	
for the interior and exterior materials and work	
to be provided by their co. and its subcontractors.	
c. Note: Concrete floor coating/product "not" included	
Interior Bally Coolers and Freezer for the project:	\$305,000.00
a. This includes all areas as submitted on the drawings and	
it also includes the "future" cooler area between the	
Freezer and Hold Cooler. The supplier recommended	
this be completed since there were 2 of the 4 walls	
already installed.	
b. This includes the installation of the equipment, walls	
and doors by Service Contracting and Highlands	
Mechanical-ASF Corporation. It also includes the	
underground infloor heating system for the Freezer.	
c. It does not include the future cooler at the far right upper	
corner of the drawings.	

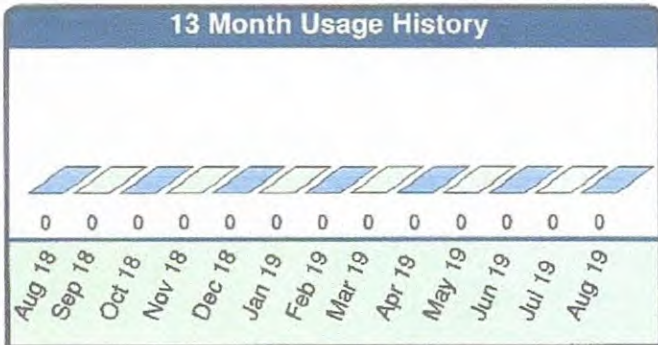
Product Description	Total
Electrical Installation:	\$200,000.00
1600 Amp Service and Switchgear	
Conduit and Wiring	
Lighting and Occupancy Sensors	
Receptacles	
Equipment Disconnects and Wiring	
Miscellaneous Electrical Work and Material	
HVAC Equipment:	\$105,000.00
a. Standard HVAC Equipment for Offices and Hallways	
b. Standard HVAC units for Processing and Inedible rooms	
c. Evaporator Units for Processing and Inedible rooms	
(Note: This will allow for 45 to 50 degree temperatures.)	
d. Standard HVAC System for Kill Room, Future area with Lockers and Service Sink.	
e. Standard Exhaust Fans for office and rest room areas.	
f. Warehouse and Holding area to have exhaust fans.	
g. All grills, diffusers and equipment in high moisture areas to be aluminum or moisture resistant material.	
h. All required duct work, grills, registers and supports.	
Plumbing	\$158,000.00
a. Standard Plumbing Fixtures and Piping	
b. Plumbing and Hot Water for Slaughter and Process	
(1) Interceptor for Waste, All required Trench & Floor Drains in Processing / Kill / Inedible / Bathrooms and Cooler areas.	
(1) Hot water heater for rest rooms and office. (1) Hot Water Heater for Processing areas. Required tempering/mixing valves. Hose Bibbs, Eye Wash Station and Miscellaneous Plumbing	
c. Sanitary Piping from building to pumping station*	
d. Storm piping from roof leaders*	
(Note: 100 foot maximum from building and "rock clause")	
Add for the following equipment, materials and work:	
1. Site Preparation work is \$4.00 per square foot. (Size and square footage to be determined.)	
2. Add Rock Clause Contingency Cost	
3. Add all stainless steel plumbing equipment (Note: Plumber will provide water supply and waste to fixtures.)	
4. Add for rail system and installation by others.	
5. Add for all processing equipment and installation.	



ACCOUNT#	ACCOUNT NAME	SERVICE ADDRESS
0791-00665-001	CARROLL CO IDA (DAY CARE)	564 Industrial Park DR

SERVICE DESCRIPTION	METER	READING DATES	PREVIOUS	PRESENT	USAGE	CHARGES
Prior Account Balance						36.71
Total Payments Received						-36.71
Balance Forward						0.00
Base Gas Cost	17H709718	07/30/19 08/28/19	0	0	0	0.00
Customer Charge GS						36.71
Purchased Gas Adj						0.00
Current Charges						36.71

Rates: All Therms \$ 1.315	Net Due On or Before	09/30/19	36.71
Therm Factor: 0.9902	Late Payment Charge		0.55
	Pay After	09/30/19	37.26



For Billing Inquiries: 1-276-698-3129
 Send correspondence to: PO Box 35519
 Canton, OH 44735
Inquiries/Payments After Hours: 1-888-863-0032
For Emergencies Only: 1-866-261-5525

PLEASE MAKE CHECKS PAYABLE TO:
 APPALACHIAN NATURAL GAS DIST. CO.

To pay your bill on line, please visit www.appnatgas.com

PLEASE RETURN BOTTOM PORTION WITH PAYMENT. PLEASE DO NOT STAPLE, FOLD OR ATTACH ANYTHING TO THIS PORTION.

ACCOUNT#	0791-00665-001	
Net Due On or Before	09/30/19	36.71
Late Payment Charge		0.55
Pay After	09/30/19	37.26

If Paying By Credit Card please complete this section.



Card Number _____ V-Code _____
 Print Name _____ Amt. Paid _____
 Signature _____ Exp. Date _____

MAKE CHECKS PAYABLE AND REMIT TO:

APPALACHIAN NATURAL GAS DIST. CO.
 PO Box 94608
 Cleveland, OH 44101-4608

0791006650010000036710000037267



PO Box 2543 Abingdon, VA 24212

PLEASE CHECK THIS BOX AND FILL OUT THE REVERSE SIDE
 IF YOU WANT TO USE OUR DIRECT PAYMENT PLAN.



CARROLL CO IDA (DAY CARE)
 605-1 PINE STREET
 HILLSVILLE VA 24343

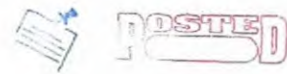
Today's Abacus Business Solutions, Inc

PO Box 129
Hillsville, VA 24343

Invoice

Date	Invoice #
9/30/2019	093020

Bill To
Carroll County IDA 605-1 Pine St Hillsville, VA 24343



Terms

Description	Amount
Professional Services for the Month of Sept - includes regular processing and audit preparation	887.50
Customer Total Balance	\$887.50
Total	\$887.50



Account Name: CARROLL COUNTY BOARD OF SUPERV
 Account Number: 446941831



P.O. Box 1319
 Charlotte, NC 28201-1319

Page: 1 of 4
 Bill Date: Sep. 09, 2019

Previous Balance	Payments	Adjustments Credits	Current Charges
109.21	97.56 CR	0.00	59.71
Payment Summary			
Previous Balance			109.21
Payment by check received on AUG 13			48.78 CR
Payment by check received on AUG 13			48.78 CR
Balance			11.65
Adjustments/Credits Summary			
Adjustments to Previous Balance			0.00
Total Adjustments			0.00
Current Charge Summary			
Monthly Charges			43.58
One-Time Charges			0.00
Usage Charges			0.00
Discount			0.00
Adjustments			0.00
Taxes, Fees, and Surcharges			7.74
Late Fee			8.39
Total Current Charges			59.71
Due Date	Oct. 07, 2019	Amount Due	71.36

IMPORTANT NEWS

*DAY CARE
 Alarm*

RECEIVED GOODS
 9-17-19

APPROVED BY
 RAD

LINE ITEM CODE FOR PAYMENT
 IDA

Just a friendly reminder that your account is past due. If you have already made your payment, thank you for bringing your account up to date.

PLEASE FOLD, TEAR HERE AND RETURN THIS PORTION WITH YOUR PAYMENT

FOR CHANGE OF ADDRESS OR PAYMENT AUTHORIZATION:
 Please check here and complete reverse. Thank You.

D

Account Number: 446941831
 Amount Due By Oct. 07, 2019 71.36

62201000 C7 RP 08 20190908 NNNNNNNY 0007636 0028

CARROLL COUNTY BOARD OF SUPERVISOR
 ATTN: ATTN RICKY DOWDY
 605 PINE ST STE 1
 HILLSVILLE VA 24343-1463

CenturyLink
 P.O. Box 1319
 Charlotte, NC 28201-1319



00004469418317000000001165100000000090919000000713664000000

Virginia Press Association
11529 Nuckols Road
Glen Allen, VA 23059 US
BetsyE@vpa.net



INVOICE

BILL TO
Crystal Adams
Carroll County



INVOICE # VPS 1005
DATE 06/21/2018
DUE DATE 07/21/2018
TERMS Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
06/21/2018	Press Release		1	100.00	100.00

BALANCE DUE **\$100.00**

Carroll County IDA

September 2019 Change in Funds Balance

	Current Budget	Current Actual	YTD Budget	YTD Actual
Beginning Funds Balance				
Operating Capital	697,992.09	684,831.32	697,992.09	684,831.32
Restricted Funds	201,960.69	201,960.69	201,960.69	201,960.69
Total Beginning Funds Balance	899,952.78	886,792.01	899,952.78	886,792.01
Income				
Vanguard	17,593.00	17,593.00	52,779.00	35,186.00
CC for fire truck				
New River Polymers	3,775.54		11,326.62	11,326.62
Liddle Tykes	500.00	2,000.00	1,500.00	2,000.00
Guynn Property				
Holiday Trees	1,104.93	1,104.93	3,314.79	2,209.86
Loan Proceeds				
CC for fire truck	2,547.00		7,641.00	
Carroll County Public Schools	28,178.00	28,178.00	84,534.00	84,534.00
CCGC payment			305,284.54	305,284.54
State reimbursements			132,250.00	132,250.00
VA Reimbursement				
Sale of Property				
State incentive funds				
Interest				
Total Income	53,698.47	48,875.93	598,629.95	572,791.02
		check-->	598,629.95	572,791.02
Expenses				
Advertising	30.00		90.00	
Audit/Accounting Fees	1,300.00	472.50	3,900.00	1,653.75
Bank fees	65.00	20.00	195.00	60.00
Facilities & Equip R&M	1,500.00		4,500.00	2,243.52
Operations	550.00	120.37	1,650.00	205.86
Legal Fees	3,500.00		10,500.00	
Insurance	720.00	14,992.00	2,160.00	14,992.00
Postage and supplies	35.00		105.00	
Incentives				
Total Expenses	7,700.00	15,604.87	23,100.00	19,155.13
Net Income	45,998.47	33,271.06	575,529.95	553,635.89
			575,529.95	553,635.89

Carroll County IDA

September 2019 Change in Funds Balance

	Current Budget	Current Actual	YTD Budget	YTD Actual
Debt Payments				
Skyline Mini Pumper				69,768.00
USDA CCHS				14,766.00
USDA Bus Loan	23,256.00	23,256.00	69,768.00	
USDA Fire Truck Loan	4,922.00	4,922.00	14,766.00	
Repay Fire Truck receipt	2,547.00	2,547.00	7,641.00	
Carroll County Building Note	220,000.00	220,000.00	220,000.00	220,000.00
Bank of Floyd Cana Rescue	11,286.11	11,286.11	33,858.33	33,858.33
CCGC	1,382.92	1,382.92	4,148.76	4,148.76
VA Tobacco Commission			305,284.54	305,284.54
Total Debt Payments	263,394.03	263,394.03	675,217.13	675,217.13
Investments in Capital Assets				
Vanguard Improvements				3,994.12
To be reimbursed				
Total Investments in Capital Assets				3,994.12
Reserves				
USDA CCHS	2,325.60	2,325.60	6,976.80	6,976.80
VA Tobacco (VPC)				
Total Reserves	2,325.60	2,325.60	6,976.80	6,976.80
Ending Funds Balance				
Operating Capital	478,270.93	452,382.75	478,270.93	452,382.75
Total Ending Funds Balance	478,270.93	452,382.75	478,270.93	452,382.75
Restricted Funds				
Committed to disbursements	204,286.29	204,286.29	204,286.29	204,286.29
Total Operating Funds	45,526.86	45,526.86	45,526.86	45,526.86
Total	228,457.78	202,569.60	228,457.78	202,569.60
NOTE: funds designated incentive		97,295.41		97,295.41
NOTE: funds designated S&S grant		125,000.00		125,000.00
NOTE: funds designated fire truck		100,000.00		100,000.00
NOTE: funds designated S&S loan		(119,725.81)		(119,725.81)
Net Operating Funds available				

AGENDA FOR THE REGULAR MEETING OF THE
NEW RIVER REGIONAL WATER AUTHORITY
HELD AT THE TOWN OF WYTHEVILLE,
MUNICIPAL BUILDING
IN WYTHEVILLE, VIRGINIA
THURSDAY, OCTOBER 17, 2019, AT 10:00 A.M.

RE: CALL TO ORDER, QUORUM

RE: INVOCATION AND PLEDGE OF ALLEGIANCE

RE: CONSENT AGENDA

RE: CITIZENS' TIME

RE: VENDOR TIME

RE: APPROVAL OF INVOICE

1. AEP	\$12,666.35
2. Town of Wytheville (September)	\$78,246.41
3. Wythe County	\$

RE: CHIEF OPERATOR'S REPORT

1. Operator Resignation 9/27/19
2. Variance / Additional Operators 9/31/19
3. 275 Gallon Totes CIFT
4. Turbidity Meter
5. Operators Meeting Oct 1. Scowen - Russell Jackson \$21,250
6. DEQ Inspection/Meeting 9/25/19 "
7. Network
8. Aluminum
9. Fire System \$1,245 Fire Pump
10. Raw Pumps Oct 20, 2019 - Rebuilding & repairing

SPARE
PARTS
SENSOR

RE: CLOSED SESSION

RE: BOARD TIME

Chief Operators Notes

1. Our need for additional operators is even more apparent with the recent resignation and retirement. Mr. Joseph Farmer, a class two operator, resigned on 10/11/19. He accepted a job with the Town of Wytheville for more money and a more consistent schedule. His job ad was posted on 9/27/19. I hope to find a suitable replacement very soon. Mr. Joseph Botsch is retiring November 30, 2019, for similar reasons as Mr. Farmer. We will be in a difficult position with the limited staff.
2. I emailed VDH (Virginia Department of Health) on 9/19/19 to ask about the grace period if we lose our variance and the estimated time we will know something. Eric called on 10/10/19 to say that we will not receive the new variance, due to a criteria found in 12VAC5-590-140-4-A of the Virginia Waterworks Regulations which states, "The effect that such a variance would have on the adequate operation of the waterworks, including operator safety (in accordance with Virginia Occupational Safety and Health laws)." The only way to push for it would be to provide documentation from our insurance company and OSHA (Occupational Safety and Health Administration) that it is acceptable to operate the plant with one person. There was an accident at a plant which would have likely been fatal if it hadn't been for the second person. It was said the director is unlikely to ever sign a new variance. If our permit is updated, we will likely lose our current variance and there will not be a grace period to comply. Mr. Harold is working to find out if this will happen. Attached is the calculated cost of raising the water rate in order to cover adding additional operators. Cost is based on 2018 sales numbers in gallons and broke down by day, month, and year for each locality.
3. A Control Equipment Company sales representative visited the plant and during his visit I mentioned we needed two (2) totes for sodium permanganate. The company gave us two (2) 275 gallon totes for free we just needed pick them up, clean them, and remove the old labels. They are ready for sodium permanganate.
4. Our new inline turbidity meter for filter 3 malfunctioned on 9/23/19. VDH regulations require them to be back in service in 5 days. Hach sent a spare to use while ours is getting replaced or repaired. I am considering ordering a spare sensor depending on how this plays out with Hach.

5. The Operators Meeting was held on 10/1/19. Main topics were SCADA (Supervisory Control And Data Acquisition), Wythe County's new valve, and future outlook. Russell Jackson discussed checking on maintenance costs between the two systems quoted and that either system should be able to tie in between localities. Preference among those present would be to all be using the same software and proceed together.
 - a. In order to proceed with upgrading our SCADA system, I seek your approval in proceeding with option #1 for \$21,250 and using \$4,250 from the turbidity meters to cover the extra. Both SCADA and the turbidity meters were previously approved in the budget. We had \$17,000 originally for SCADA, and \$10,000 for the turbidity meters in our construction line item. We have all but one turbidity meter installed. We have only used \$572.07 towards the installations per the last report from the Town of Wytheville. Moving the \$4,250, would leave over \$5,000 in which we could use to purchase a spare sensor, a needed backup bench turbidity meter, and spare maintenance parts for the new meters.
 - b. Wythe County is still having turn over issues. They are planning to change the drawn down cycle of specific tank(s) to try and correct the issue.
 - c. Next Operators Meeting to be held January 2020. I expect we will discuss SCADA and the Town of Wytheville leak scenario that happened on 10/10/19. My understanding is Fort Chiswell Pump Station was cut off to lower pressure at the leak. The valve at Mark IV was open and Wythe County was feeding the Town at a critical rate. SCADA notified a Wythe County employee and they were able to correct the problem. I believe we can prevent this from happening in the future by developing a standard procedure for communication for a given situation, and, as mentioned by Don Crisp, educating operators on the hydraulics of each system.

6. DEQ (Department of Environmental Quality) was onsite 9/25/19 to conduct an inspection related to our discharge report. The inspection was educational and helpful towards maintaining compliance with our discharge permit. We had 2 deficiencies noted on the report that needed action. One being a math error from an outside lab, and the other being IDCs (Initial Demonstration of Capabilities) for TRC (Total Residual Chlorine). All deficiencies have been corrected as of 10/7/19.
 - a. Elvan has been in contact with DEQ to setup a meeting to discuss our withdrawal permit's capacity and the intake screens. Meeting is scheduled for October 24, 2019 at approximately 10:15am.

- a. Elvan has been in contact with DEQ to setup a meeting to discuss our withdrawal permit's capacity and the intake screens. Meeting is scheduled for October 24, 2019 at approximately 10:15am.
7. Our SCADA network started showing errors the week of October 14th and become an issue on 10/10/19. We also lost communication with the River Pump Station the same day. Operators had to manually start the raw, sample, and chemical pumps the morning of 10/11/19. American Mine Research (AMR) was onsite 10/11/19 to help fix the issues. Issues were traced to a network switch same problem we had before the manufacture is aware of the problems with this batch of network switches and hopefully will replace this one under warranty as they did before. While onsite AMR worked on adding automated filter rewashing.
8. I received an email on 10/11/19 that Gatorade has detected a higher than normal aluminum content in their source water. Secondary Maximum Contaminant Levels (SMCL) relate to aesthetic, cosmetic, or technical problems. The SMCL for aluminum is 0.05 - 0.2 mg/L (Milligrams per Liter) Gatorade measured 0.11-0.14 mg/L. Gatorade's concern is scale formation; their membrane system is set up for 0.1 mg/L or less. The assumption by Gatorade is that because of the conductivity measured the water is from NRRWA. NRRWA and the Town of Wytheville's last test measured below 0.05.
9. VSC Fire Security was onsite to perform the quarterly fire inspection. All was well except the water motor gong, a water driven bell. Their quote to repair is \$1,245.00.
10. The work on our Raw Pumps is a major expense. I have recently started the quoting process for removal, rebuilding, and installing. Hopefully we will be able to cut some cost in this area.

**MINUTES OF THE REGULAR MEETING OF THE NEW RIVER REGIONAL WATER
AUTHORITY HELD IN THE TOWN OF WYTHEVILLE MUNICIPAL BUILDING
IN WYTHEVILLE, VIRGINIA, ON THURSDAY, SEPTEMBER 19, 2019, AT 10:00 A.M.**

Members present: C. Wayne Sutherland, Jr. (Town of Wytheville), Stephen D. Bear
(County of Wythe), Dana Phillips (Carroll County), B. Gene Horney, Jr.
(County of Wythe), Tim A. Reeves (County of Wythe)

Members absent: Joseph E. Hand, Jr. (Town of Wytheville), R. Cellell Dalton (Carroll
County)

Others present: Zachary Slate, Robby Krunich, Trevor Hackler

RE: CALL TO ORDER, QUORUM

Chairman Sutherland called the meeting to order and established that a quorum of
Authority members was present.

RE: INVOCATION AND PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Sutherland.

RE: CONSENT AGENDA

Chairman Sutherland presented the consent agenda consisting of the minutes of the
regular meeting of August 15, 2019. He inquired if there was a motion to approve the
minutes as presented or to somehow be amended. A motion was made by Mr. Reeves and
seconded by Mr. Horney to approve the consent agenda consisting of the minutes of the
regular meeting of August 15, 2019, as presented. Chairman Sutherland inquired if there
was any discussion on the motion to approve the consent agenda as presented. There
being none, the motion was approved with the following voting in favor and there being no
opposition: For: C. Wayne Sutherland, Jr., Stephen D. Bear, Dana Phillips, B. Gene
Horney, Jr., Tim A. Reeves. Against: None.

RE: CITIZENS' TIME

Chairman Sutherland advised that the next agenda item is Citizens' Time. He inquired if
there were any citizens present who wished to address the Authority during Citizens' Time.
There being no citizens present to address the Authority during Citizens' Time, Chairman
Sutherland proceeded with the agenda.

RE: VENDOR TIME

Chairman Sutherland advised that the next agenda item is Vendor Time. He inquired if
there were any vendors present who wished to address the Authority during Vendor Time.
There being no vendors to address the Authority during Vendor Time, Chairman
Sutherland proceeded with the agenda.

RE: APPROVAL OF INVOICES

Chairman Sutherland advised that the next agenda item is the approval of invoices, as follows:

- | | |
|--------------------------------|--------------------------------|
| 1. AEP | \$12,437.20 |
| 2. Enel X (Credit) | \$1,951.02 |
| 3. Town of Wytheville (August) | \$248,780.42 (w/ Debt Service) |
| 4. Wythe County (July) | \$25,786.27 |
| 5. Wythe County (August) | \$24,558.91 |

Chairman Sutherland inquired if there was a motion to pay the invoices. A motion was made by Mr. Reeves and seconded by Mr. Horney to pay the invoices as presented. Chairman Sutherland inquired if there was any discussion on the motion to pay the invoices as presented. There being none, the motion was approved with the following voting in favor and there being no opposition: For: C. Wayne Sutherland, Jr., Stephen D. Bear, Dana Phillips, B. Gene Horney, Jr., Tim A. Reeves. Against: None.

RE: CHIEF OPERATOR'S REPORT

Chairman Sutherland advised that the next agenda item is the Chief Operator's Report. He turned the meeting over to Mr. Slate to give the report.

Mr. Slate reported that lagoon number two is in the drying stage, and the anticipated date to remove the silt is November 2019. He noted that the Authority received a quote for turnkey loading, hauling, removal of silt and replacing sand from McCraw Trucking. Mr. Slate commented that the Authority will save approximately \$1,000 in cleaning, Operator hours and equipment use.

Mr. Slate reported that the Authority started feeding carbon on August 30, 2019, to help prevent taste and odor issues from developing due to the natural changes in the river. He explained that the carbon feeder is leaking dry carbon, which is making a mess. Mr. Slate noted that the Authority received a quote needed for the repair, which was approximately \$130. He advised that he plans to continue to run as is for the short time they feed carbon, and he plans to clean up and repair before next fall.

Mr. Slate reported that the Authority has received three price quotes for mini-bulk delivery of the sodium permanganate. He explained that they can get it for the same price as the barrels.

Mr. Slate reported that he has mailed the Intent to Renew the Grounds Maintenance Contract to Jackson Lawn Care for two, additional one year periods. Mr. Jackson has given me verbal confirmation that he would like to continue to provide his services to the New River Regional Water Authority (NRRWA).

Mr. Slate reported that the Authority received a quote from American Mine Research

(AMR) for the Supervisory Control and Data Acquisition (SCADA) upgrade (attached is the quote). He stated that the Authority, currently, has \$17,000 budgeted for this project. Mr. Slate noted that the NRRWA will have excess in the construction fund from the turbidity meters installation to be able to cover the first option of \$21,250. He commented that he would like to proceed with Option 1 and add the redundancy offered in Option 2, at an extra cost of approximately \$5,245, the next budget year. Mr. Slate explained that Mr. Russell Jackson mentioned that it would be a good idea to discuss this with the localities involved at the next Operators' meeting.

Mr. Slate reported that the Authority has installed a new inline turbidity meter on the finish water and sedimentation basins #1 and #2, Filters 1, 2 and 3. He noted that they are working great.

Mr. Slate reported that he recently discovered that the filters were not supposed to start automatically when the plant starts. He explained that staff is now filtering to waste and then starting its filters as is proper procedure. Mr. Slate explained that AMR has been contacted to automate the rewash procedure, which he was told is acceptable. He noted that the cost is approximately \$500.

Mr. Slate reported variance. He stated that the email he sent out has more details on this subject. Mr. Slate explained that the last conversation held with the Virginia Department of Health (VDH) about the variance was a complete change in direction. He noted that Mr. Herold stated, "don't hold your breath," regarding getting the variance the Authority had requested. Mr. Slate noted that, at this point, he still does not know what direction it is going to go. He commented that a few possibilities would be for the Authority to stay the same, get the new requested variance or lose all of it, and work two operators/shifts all the time. Mr. Slate expressed that he believes this is a good time to figure out the amount of staff the NRRWA needs. He remarked that, in the past, he has recommended hiring more due to inevitable retirements and Class 2 Operators who have the keys to open a lot of doors. Mr. Slate noted that a quick search shows five (5) jobs located within 50 miles of the NRRWA, in water treatment, with some indicating high pay scales. He explained that the risk of turnover is high, and if the Authority and the surrounding plants lose its variances its going to be even higher. Mr. Slate remarked that the Authority is currently fairly comfortably staffed to run up to 12 hour days, though once it breaks the 12 hour threshold, it is difficult to stay in compliance of its permit. He noted that since the variance was talked about by VDH like it was almost guaranteed and should be available in weeks, he has not been as proactive as he should have been in this matter. Mr. Slate stated that five months out of the year, the NRRWA needs 12 or more hours, based on averages. He noted that this data is available in the calculator sent by email. Mr. Slate explained that he believes the Authority should be staffed to easily handle these times and allow for training, potential turnover and to be ready when water demand changes from new or current businesses. He remarked that he would encourage the Authority members to look at the staffing calculators he sent out with the board packets and "play" with the numbers. Mr. Slate explained that he would suggest for the member to review the impact of losing one person versus the effectiveness of adding additional people and the amount of time it takes to get someone licensed. He commented that if it was his choice, he would choose to have two (2) fulltime operators or

trainees added to the current staff. Mr. Slate noted that he would like to know Authority members thoughts and guidance regarding this topic.

Mr. Bear inquired of Mr. Slate if he was recommending hiring two additional operators? Mr. Slate stated that is correct. Mr. Bear requested Mr. Slate to look at the financial impact of adding a trainee and/or Class 2 Operator. Discussion ensued regarding one or two operators retiring in the next year.

Mr. Reeves inquired of Mr. Slate as to the time it takes to reach the Class 2 Operator status, when a decision would have to be made regarding the request and if there will be a grace period. Mr. Slate stated that it takes a minimum of two years with a high school diploma to become a Class 2 Operator. He noted that discussions with VDH have taken place for several months, and he hopes to hear something within the next month. Mr. Slate advised that he will inquire about the grace period.

A motion was made by Mr. Bear, and seconded by Mr. Reeves to approve the budgetary figures provided by Mr. Slate in regard to adding a trainee. Chairman Sutherland inquired if there was any discussion on the motion to approve the budgetary figures. There being none, the motion was approved with the following voting in favor and there being no opposition: For: C. Wayne Sutherland, Jr., Stephen D. Bear, Dana Phillips, B. Gene Horney, Jr., Tim A. Reeves. Against: None.

Mr. Slate reported that he contacted Citizens Internet to discontinue two unused telephone numbers and music on hold. He noted that he had two phones wired to ring at specific locations in the plant. He stated that this should save around \$50 per month and provide better accessibility and simplicity. Mr. Slated explained that the garage phone line that was cutoff, previously, now works and is tied to the number used in the lab.

Mr. Slate reported that staff has replaced 72 plus light bulbs and installed two LED outdoor fixtures in the last couple of months.

Mr. Slate reported that Wythe County has installed a new valve system which allows them control over some of their tank turnover and the Authority to feed Wytheville when needed. He noted that a conversation with one of their employees indicated that it has seemed to help maintain the chlorine residuals in their system.

Mr. Slate reported two operators have enrolled in WCC's ENV [1]47 Advanced Class scheduled to begin in October, which covers continuing education credits and exam prep.

RE: BOARD TIME

Chairman Sutherland advised the next agenda item is Board Time. He inquired if Mr. Peed would like to discuss the withdrawal letter. Mr. Peed stated that he has drafted a letter for each locality regarding the withdrawal permit for justification of the 10 MGD capacity and will be drafting another letter for keeping the current two millimeter screen size. Discussion ensued regarding adding the possibility of selling water to Smyth County, Fries and Pulaski

to the DEQ letter. Discussion was held regarding holding a pre-meeting with DEQ before Thanksgiving with Mr. Peed, Mr. Slate and, possibly, Mr. Dalton.

Mr. Peed discussed the current construction of the screens and that the Authority will eventually get a new intake as water demand from selling and business dictates. He estimated to go to a one millimeter screen and keeping the same capacity to cost in excess of one million dollars.

RE: ADJOURNMENT

There being no further business to be discussed, Chairman Sutherland carried to adjourn the meeting at 10:40 a.m.

C. Wayne Sutherland, Jr., Chairman

Stephen D. Bear, Secretary/Treasurer

G:\NRRW\MINUTES\2019\091919.doc

Town of Wytheville

P.O. Box 533, 150 E. Monroe St.
Wytheville, VA 24382
276-223-3333 fax 276-223-3315

Invoice No. 1018

INVOICE

Customer

Name NEW RIVER REGIONAL WATER AUTHORITY
Address _____
City _____ State _____ ZIP _____
Phone _____

Date 10/1/2019

Qty	Description	Unit Price	TOTAL
1	MONTHLY INVOICE-SEPTEMBER 2019		
	EXPENSES FOR SEPTEMBER 2019	\$78,246.41	\$78,246.41

NRRWA

Payment Details

Check
Check # _____

Make Checks Payable to: **Town Of Wytheville**

SubTotal	\$78,246.41
	\$0.00
TOTAL	\$78,246.41

Amount Due 30 Days from Invoice Date

--DETAIL--

--DETAIL--

FUND 0-005 * NSRWA EXPENSES *

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNCOMPLETED BALANCE	X REMAIN
999	* NSRWA EXPENSES *							
46000	NEW RIVER REGIONAL WATER AUTHORITY							
3110	PROFESSIONAL HEALTH SERVICES	100.00	100.00	.00	.00	.00	100.00	100.00
3130	O & S PROFESSIONAL SERVICES	16,535.00	16,535.00	.00	53.70	.00	16,481.22	99.67
3140	ENGINEERING SERVICES	10,000.00	10,000.00	.00	1,000.00	.00	7,000.00	90.00
3160	REPAIR MAINTENANCE O & S VENDOR	55,000.00	55,000.00	.00	3,905.93	.00	51,094.07	92.75
3161	O & S INSTRUMENTATION SERVICES	12,000.00	12,000.00	.00	6,064.04	.00	5,935.96	42.70
3162	O & S LABORATORY TESTING	5,000.00	5,000.00	40.00	267.83	.00	1,732.17	94.64
3163	O/S VENDOR - MONTH	6,000.00	6,000.00	.00	1,405.00	.00	4,595.00	77.30
3180	SLUDGE REMOVAL	21,000.00	21,000.00	.00	0,630.95	.00	12,361.05	58.96
3600	ADVERTISING	450.00	450.00	.00	.00	.00	450.00	100.00
3041	PRINT OF OTHER ENTITIES - BY THE CO	306,991.00	306,991.00	50,455.10	74,366.90	.00	232,535.10	75.79
5111	ELECTRICAL SERVICES	167,000.00	167,000.00	12,497.20	30,140.16	.00	129,711.84	77.27
5231	TELECOMMUNICATIONS	9,600.00	9,600.00	725.92	2,176.24	.00	7,423.76	77.33
5302	FIRE/LIABILITY/PROPERTY INSURANCE	10,000.00	10,000.00	.00	17,591.00	.00	469.00	2.60
5510	TRAVEL RELEGE	400.00	400.00	.00	172.84	.00	227.16	56.79
5530	TRAVEL MEALS	300.00	300.00	.00	.00	.00	300.00	100.00
5540	TRAVEL CONVENTIONS & EDUCATION	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.00
5010	PERMITS, LICENSES & MEMBERSHIPS	1,500.00	1,500.00	.00	110.30	.00	1,389.70	92.64
6001	OFFICE SUPPLIES	700.00	700.00	422.76	433.76	.00	266.24	38.03
6004	LABORATORY SUPPLIES	6,000.00	6,000.00	260.49	1,390.70	.00	4,609.22	76.60
6005	JANITORIAL SUPPLIES	500.00	500.00	11.42	55.42	.00	444.58	88.91
6006	PROCESS CHEMICALS	150,990.00	150,990.00	12,432.82	49,222.82	.00	101,767.18	67.39
6007	MATERIAL AND SUPPLIES	4,000.00	4,000.00	102.15	1,023.89	.00	2,976.11	74.40
6008	VEHICLE AND POWER EQUIPMENT SUPPLY	7,000.00	7,000.00	27.47	1,004.52	.00	5,995.48	85.64
6009	MAINTENANCE EQUIPMENT	500.00	500.00	.00	937.91	.00	437.91	87.58
6012	BOOKS AND SUBSCRIPTIONS	300.00	300.00	.00	.00	.00	300.00	100.00
6014	OTHER OPERATING SUPPLIES	800.00	800.00	.00	700.43	.00	99.57	12.44
6015	NEWER PLANT IMPROVEMENTS	1,000.00	1,000.00	76.00	76.00	.00	1,924.00	96.20
6019	TOOLS AND SUPPLIES	400.00	400.00	.00	99.00	.00	301.00	75.25
6023	REPAIR/MAINTENANCE INSTRUMENTATION	2,000.00	2,000.00	.00	.00	.00	2,000.00	100.00
6027	SAFETY EQUIPMENT	1,700.00	1,700.00	467.10	934.77	.00	765.23	45.01
0000	CONTINGENCY	44,459.50	44,459.50	.00	.00	.00	44,459.50	100.00
0000	CONSTRUCTION COST	44,500.00	44,500.00	.00	572.87	.00	43,927.13	98.71
9100	SHARED COST SERVICE	255,700.00	255,700.00	.00	17,263.86	.00	70,436.14	30.6
9115	LOAN - O & S BANK 2008	149,393.00	149,393.00	.00	.00	.00	149,393.00	100.00
9120	LOAN - O & S BANK 2015A	700,791.00	700,791.00	.00	.00	.00	700,791.00	100.00
	NEW RIVER REGIONAL WATER AUTHORITY	2,003,749.00	2,003,749.00	70,246.41	300,372.00	.00	1,695,377.00	81.3
	NEW RIVER REGIONAL WATER AUTHORITY	2,003,749.00	2,003,749.00	70,246.41	300,372.00	.00	1,695,377.00	81.3
	-- FUND TOTAL --	2,003,749.00	2,003,749.00	70,246.41	300,372.00	.00	1,695,377.00	81.3



100 South Main Street
P.O. Box 90002
Blacksburg, Virginia 24062-9002
540-552-2011 • 800-552-4123
www.nbbank.com

ACCOUNT:

7511173 09/30/2019

*****AUTO**ALL FOR AADC 240
4034 0.7510 AB 0.412 14 2 206
NEW RIVER REGIONAL WATER AUTHO
PO BOX 966
WYTHEVILLE VA 24382-0966

30-0
2
1

=====

LOCAL BANK. PERSONAL SERVICE.

=====

NOW - PUBLIC FUNDS ACCOUNT 7511173

=====

LAST STATEMENT 08/30/19 1,592,524.48
3 CREDITS 535,295.67
1 DEBITS 248,780.42
THIS STATEMENT 09/30/19 1,879,039.73

----- DEPOSITS -----

REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT
09/16 467,733.21	09/18 65,267.63	

----- OTHER CREDITS -----

DESCRIPTION	DATE	AMOUNT
INTEREST	09/30	2,294.83

----- CHECKS -----

CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT
1277 09/05 248,780.42		

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE:	1,637,562.75	INTEREST EARNED:	2,294.83	=====
INTEREST PAID THIS PERIOD:	2,294.83	DAYS IN PERIOD:	31	=====
INTEREST PAID 2019:	20,009.56	ANNUAL PERCENTAGE YIELD EARNED:	1.66%	=====
INTEREST RATE:	1.6500%			

* * * C O N T I N U E D * * *



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION





100 South Main Street
 P.O. Box 90002
 Blacksburg, Virginia 24062-9002
 540-552-2011 • 800-552-4123
 www.nbbank.com

ACCOUNT:

7511173 09/30/2019

NEW RIVER REGIONAL WATER AUTHO

=====
 NOW - PUBLIC FUNDS ACCOUNT 7511173
 =====

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

```

*****
*                                     | TOTAL FOR | TOTAL *
*                                     | THIS PERIOD | YEAR TO DATE *
*-----|-----|-----|-----|
* TOTAL OVERDRAFT FEES:           |           $0.00 |           $0.00 *
*-----|-----|-----|-----|
* TOTAL RETURNED ITEM FEES:       |           $0.00 |           $0.00 *
*****

```

- - - - - DAILY BALANCE - - - - -

DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
09/05	1,343,744.06	09/18	1,876,744.90		
09/16	1,811,477.27	09/30	1,879,039.73		



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Member
FDIC

NEW RIVER REGIONAL WATER AUTHORITY 100 S. SPRING ST. SPRINGVILLE, W. VA. 25380		1277
PAY TO THE ORDER OF	<i>Town of Wytheville</i>	DATE <i>9-4-19</i> AMOUNT <i>\$248,780.42</i>
<i>Two hundred forty-eight thousand seven hundred eighty</i>		DOLLARS & CENTS
FOR DEPOSIT ONLY		
FOR <i>Jack Hill</i>		<i>William S. ...</i>
#001277# #051403122# 7511173#		

1277 -\$248,780.42 -9/5/2019



Additional Operator Cost
New River Regional Water Authority

Employee	Salary	Cost / Year	Locality											
			Carroll				Wythe				Town of Wytheville			
			Annual Sales in Gallons 2018				Annual Sale in Gallons 2018				Annual Sales in Gallons 2018			
			211,696,000.00				121,549,350.00				341,849,534.00			
Notes	Rate	Revenue*	Impact of Rate Increase				Impact of Rate Increase				Impact of Rate Increase			
			Day	Month	Year	Day	Month	Year	Day	Month	Year	Day	Month	Year
Trainee	\$ 28,207	\$43,720	\$ 724.99	\$ 22,054.08	\$ 264,620.00	\$ 416.26	\$ 12,662.78	\$ 151,936.69	\$ 1,170.72	\$ 35,613.23	\$ 427,311.92			
Class 2	\$ 34,409	\$51,519	\$ 40.60	\$ 1,235.03	\$ 14,818.72	\$ 23.31	\$ 709.12	\$ 8,508.45	\$ 65.56	\$ 1,994.34	\$ 23,929.47			
Total		\$95,239	\$ 46.40	\$ 1,411.46	\$ 16,935.68	\$ 26.64	\$ 810.42	\$ 9,723.95	\$ 74.93	\$ 2,279.25	\$ 27,347.96			
Trainee and Class 2	\$ 1.25	\$843,869	\$ 58.00	\$ 1,764.33	\$ 21,169.60	\$ 33.30	\$ 1,013.02	\$ 12,154.94	\$ 93.66	\$ 2,849.06	\$ 34,184.95			
2 Class 2 Operators	\$ 1.41	\$108,015	\$ 87.00	\$ 2,646.49	\$ 31,754.40	\$ 49.95	\$ 1,519.53	\$ 18,232.40	\$ 140.49	\$ 4,273.59	\$ 51,277.43			
	\$ 1.45	\$135,019	\$ 116.00	\$ 3,528.65	\$ 42,339.20	\$ 53.28	\$ 1,620.84	\$ 19,447.90	\$ 149.85	\$ 4,558.49	\$ 54,695.93			
	\$ 1.50	\$168,774	\$ 145.00	\$ 4,410.82	\$ 52,924.00	\$ 66.60	\$ 2,026.04	\$ 24,309.87	\$ 187.31	\$ 5,698.12	\$ 68,369.91			
			\$ 145.00	\$ 4,410.82	\$ 52,924.00	\$ 83.25	\$ 2,532.56	\$ 30,387.34	\$ 234.14	\$ 7,122.65	\$ 85,462.38			

* Revenue increase shown is the lower of 2 different calculations.

**New River Regional Water Authority
2019 SCADA PC Software Upgrade
Summary of Considerations**

October 16, 2019

1. The original New River Regional Water Authority construction included a SCADA system which provides local and remote control and data logging of all the NRRWA facilities. The system includes control panels with PLCs (programmable logic controllers) and computers with SCADA software.

The computer software system is the way operators/ users most commonly interface with the system. It provides graphic display of the status, operator control, and data logging and trending. The computer software system does not actually provide any control facility functions, and serves an interface to setpoints and data in the PLCs. The PLC control panels provide all of the automated control for the system and operate independent of the computer software. When the computers are offline, the SCADA system controls continue to function normally, and operators could control system operation through the touchscreen interfaces on the control panels.

2. Existing SCADA Computer Software

- a. Austinville WTP - Includes two (2) SCADA computers, which are identical in terms of operation to provide redundancy. The software is FactoryTalk, which is a product of Rockwell company which also manufactures the Allen Bradley PLCs used in the system. This is the same software package which was used when the NRRWA SCADA system was first developed in 2008. Around 2015, the software was upgraded to a newer version, which was current at that time. A third party data-logging software package was also installed at that time to improve record keeping.
- b. Wytheville WTP -- Includes one (1) SCADA computer with FactoryTalk software. This software is still the original version installed in 2008. Wytheville has expanded the system to include other Town facilities, but the software version has not been upgraded to date.
- c. Carroll County Offices -- Includes one (1) SCADA computer which has been upgraded since initial installation and operates Ignition software, which is a product of Inductive Automation. Ignition is a newer competing product to FactoryTalk and has been on the market since around 2012.
- d. Wythe County -- Wythe County's SCADA system is not currently interfaced with the NRRWA system. Wythe County's system was installed in 2014 to monitor and control County's water transmission and storage facilities. It was originally limited to the newer facilities in the western portion of the County, but has been expanded in multiple phases. The system includes one (1) SCADA computer at the wastewater treatment, which operates Wonderware software. It includes alarm notification provided through Win911 third party software.

3. Software Upgrade Incentives

- a. The Austinville and Wytheville computers currently operating FactoryTalk software are running older versions of Windows operating system, which will be out of support soon and could be at increased risk from viruses or other cyber threats. The SCADA software versions on those computers are not compatible with the latest operating systems and would need to be upgraded with an OS update.

- b. Carroll County's Ignition software operates within the Java programming environment, rather than directly within the Windows operating system. This maintains more backward compatibility, so the operating system can be updated or SCADA license moved to a newer computer without need to upgrade the SCADA software.
 - c. The current SCADA system does not provide remote alarm notification. This is less of a concern for treatment plants, which are staffed during operation; however, it would provide significant benefit for remote transmission and storage facilities.
 - d. Remote web and mobile device interface is not currently available through the software. The current SCADA computers could be accessed other remote connection/login services. This is not as full featured as a native web interface, since it is limited to single user and overrides local use of the computer. Cyber security is important to evaluate when considering any remote access or interface solutions. Similar to alarm notification, remote system monitoring is more beneficial for unstaffed transmission and storage facilities than the water treatment plants.
4. SCADA Software Upgrade Quotes -- received from AMR
- a. Austinville WTP -- Received the following three quote options:
 - 1) \$21,250 -- One (1) new computer with latest Ignition software package. All display screens would be recreated for the new software. These would be similar to the existing system screens, but they would be modified as desired by staff. Includes an optional Ignition software module allowing up to five (5) computers on the local plant network to access and operate a "client" version of the SCADA software. Includes data-logging module and alarm notification module for local alarms and remote text notification. The current quote does not include an additional optional software module for remote web and mobile device interface. Also includes a SQL server software which stores all historical data within a database on the computer.
 - 2) \$26,495 -- Two (2) new computers with latest Ignition software package. Software features would be identical to the those of the single computer option. This does not include a second Ignition license, but would instead provide operation of the SCADA software through one of the five allowable "client" displays. The machine would include a second SQL server license to keep a second redundant copy of the database.
 - 3) \$34,439 -- One (1) new computer with latest FactoryTalk software. Includes an optional module for data logging. Also would include Win911 third party software for remote alarm notification.
 - b. Wytheville WTP -- Received the following two quote options:
 - 1) \$17,550 -- One (1) new computer with latest Ignition software package. The hardware and functionality is identical to the similar Austinville quote. The lower price reflects the more limited screen development required.
 - 2) \$24,739 -- One (1) new computer with latest FactoryTalk software. The hardware and functionality is identical to the similar Austinville quote.

c. Carroll County -- Received the following quote:

- 1) \$10,650 -- One (1) new computer with latest Ignition software package. Includes optional modules and features identical to the Austinville WTP Ignition quote.

5. Notes:

- a. An upgrade of the SCADA software at the Austinville and Wytheville treatment plants would be beneficial since it would allow the operating systems to be upgraded to current more secure versions. Computer hardware upgrades are an added benefit.
- b. Carroll County has less need to upgrade currently, since their current Ignition software is not restricting their ability to maintain current operating system software. Motivation to upgrade would be based on desire to upgrade hardware or add functionality.
- c. The Ignition software appears to provide benefits over the FactoryTalk software. The software cost is lower; although, that cost difference could narrow in the future as Ignition gains ground in the market. Multiple integrators have indicated that Ignition is their current preferred SCADA software, so their install base is growing significantly. The greatest benefit of the software package is the Java programming platform and ability to migrate license or upgrade operating system versions less compatibility risk, minimizing risk of needing to upgrade SCADA software at the same time.
- d. The upgrade options provided do not include mobile web access. If this is desired, it could be added later; however, there would be a cost advantage to adding it with the initial upgrade. List price for the optional software module is \$8,000; however, there is a \$3,500 initial credit if it is purchased with the initial software (due to a package discount with another optional module included in the quote). If it is desired, it would be recommended to request an updated quote. The added cost would be expected to be \$4,500 for the software, plus additional integrator costs for development of an separate displays.
- e. Currently, competing quotes have not been solicited from other integrators. The quotes were requested from AMR since they have been providing most service for the Authority, are most familiar with the majority of the current system. Staff has indicated that they have been pleased with their service. It appears unlikely that other integrators could provide a significantly lower cost for comparable service. The large majority of the quoted services are in software and hardware cost. List price for the Ignition software with indicated modules is \$11,600, and SQL database software is likely an additional \$2,000. AMR is a licensed distributor of Ignition software, so does likely have a discount below list price.
- f. Ignition offers a support option which includes both technical support and included software updates; however, this is not recommended. Cost for this is 24% of the software price annually. A lower tier support option for technical support only (without software upgrades) is 16% annually, so the majority of that fee is invested in technical support service. It is not anticipated that technical support from the software provider would be used or beneficial. The integrator would typically provide any support needed as part of their service. Need for Ignition upgrade is also minimized since it is less reliant on operating system versions. If the software is upgraded in the future, the software cost includes credit for the existing license based on the number of versions removed from current. Software cost for upgrading after several years may only be 25% (one time), so would be a much more cost advantageous option versus the annual support fee.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF HEALTH

OFFICE OF DRINKING WATER

Abingdon Field Office

407 E. Main Street, Suite 2
Abingdon, VA 24210
Phone: 276-676-5650
Fax: 276-676-5659

October 17, 2019

NOTICE OF ALLEGED VIOLATION

SUBJECT: Carroll County
Waterworks: Condominiums at Cascade
PWSID No.: 1035091

Mr. Gregory Bell, Vice President
Cascade Condominium Unit Owners Association, Inc.
259 North Main Street
Mount Airy, North Carolina 27030

Re: Failure to Monitor for Coliform Bacteria

Dear Mr. Bell:

The subject waterworks appears to be in violation of 12VAC5-590-370 of the Virginia *Waterworks Regulations* ("Regulations").

According to our records, the required routine water sample for bacteriological examination was not collected and analyzed during the third calendar quarter 2019. One sample was required and none was analyzed.

Required Actions:

Public Notice: This is a Tier 3 situation. 12VAC5-590-540 of the *Regulations* requires you to notify consumers that the required monitoring was not conducted. The public notice must be handled as follows:

- You must provide a Notice to Consumers ("Notice") no later than October 17, 2020.
- The Notice must be posted in conspicuous locations throughout the area served by your waterworks, or mailed or directly delivered to the persons served by your waterworks.
- If your waterworks serves consumers who would not be reached by your posted, mailed, or hand-delivered Notice, you must also use other distribution methods to provide the Notice to these consumers as well. Such persons may include those who may not see the posted Notice because it is not in a location they routinely pass. Examples of other methods include, but are not limited to, publication of a Notice through a company newsletter, or by E-mail to staff or students.
- The Notice must be posted for a minimum of seven days even if the violation has been resolved, and must remain in place as long as the violation persists.
- You must repeat distribution of the Notice annually for as long as the violation persists



Locality Newsletter
Salem District
 Fall 2019



A newsletter for Virginia Department of Transportation's Salem District localities

**LOCALLY ADMINISTERED
 PROJECTS: ENSURING SUCCESS**

When a locally administered project (LAP) receives funds from VDOT, the locality administering the project is held to standards set by the Federal Highway Administration (FHWA). VDOT serves as a resource to help with the LAP process to ensure that the requirements for spending federal transportation funds are followed.

"Our desire is to not only help localities receive funding for road improvements and updates," explained LAP Engineer Jessie Nester, "we also want them to successfully complete their projects within the FHWA guidelines."

"To receive funds from FHWA, VDOT signs a contract promising that we will follow a set of rules and regulations," explained Jessie. "That's why it is important for us to be able to track LAP progress and provide support when needed. We are always here to help."

The Non-VDOT Administered Projects (NVAP) section on SmartPortal provides a way for localities to update their projects with general construction contracts and other progress. It allows VDOT to access the most accurate information available through the life of the project.

In addition to keeping their project up to date in NVAP, localities are required to develop and implement a Quality Assurance Plan (QAP) which includes regularly updating a construction daily diary, C-25 Source of Materials Form and TL-142 materials notebook.

"VDOT staff is happy to help localities develop their QAP," Jessie said, describing the support available to the locality projects administrator. "We also offer support during the construction process to ensure that the plan is followed."

Resources like NVAP and QAP were created to help localities successfully deliver projects and achieve compliance with federal rules and regulations. In the event that a locality doesn't comply with these regulations, VDOT may impose sanctions that the department or FHWA determines appropriate, including but not limited to withholding of payments.



Jessie Nester, PE
 LAP Engineer
Jessie.Nester@VDOT.virginia.gov

**FROM THE DISTRICT ENGINEER:
 OPPORTUNITIES AHEAD**

It is that time of year at VDOT when we transition from summer to fall and begin gearing up for winter weather in earnest. This is also the time of year that we participate in our fall transportation meetings throughout Virginia.

The Commonwealth Transportation Board (CTB) will conduct nine public meetings across the state beginning in October to give stakeholders the opportunity to review and provide comments on transportation projects and priorities.

Specifically, information will be provided at the meetings on changes to SMART SCALE, Virginia's project prioritization process, Virginia's Statewide Transportation Improvement Program, the VTrans Multimodal Transportation Plan and Needs Assessment and the Highway Safety Improvement Program.

Representatives from the Virginia Department of Transportation, Virginia Department of Rail and Public Transportation and Office of Intermodal Planning and Investment will be available to provide information on current initiatives and to answer any questions.

The meeting for VDOT's Salem District will be held on Wednesday, October 30, at the Holiday Inn Valley View, located at 3315 Ordway Drive in Roanoke. I will co-host this meeting with Secretary of Transportation Shannon Valentine and Dr. Ray Smoot who serves as our local CTB representative.

This year's meeting will consist of a brief open house beginning at 4 p.m. where attendees can review and provide feedback on the information provided. Following the open house, there will be an opportunity for formal public comments. Meeting materials will be available online at <http://www.ctb.virginia.gov/planning/fallmeetings/> starting October 15.

I encourage you to come and speak with our transportation agency representatives. If you cannot attend the meetings, you may send your comments to the Office of Intermodal Planning and Investment Deputy Director at 1401 E. Broad Street, Richmond, VA 23219 or e-mail them to PublicComments@oipi.virginia.gov by November 30, 2019.

It is truly important for you to be engaged on these issues to effectively advance transportation improvements not only in your community but across the state. I look forward to meeting with you as we work together to move Virginia's transportation system into the future.

If you have any questions prior to the meeting, please contact District Planner Michael Gray at 540-494-8288.



By Ken King, P.E.
 District Engineer
Ken.King@VDOT.virginia.gov

PUBLIC MEETING

**Salem District
 2019 Fall Transportation Meeting**

Wednesday, October 30 at 4 p.m.
 Holiday Inn Valley View

INMATE WORK FORCE

MALE INSIDE WORKERS		MALE OUTSIDE WORKERS		FEMALE WORKERS
1ST SHIFT KITCHEN	INMATES HIGH/LIGHTED IN YELLOW ARE MEDICALLY CLEARED TO HANDLE FOOD ALL OTHERS ARE NOT	PULASKI COUNTY PSA	RADFORD CITY PD	CLEANING/ LIBRARY
GIBBONS, JOGAB *		MUSICK, DANNY-W/M (SUSP)	NEED 1 9-24-19	NEED 1
BYANE, JOSEPH *		ARMSTRONG, WILLIAM-W/M	MCMILLIAN, IRAN-W/M	GAYLES, LATASHA *
MCCRAW, BARRY *		OSBORNE, JASON-W/M	NICHOLS, JAMES-W/M	LAWRENCE, JOY *
EDWARDS, JEFFREY *	LAUNDRY	NEED 1 9-27-18	FLOYD COUNTY	TRAY SERVERS
STALLINGS, JACK *	CHAPMEN, MELVIN *	PULASKI COUNTY	PHELPS, KAM-W/M	FREEMAN, SUNNI *
WILLIAMS, DANNY *	THOMAS, JASON *	COX, BRANDON-W/M	SEMONES, TRISTON-W/M	ALLEY, VICKI *
HARMON, KELLY *	OBERRY, MARK *		NEED 1 9-10-19	MELVIN, AMBER *
BAESLER, RICKY *	MILLER, JAMES *	PULASKI DOG POUND	BLAND COUNTY	GILES COUNTY
HICKMAN, RICHARD *	QUESENBERRY, DANIEL *	NEED 1 10-7-19	PERKINS, DAQUAN-B/M	WEBB, THOMAS-B/M
TAYLOR, WILLIAM *	FLOOR MAINTENANCE	NEED 1 10-8-19	NOT NEEDED AT THIS TIME	NEED 1 9-25-19
BALLENGEE, DUSTIN *	TURNER, DEREK *	PULASKI LAKE CREW	NOT NEEDED AT THIS TIME	
NEED 1	GRUBB, GLEN *	DALTON, JOEY-W/M	WYTHE COUNTY	GILES COUNTY PSA
CHRISLEY, RICHARD *	ISOM'S CLEANING CREW	COOLEY, TRAVIS-W/M	LAMPEY, WILLIAM-W/M	GWALTNEY, BRANDON-W/M
ROBERTSON, CURTIS *	HAWKS, JEFFERY *	WYNN, JAMES-B/M	QUESENBERRY, JUSTIN-W/M	GILES ROAD CREW
MILLER, DEAN *	ROBINSON, SHERARD *		MCCAMBRIDGE, KIRK-W/M	THOMAS, JOSHUA-B/M
	ALLEN, ROY *	NRV RESOURCE AUTHORITY	WYTHE ROAD CREW	KYLE, DOUGLAS-B/M
2ND SHIFT KITCHEN	GIASFARDINI, EARNEST *	NOT NEEDED AT THIS TIME	PACK, MICHAEL-W/M	BREAN, NOAH-W/M
GILLESPIE, JUSTIN *	BARNETT'S CLEANING CREW	NOT NEEDED AT THIS TIME	NEED 1 10-8-19	GOINES, JONATHAN-W/M
HAYWOOD, WILLIAM *	MCBRAYER, LUKE *	NOT NEEDED AT THIS TIME	NEED 1 9-25-19	HAWKINS, CECIL-W/M
NEED 1	THOMPSON, BOBBY *	NRVRJ ROAD CREW	BEVERLY, MICHAEL-W/M	NEED 1 9-25-19
BLADWIN, FRANK *	PARKS, STEVEN *	NEED 1 10-7-19	CARROLL COUNTY	JOHNSON, DOUGLAS-W/M
HASH, MARCUS *	VARGAS, HIPOLITO *	HUFF, DUSTIN-W/M	NEED 1 8-28-19	
CALLOWAY, JOHN *	KITCHEN CLEANERS	ROMINES, DUSTIN-W/M	GRIFFS, DEREK-W/M	
TAYLOR, JOSHUA *	MOSER, JOE *	JOHNSTON, JUSTAN-W/M	HODGES, JEFFREY-W/M	
TURNER, TIMOTHY *	ROBERTSON, BILLY *	NRVRJ GROUND CREW	RICHARDSON, CECIL-W/M	
NORTON, KEVIN *	KITCHEN DAY BAKERS	HYPES, JASON-W/M	NEED 1 10-4-19	
REEVES, THOMAS *	ATKINS, CHRISTOPHER *	MONTGOMERY, RUSSELL-W/M	GRAYSON COUNTY	
HARE, JASON *	GILLESPIE, RICHARD *	NEED 1	HOPE, HERMAN-W/M	
NEED 1	MARSH, JARED *	ADMIN/LOBBY/BOOKING	SHIVLEY, DWAYNE-W/M	
JARRELLS, ERIC *		JOHNSON, JUSTIN-W/M		
GUYNN, TIMOTHY *	MEALS ON WHEELS			
WOOD, RYAN *	NEED 1	NRVC(JACADEMY)		
TRAY SERVERS	TURNMIRE DONALD *	MARSH, DILLON-W/M		
LONG, BUDDY *	MILLER, JOSHUA *			
ANDERSON, KYLE *	OSBORNE, RONNIE *			
MARSHMAN, KELLY *	GANOE, JAMES			
NEED 1				
CAMERON, ROBERT *	MED-OUT OF WORK MEDICAL	10/9/2019	WEEKENDS/ WORKS 6 TO 7	WEEKLY WORKS 5 DAYS
CALHOUN, JOHN *	SUSP-SUSPENDED FROM WORK		DAYS A WEEK	
	NO OUTSIDE TRUSTY *			

Please make sure the inmate workers are doing the job they have been assigned. Do not let them pick and choose where and when they work. Only kitchen inmate workers should be helping with meals and handling food in the kitchen. Only tray servers should be serving trays.

Check your emails for extra help on weekends

6 FEMALE INSIDE WORKERS
64 MALE INSIDE WORKERS
55 MALE OUTSIDE WORKERS
125 TOTAL WORKERS
WEEKLY WORKS 5 DAYS A WEEK

NOTE OUTSIDE TRUSTY HOUSING= 3 BED REMAINING

NEW RIVER VALLEY REGIONAL JAIL
REVENUES & EXPENDITURES
July through September 2019

	Budget	Jul - Sep 19	\$ Over Budget	% of Budget
				YTD Expected Rev & Exp 25%
Ordinary Income/Expense				
Income				
* 400 · Bland	104,573.00	23,450.10	-81,122.90	22.43%
** 401 · Carroll	2,363,339.00	207,790.00	-2,155,549.00	8.79%
402 · Giles	930,695.00	311,842.75	-618,852.25	33.51%
* 403 · Grayson	1,087,554.00	133,065.45	-954,488.55	12.24%
404 · Floyd	533,320.00	136,079.10	-397,240.90	25.52%
405 · Pulaski	1,840,476.00	575,102.75	-1,265,373.25	31.25%
406 · Radford	784,294.00	186,732.55	-597,561.45	23.81%
407 · Wythe	1,516,301.00	542,899.80	-973,401.20	35.8%
408 · U.S. Marshall fixed contract	10,800.00	660.00	-10,140.00	6.11%
409 · St. Comp Salary Reimbursement	9,955,844.00	2,253,549.24	-7,702,294.76	22.64%
410 · St Comp Brd Medical	180,000.00	51,787.55	-128,212.45	28.77%
411 · Other authorized fixed contract	35,700.00	55,177.99	19,477.99	154.56%
412 · State Per Diem Warrant	2,241,163.00	485,271.22	-1,755,891.78	21.65%
420 · Interest Income	69,000.00	15,677.42	-53,322.58	22.72%
421 · Inmate Telephone Income	460,000.00	121,550.72	-338,449.28	26.42%
425 · Miscellaneous Revenue	35,434.00	20,694.12	-14,739.88	58.4%
428 · Surplus of Jail Property	500.00	0.00	-500.00	0.0%
432 · Inmate Cost Recovery	67,900.00	19,223.06	-48,676.94	28.31%
434 · Fees	3,250.00	945.29	-2,304.71	29.09%
Total Income	22,220,143.00	5,141,499.11	-17,078,643.89	23.14%
Expense				
Employee Costs	12,792,671.00	2,881,299.02	-9,911,371.98	22.52%
Medical Costs	2,233,923.00	383,743.85	-1,850,179.15	17.18%
Building Costs	1,158,336.00	322,468.49	-835,867.51	27.84%
Administrative Costs	38,755.00	10,904.84	-27,850.16	28.14%
Service Contract Costs	470,537.00	174,082.58	-296,454.42	37.0%
Telecommunications Costs	33,670.00	8,882.27	-24,787.73	26.38%
Vehicle Costs	119,733.00	49,158.71	-70,574.29	41.06%
Inmate Services Costs	1,364,272.00	352,678.08	-1,011,593.92	25.85%
Custodial Costs	63,040.00	14,654.91	-48,385.09	23.25%
Travel Costs	7,550.00	739.87	-6,810.13	9.8%
Training and Operational Suppli	85,500.00	6,773.21	-78,726.79	7.92%
Capital Outlay	150,000.00	0.00	-150,000.00	0.0%
1103 · Debt Service	3,702,156.00	925,539.06	-2,776,616.94	25.0%
1107 · Repair & Replacement	0.00	3,729.51	3,729.51	100.0%
Total Expense	22,220,143.00	5,134,654.40	-17,085,488.60	23.11%
Net Income	0.00	6,844.71	6,844.71	100.0%
Key * Per-diem 1 month behind				
Key ** Per-diem 2 month behind				
Accounts Payable		-82,908.16	Includes Van not Rcvd	\$33,223.00
Accounts Receivables		580,873.01		
Total		504,809.56		

10/01/19

NEW RIVER VALLEY REGIONAL JAIL
Checking Account Registers
 As of September 30, 2019

Type	Date	Num	Name	Amount	Balance
120 - Purchasing Card					
Transfer	09/10/2019			2,000.00	1,053.76
General Journal	09/10/2019	J1909232	Facebook Advertising	140.00	3,053.76
General Journal	09/17/2019	J1909243	U.S. Cellular	-29.24	3,193.76
General Journal	09/27/2019	J1909261	SHRM-National Office.	-189.00	3,164.52
General Journal	09/30/2019	J1909262	Newegg	-156.90	2,975.52
General Journal	09/30/2019	J1909264	SHRM-National Office.	-189.00	2,818.62
Total 120 - Purchasing Card				1,575.86	2,629.62
103 - Super Savings 8900213					
General Journal	09/03/2019	J1908221	State Withholding	-723.72	-224.00
Transfer	09/03/2019			723.72	-947.72
General Journal	09/04/2019	J1909227	BOND Payment	-308,513.02	-224.00
Transfer	09/04/2019			308,513.02	-308,737.02
General Journal	09/05/2019	J1909228	State Withholding	-378.48	-224.00
General Journal	09/05/2019	J1909229	State Withholding	-48.00	-602.48
Transfer	09/05/2019			426.48	-650.48
General Journal	09/05/2019	J1909231	State Withholding	-55.01	-224.00
Transfer	09/05/2019			55.01	-279.01
General Journal	09/05/2019	J1909239	State Withholding	-12,463.17	-224.00
General Journal	09/13/2019	J1909240	State Withholding	-207.00	-12,687.17
Transfer	09/13/2019			12,670.17	-12,894.17
Deposit	09/13/2019			420.00	-224.00
Transfer	09/13/2019			-420.00	196.00
Deposit	09/13/2019			224.00	196.00
Transfer	09/17/2019			224.00	-224.00
General Journal	09/20/2019	J1909244	State Withholding	-378.12	0.00
General Journal	09/20/2019	J1909245	State Withholding	-21.00	-378.12
Transfer	09/20/2019			399.12	-399.12
Deposit	09/23/2019			-733,395.69	0.00
General Journal	09/25/2019	J1909248	State Withholding	733,395.69	-733,395.69
General Journal	09/25/2019	J1909249	State Withholding	-14,746.73	0.00
Transfer	09/25/2019			-250.00	-14,746.73
Transfer	09/27/2019			14,996.73	-14,996.73
Transfer	09/27/2019			142,992.00	0.00
Transfer	09/27/2019			-142,992.00	142,992.00
Transfer	09/27/2019			0.00	0.00

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**NEW RIVER VALLEY REGIONAL JAIL
Checking Account Registers
As of September 30, 2019**

Type	Date	Num	Name	Amount	Balance
General Journal	09/27/2019	J1909259	State Withholding	-152.26	-152.26
Transfer	09/27/2019			152.26	0.00
Total 103 - Super Savings 8900213				224.00	0.00
100 - Operating - New 9701796					
Transfer	09/03/2019			-9,310.52	1,099,881.91
General Journal	09/03/2019	J1908220	941 Tax Pmt	-4,444.37	1,090,571.39
Transfer	09/03/2019			-723.72	1,086,127.02
Deposit	09/03/2019			7,379.82	1,085,403.30
Deposit	09/03/2019			800.00	1,092,783.12
Deposit	09/03/2019			12,147.60	1,093,583.12
General Journal	09/04/2019	J1909222	Postage	-300.00	1,105,730.72
Transfer	09/04/2019			-308,513.02	1,105,430.72
Transfer	09/04/2019			-8,806.23	796,917.70
Transfer	09/04/2019			-2,278.88	785,832.59
General Journal	09/05/2019	J1909226	941 Tax Pmt	19,028.87	804,861.46
Deposit	09/05/2019			-426.48	804,434.98
Transfer	09/05/2019			-969.77	803,465.21
Transfer	09/05/2019			-314.67	803,150.54
General Journal	09/05/2019	J1909230	941 Tax Pmt	-55.01	803,095.53
Transfer	09/05/2019			-208,746.27	594,349.26
General Journal	09/09/2019	J1909232	AETNA	-2,000.00	592,349.26
Transfer	09/10/2019			-2,043.10	590,306.16
General Journal	09/11/2019	J1909233	Minnesota Life	-216,678.06	373,628.10
Transfer	09/11/2019			-37,932.45	335,695.65
Bill Pmt -Check	09/13/2019	23715	American Electric Power	-260.00	335,435.65
Bill Pmt -Check	09/13/2019	23716	Andrea Rupe	-47.96	335,387.69
Bill Pmt -Check	09/13/2019	23717	BKT Uniforms	-780.40	334,607.29
Bill Pmt -Check	09/13/2019	23718	Carilion Healthcare (826755)	-8,991.00	325,616.29
Bill Pmt -Check	09/13/2019	23719	Carilion NRV Medical Center	-320.00	325,296.29
Bill Pmt -Check	09/13/2019	23720	Citizens Telephone Cooperative	-1,335.00	323,961.29
Bill Pmt -Check	09/13/2019	23721	CoreEMR, LC	-208.00	323,753.29
Bill Pmt -Check	09/13/2019	23722	Dublin Post Office	-3,145.00	320,608.29
Bill Pmt -Check	09/13/2019	23723	ESITECH, INC.	-110.78	320,497.51
Bill Pmt -Check	09/13/2019	23724	Fastenal Company	-322.48	320,175.03
Bill Pmt -Check	09/13/2019	23725	Gilbert Auto Parts Inc.	-765.02	319,410.01
Bill Pmt -Check	09/13/2019	23726	James A. Davis	-3,936.90	315,473.11
Bill Pmt -Check	09/13/2019	23727	LabCorp	-3,592.31	311,880.80
Bill Pmt -Check	09/13/2019	23728	Mansfield Oil Company, INC.	-208.80	311,672.00
Bill Pmt -Check	09/13/2019	23729	McKesson Medical Surgical Gov...		

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NEW RIVER VALLEY REGIONAL JAIL
Checking Account Registers
 As of September 30, 2019

Type	Date	Num	Name	Amount	Balance
Bill Pmt -Check	09/13/2019	23730	Moore's Electrical & Mechanical ...	-1,320.50	310,351.50
Bill Pmt -Check	09/13/2019	23731	New River Solid Waste Mgt Area	-52.16	310,299.34
Bill Pmt -Check	09/13/2019	23732	Northwest True Value Hardware ...	-944.46	309,354.88
Bill Pmt -Check	09/13/2019	23733	O'Reilly Auto Parts, INC.	-1,137.81	308,217.07
Bill Pmt -Check	09/13/2019	23734	Pitney Bowes Global Financial S...	-345.36	307,871.71
Bill Pmt -Check	09/13/2019	23735	Professional Communications S...	-460.00	307,411.71
Bill Pmt -Check	09/13/2019	23736	Professional Networks, Inc.	-110.00	307,301.71
Bill Pmt -Check	09/13/2019	23737	Public Service Authority	-1,062.98	306,238.73
Bill Pmt -Check	09/13/2019	23738	Quest Diagnostics	-240.32	305,998.41
Bill Pmt -Check	09/13/2019	23739	R & R Septic Service	-80.00	305,918.41
Bill Pmt -Check	09/13/2019	23740	RICOH USA, INC.	-1,012.71	304,905.70
Bill Pmt -Check	09/13/2019	23741	Town of Dublin (Water & Sewer)	-41,844.04	263,061.66
Bill Pmt -Check	09/13/2019	23742	Trinity Services Group, INC.	-37,444.44	225,617.22
Bill Pmt -Check	09/13/2019	23743	VACORP	-42,132.25	183,484.97
Bill Pmt -Check	09/13/2019	23744	Valley Chemical and Systems, L...	-100.00	183,384.97
Bill Pmt -Check	09/13/2019	23745	Veritiv Operating Company	-1,413.60	181,971.37
Bill Pmt -Check	09/13/2019	23746	Wagner Food Equipment, Inc	-288.90	181,682.47
Bill Pmt -Check	09/13/2019	23747	Wal-Mart	-1,210.48	180,471.99
Bill Pmt -Check	09/13/2019	23748	Westwood Pharmacy	-12,911.13	167,560.86
General Journal	09/13/2019	J1909234	VA Child Support	-263.53	167,297.33
General Journal	09/13/2019	J1909235	ICMA-RC	-626.52	166,670.81
General Journal	09/13/2019	J1909236	ICMA-RC	-112.40	166,558.41
General Journal	09/13/2019	J1909237	UNION HSA	-691.40	165,867.01
Bill Pmt -Check	09/13/2019	23749	Pulaski County Circuit Court	-112.29	165,754.72
Bill Pmt -Check	09/13/2019	23750	Union	-2,142.00	163,612.72
Bill Pmt -Check	09/13/2019	23751	US Department of Education	-146.56	163,466.16
Bill Pmt -Check	09/13/2019	23752	US Department of Education A...	-148.74	163,317.42
Deposit	09/13/2019			4,119.95	167,437.37
General Journal	09/13/2019	J1909238	941 Tax Pmt	-69,639.76	97,797.61
Transfer	09/13/2019			-12,670.17	85,127.44
Deposit	09/13/2019			1,062.99	86,190.43
Transfer	09/13/2019	J1909242	AHL	420.00	86,610.43
General Journal	09/16/2019			-14.98	86,595.45
Deposit	09/16/2019			57,930.30	144,525.75
Deposit	09/16/2019			296.38	144,822.13
Transfer	09/17/2019			-224.00	144,598.13
General Journal	09/18/2019	J1909241	AFLAC	-4,623.01	139,975.12
Deposit	09/18/2019			201,581.40	341,556.52
Transfer	09/18/2019			-8,181.75	333,374.77

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NEW RIVER VALLEY REGIONAL JAIL
Checking Account Registers
 As of September 30, 2019

Type	Date	Num	Name	Amount	Balance
General Journal	09/20/2019	J1909246	941 Tax Pmt	-2,123.66	331,251.11
Transfer	09/20/2019			-399.12	330,851.99
Transfer	09/20/2019			733,395.69	1,064,247.68
Deposit	09/23/2019			129,201.83	1,193,449.51
Deposit	09/24/2019			930.72	1,194,380.23
Transfer	09/25/2019			-245,043.72	949,336.51
Transfer	09/25/2019			-14,996.73	934,339.78
Bill Pmt-Check	09/26/2019	23806	VT Surplus Property	-60.00	934,279.78
Deposit	09/26/2019			141,845.25	1,076,125.03
General Journal	09/26/2019	J1909252	ICMA-RC	-112.40	1,076,012.63
General Journal	09/26/2019	J1909253	ICMA-RC	-626.52	1,075,386.11
General Journal	09/26/2019	J1909255	AFLAC	-4,523.17	1,070,862.94
General Journal	09/26/2019	J1909256	Minnesota Life	-2,022.42	1,068,840.52
Bill Pmt-Check	09/27/2019	23753	Andrea Rupe	-257.00	1,068,583.52
Bill Pmt-Check	09/27/2019	23754	Anesthesiology Associates of Ra...	-249.60	1,068,333.92
Bill Pmt-Check	09/27/2019	23755	AT & T	-63.19	1,068,270.73
Bill Pmt-Check	09/27/2019	23756	Atmos Energy	-2,268.04	1,066,002.69
Bill Pmt-Check	09/27/2019	23757	Best Printing, INC.	-127.00	1,065,875.69
Bill Pmt-Check	09/27/2019	23758	BKT Uniforms	-2,689.78	1,063,185.91
Bill Pmt-Check	09/27/2019	23759	Carilion Clinic Patient Transport,...	-1,322.00	1,061,863.91
Bill Pmt-Check	09/27/2019	23760	Carilion Healthcare (826755)	-450.20	1,061,413.71
Bill Pmt-Check	09/27/2019	23761	Carilion NRV Medical Center	-8,946.10	1,052,467.61
Bill Pmt-Check	09/27/2019	23762	Comcast Cable	-152.37	1,052,315.24
Bill Pmt-Check	09/27/2019	23763	Cummins, INC.	-1,744.34	1,050,570.90
Bill Pmt-Check	09/27/2019	23764	Dodson Brothers Exterminating ...	-250.00	1,050,320.90
Bill Pmt-Check	09/27/2019	23765	Dominion Pathology Assoc., PC	-246.40	1,050,074.50
Bill Pmt-Check	09/27/2019	23766	ESITECH, INC.	-2,545.00	1,047,529.50
Bill Pmt-Check	09/27/2019	23767	Fastenal Company	-1,163.32	1,046,366.18
Bill Pmt-Check	09/27/2019	23768	Fielder Electric Motor Repair	-797.00	1,045,569.18
Bill Pmt-Check	09/27/2019	23769	GMS	-280.00	1,045,289.18
Bill Pmt-Check	09/27/2019	23770	Grainger	-221.22	1,045,067.96
Bill Pmt-Check	09/27/2019	23771	Harvey's	-4,039.23	1,041,028.73
Bill Pmt-Check	09/27/2019	23772	Henry Schein, INC.	-476.13	1,040,552.60
Bill Pmt-Check	09/27/2019	23773	ID Card Group	-289.00	1,040,263.60
Bill Pmt-Check	09/27/2019	23774	James A. Davis	-830.04	1,039,433.56
Bill Pmt-Check	09/27/2019	23775	JMS Group, LLC	-55.00	1,039,378.56
Bill Pmt-Check	09/27/2019	23776	Johnson Controls	-12,731.10	1,026,647.46
Bill Pmt-Check	09/27/2019	23777	Mansfield Oil Company, INC.	-2,884.64	1,023,762.82
Bill Pmt-Check	09/27/2019	23778	MCCI, LLC	-8,653.00	1,015,109.82

NEW RIVER VALLEY REGIONAL JAIL
Checking Account Registers
 As of September 30, 2019

Type	Date	Num	Name	Amount	Balance
Bill Pmt -Check	09/27/2019	23779	McKesson Medical Surgical Gov'...	-279.17	1,014,830.65
Bill Pmt -Check	09/27/2019	23780	McMaster-Carr Supply Co.	-400.15	1,014,430.50
Bill Pmt -Check	09/27/2019	23781	National Mobile X-ray	-1,360.00	1,013,070.50
Bill Pmt -Check	09/27/2019	23782	New River Engraving	-159.80	1,012,910.70
Bill Pmt -Check	09/27/2019	23783	Patterson Dental Supply, INC.	-132.00	1,012,778.70
Bill Pmt -Check	09/27/2019	23784	Quest Diagnostics	-333.02	1,012,445.68
Bill Pmt -Check	09/27/2019	23785	R & R Septic Service	-1,575.00	1,010,870.68
Bill Pmt -Check	09/27/2019	23786	Radford City Florist	-65.85	1,010,804.83
Bill Pmt -Check	09/27/2019	23787	Restaurant Equipment Repair	-294.17	1,010,510.66
Bill Pmt -Check	09/27/2019	23788	RICOH USA, Incorporated	-467.41	1,010,043.25
Bill Pmt -Check	09/27/2019	23789	Sands Anderson Marks & Miller	-1,239.00	1,008,804.25
Bill Pmt -Check	09/27/2019	23790	Shelor	-694.75	1,008,109.50
Bill Pmt -Check	09/27/2019	23791	Southern Software, Inc.	-735.52	1,007,373.98
Bill Pmt -Check	09/27/2019	23792	Standard Insurance Company, L...	-583.06	1,006,790.92
Bill Pmt -Check	09/27/2019	23793	Stericycle, Inc	-1,294.78	1,005,496.14
Bill Pmt -Check	09/27/2019	23794	Taylor Office & Art Supply, Inc.	-451.84	1,005,044.30
Bill Pmt -Check	09/27/2019	23795	The Home Depot Pro Institutional	-389.82	1,004,654.48
Bill Pmt -Check	09/27/2019	23796	Thompson Tire	-2,457.16	1,002,197.32
Bill Pmt -Check	09/27/2019	23797	Trinity Services Group, INC.	-18,771.94	983,425.38
Bill Pmt -Check	09/27/2019	23798	U.S. Cellular	-2,427.37	980,998.01
Bill Pmt -Check	09/27/2019	23799	United Parcel Service, INC.	-21.16	980,976.85
Bill Pmt -Check	09/27/2019	23800	US Bearing and Power Transmis...	-1,089.38	979,887.47
Bill Pmt -Check	09/27/2019	23801	VACORP-Hybrid Program	-310.92	979,576.55
Bill Pmt -Check	09/27/2019	23802	Verizon 660720	-1,139.68	978,436.87
Bill Pmt -Check	09/27/2019	23803	VISA Community Card-Atlantic ...	-772.35	977,664.52
Bill Pmt -Check	09/27/2019	23804	Wagner Food Equipment, Inc	-3,959.48	973,705.04
Bill Pmt -Check	09/27/2019	23805	Westwood Pharmacy	-23,229.72	950,475.32
General Journal	09/27/2019	J1909247	941 Tax Pmt	-82,253.11	868,222.21
General Journal	09/27/2019	J1909251	VA Child Support	-263.53	867,958.68
Bill Pmt -Check	09/27/2019	23807	Pulaski County Circuit Court	-112.29	867,846.39
Bill Pmt -Check	09/27/2019	23808	Union	-2,032.00	865,814.39
Bill Pmt -Check	09/27/2019	23809	US Department of Education	-146.56	865,667.83
Bill Pmt -Check	09/27/2019	23810	US Department of Education A...	-148.74	865,519.09
Transfer	09/27/2019			-142,992.00	722,527.09
Bill Pmt -Check	09/27/2019	23811	Union	-30.00	722,497.09
Transfer	09/27/2019			-2,135.41	720,361.68
General Journal	09/27/2019	J1909258	941 Tax Pmt	-766.11	719,595.57
Transfer	09/27/2019			-152.26	719,443.31
Transfer	09/27/2019			-157.84	719,285.47

10/01/19

NEW RIVER VALLEY REGIONAL JAIL
Checking Account Registers
As of September 30, 2019

Type	Date	Num	Name	Amount	Balance
General Journal	09/27/2019	J1909260	941 Tax Pmt	-26.16	719,259.31
General Journal	09/30/2019	J1909250	VRS Retirement - NRVVRJ	-100,650.79	618,608.52
General Journal	09/30/2019	J1909254	First American Bank	-2,691.40	615,917.12
General Journal	09/30/2019	J1909263	AHL	-14.98	615,902.14
Deposit	09/30/2019			51,193.48	667,095.62
Total 100 - Operating- New 9701796				-432,786.29	667,095.62
TOTAL				-430,986.43	669,725.24



Appalachian Power Company
P. O. Box 2021
Roanoke, VA 24022-2121
aep.com

Via Electronic Filing

October 18, 2019

Kimberly D. Bose, Secretary
Federal Energy Regulatory Commission
888 First Street, N.E.
Washington, D.C. 20426

**Subject: Byllesby-Buck Hydroelectric Project (FERC No. 2514-186)
Filing of Revised Study Plan for Relicensing Studies**

Dear Secretary Bose:

Appalachian Power Company (Appalachian or Applicant), a unit of American Electric Power (AEP) is the Licensee, owner, and operator of the 30.1 megawatt (MW) Byllesby-Buck Hydroelectric Project (Project No. 2514-186) (Project or Byllesby-Buck Project), located on the New River in Carroll County, Virginia. The Byllesby development is located about nine miles north of the City of Galax, and the Buck development is located approximately three river miles (RM) downstream of Byllesby and 43.5 RM upstream of Claytor Dam.

The existing license for the Project was issued by the Federal Energy Regulatory Commission (FERC or Commission) for a 30-year term, with an effective date of March 28, 1994 and expires February 29, 2024. Accordingly, Appalachian is pursuing a new license for the Project pursuant to the Commission's Integrated Licensing Process (ILP), as described at 18 Code of Federal Regulations (CFR) Part 5. In accordance with 18 CFR §5.11 of the Commission's regulations, Appalachian is filing the Revised Study Plan (RSP) describing the studies that the Licensee is proposing to conduct in support of relicensing the Project.

Background

Appalachian filed a Pre-Application Document (PAD) and associated Notice of Intent (NOI) with the Commission on January 7, 2019, to initiate the ILP. The Commission issued Scoping Document 1 (SD1) for the Project on March 8, 2019. SD1 was intended to advise resource agencies, Indian tribes, non-governmental organizations, and other stakeholders as to the proposed scope of FERC's Environmental Assessment (EA) for the Project and to seek additional information pertinent to the Commission's analysis.

On April 10 and 11, 2019, the Commission held public scoping meetings in Galax, Virginia. During these meetings, FERC staff presented information regarding the ILP and details regarding the study scoping process and how to request a relicensing study, including the Commission's study criteria. In addition, FERC staff solicited comments regarding the scope of issues and analyses for the EA. Pursuant to 18 CFR §5.8(d), a public site visit of the Project was conducted on April 10, 2019.

Resource agencies, Indian tribes, and other interested parties were afforded a 60-day period to request studies and provide comments on the PAD and SD1. The comment period was initiated with the Commission's March 8, 2019 notice and concluded on May 7, 2019. During the comment period, a total of ten stakeholders filed letters with the Commission providing general comments, comments regarding the PAD, comments regarding SD1, and/or study requests. FERC issued Scoping Document 2 (SD2) on June 21, 2019 to provide information on the proposed action and alternatives, the environmental analysis process FERC staff will follow to prepare the EA, and a revised list of issues to be addressed in the EA.

In accordance with 18 CFR §5.11, Appalachian developed a Proposed Study Plan (PSP) for the Project that was filed with the Commission and made available to stakeholders on June 21, 2019. The purpose of the PSP was to present the studies proposed by Appalachian and to address the comments and study requests submitted by resource agencies and other stakeholders. The PSP described Appalachian's proposed approaches for conducting studies and addressed agency and stakeholder study requests. Pursuant to 18 CFR §5.11(e), Appalachian held a PSP Meeting on July 18, 2019, for the purpose of clarifying the PSP, explaining any initial information gathering needs, and addressing any outstanding issues associated with the PSP. Appalachian distributed additional information requested during the meeting to FERC staff and agencies by email communications subsequent to the PSP meeting.

Resource agencies and stakeholders were afforded 90 days from the date of the PSP filing (i.e., until September 19, 2019) to provide comments on the PSP or to request additional studies. The Commission's regulations require that comments on the PSP include an explanation of any study plan concerns and any accommodations reached with Appalachian regarding those concerns (18 CFR §5.12). Any proposed modifications to the PSP are also required to address the Commission's criteria as presented in 18 CFR §5.9(b).

Appalachian received timely formal comments on the PSP from FERC, the U.S. Fish and Wildlife Service (USFWS), and the Virginia Department of Game and Inland Fisheries (VDGIF), as described and included in the enclosed RSP. In developing the RSP, Appalachian has carefully evaluated and considered all agency and stakeholder comments and study requests received, as well as discussions during and communications following the PSP meeting.

Revised Study Plan

In developing the RSP, Appalachian evaluated all the study requests and comments submitted by the stakeholders, with a focus on the requests that specifically addressed the seven criteria for study requests as set forth at 18 CFR §5.9(b) of the Commission's ILP regulations. For the study requests that did not address the seven study criteria, where appropriate, Appalachian considered the study in the context of providing the requested information in conjunction with one or more of Appalachian's proposed studies.

This RSP takes into account the Commission's June 21, 2019 SD2 as well as comments on the PSP filed by stakeholders. Based on Appalachian's review of the requested studies, the FERC

criteria for study requests under the ILP, the discussions during the PSP meeting, and formal comments on the PSP, Appalachian is proposing to conduct the following studies as described in detail in the RSP:

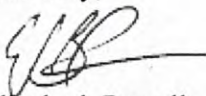
1. Flow and Bypass Reach Aquatic Habitat Study;
2. Water Quality Study;
3. Aquatic Resources Study;
4. Wetlands, Riparian, and Littoral Habitat Characterization Study;
5. Terrestrial Resources Study;
6. Shoreline Stability Assessment Study;
7. Recreation Study; and
8. Cultural Resources Study.

Appalachian is filing the RSP with the Commission electronically and is distributing this letter to the parties listed on the attached distribution list. For parties listed on the attached distribution list who have provided an email address, Appalachian is distributing this letter via email; otherwise, Appalachian is distributing this letter via U.S. mail. All parties interested in the relicensing process may obtain a copy of the RSP electronically through FERC's eLibrary system at <https://elibrary.ferc.gov/idmws/search/fercgensearch.asp> under docket number P-2514-186, or on Appalachian's website at <http://www.aephydro.com/HydroPlant/ByllesbyBuck>.

Comments on the RSP must be filed within 15 days of the filing date of this RSP which is no later than November 3, 2019. The Commission will issue a final Study Plan Determination by November 18, 2019.

If there are any questions regarding the RSP or the overall relicensing process for the Project, please do not hesitate to contact me at (540) 985-2441 or via email at ebparcell@aep.com.

Sincerely,



Elizabeth Parcell
Process Supervisor
American Electric Power Services Corporation

Enclosures

Byllesby/Buck Hydroelectric Project (FERC No. 2514) Distribution List

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COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND VIRGINIA 23219-2000

Stephen C. Brich, P.E.
COMMISSIONER

October 1, 2019

To: City & Town Managers/ Select County Administrators

Subject: FY 2021 Local State of Good Repair (SGR)/ Primary Extension Paving and Bridge Programs - **Call for Applications and Submittals**

We are pleased to announce that the Virginia Department of Transportation (VDOT) is soliciting for FY2021 submittals of both the SGR pavement and bridge programs. Again this year, localities should use the Smart Portal for submitting all paving applications and bridge notification forms for the State of Good Repair (SGR) and primary extension programs at the following link: <https://smartportal.virginiahb2.org/> (Note: Each locality should have an organizational administrator within your organization for access to Smart Portal. If you encounter issues please contact SmartPortal@CTB.Virginia.gov or your local VDOT contact to obtain login credentials or with any questions/concerns with the smart portal system.)

For the Primary Extension pavement program, the pavement must have a combined condition index of less than 60 with additional points being applied if on the National Highway System (NHS), along with expenditure data from the Weldon Cooper Center and the Average Annual Daily Traffic volume information. CTB formula sunset in FY2020 and State of Good Repair funds are anticipated to be fully implemented in FY2021. Primary Extension paving again this year and will be prioritized based on the scoring process for those projects that qualify. As a reminder, the Primary Extension pavement program must follow the federal process beginning with the FY2021 application cycle. With this change, VDOT has proposed to increase the amount each locality with qualifying routes may apply for to \$1,500,000 (for all projects) of available funds annually. We have also proposed more time to require all projects which receive funding be awarded within 12 months of approval or be subject to deallocation. These proposals are scheduled for CTB consideration on October 17th.

For the SGR bridge program, similar to last year, bridges must be part of the National Bridge Inventory (NBI) and Structurally Deficient (SD) in order to receive SGR funds. The terms "NBI" and "SD" have been defined by the Federal Highway Administration (FHWA). Certain culverts are classified by FHWA as "NBI bridges". Generally, NBI bridges are those that are greater than or equal to 20' in length, including culverts that are 20' or greater from ends of clear openings. Please note that all SD NBI bridges contained in the Smart Portal for your locality will require the submittal of a Notification Form and all forms must be complete in order to submit.

FY 2021 Local SGR/ Primary Extension Paving & Bridge Programs
Call for Applications
October 1, 2019
Page 2

Bridge Work Notification Forms submitted for FY2020 that requested State of Good Repair funding have been added to the Smart Portal for updates and resubmittal.

Applications for the SGR paving program for the fiscal year starting July 1, 2020 (FY2021) and notification forms for the SGR bridge program must be submitted through the Smart Portal by **5:00 PM** on **December 13, 2019**.

Additional information, including the revised SGR submittal requirements and process are available at the following webpage:

http://www.virginiadot.org/business/local_assistance_division_funding_programs.asp

Please share with your staff and others as you deem appropriate. If you have questions about the programs, you can contact me at (804) 786-3438 or by email at

Todd.Halacy@VDOT.Virginia.gov. You may also contact Yolanda Newton at (804) 786-0334 or by email at Yolanda.Newton@VDOT.Virginia.gov.

Sincerely,



Todd M. Halacy, P.E.
Assistant Division Administrator,
VDOT's Local Assistance Division

Cc: VDOT District Administrators
VDOT Urban Program Manager
VDOT Programming and Investment Managers

State of Good Repair Local Paving Q & A

GENERAL:

1. **Q.** Can VDOT provide the amount of available State of Good Repair (SGR) funds for the FY2021 bridge and paving programs?
A. The budget projections for the FY2021 SGR programs are not yet available.
2. **Q.** Why is the primary extension/SGR paving program being federalized?
A. When the primary extension program began in FY2015 it was funded with CTB formula set aside funds which were state allocations. In FY2017 State of Good Repair funds became available earlier than expected and these were anticipated to be federal funds. However, Commissioner of Highways granted an exception for the SGR paving program to the federal process through the FY2020 program to allow localities time to prepare for federal requirements. Note: The SGR bridge has already been federalized beginning with the FY2018 program.
3. **Q.** Will VDOT increase the amount of total allocations a locality can request in a given year for the SGR paving program applications?
A. Yes, VDOT is proposing to the Commonwealth Transportation Board (CTB) that the total allocations being requested increase from \$1M to \$1.5M. The CTB will vote on this proposed policy increase at their October meeting.
4. **Q.** Will VDOT increase the amount of time a locality has to advertise the selected projects now that they are federalized for the SGR paving program?
A. Yes, VDOT is proposing to the Commonwealth Transportation Board (CTB) that the time a locality has to advertise a project for the SGR paving program from the time the funding becomes available increases from 6 months to 12 months to advertise. The CTB will vote on this proposed policy increase at their October meeting.
5. **Q.** Now that the SGR paving program is federalized what is the VDOT oversight cost?
A. We anticipate there will be an increase in VDOT oversight costs due to the additional steps required for federalizing the SGR paving program. We request that you reach out to your VDOT Local Liaison to determine what these costs are so that you can include in your application requests.
6. **Q.** Would contract administration for this program have additional costs?
A. Yes, there may be an increased cost for localities to prepare/ administer a federal-aid contract. Those costs should be included in the localities application for funding. To help in offset these costs, VDOT is proposing to the Commonwealth Transportation Board (CTB) that the total allocations being requested increase from \$1M to \$1.5M. The CTB will vote on this proposed policy increase at their October meeting.
7. **Q.** Will there be a comparison between pre-federalization and post-federalization to determine if the number of improved pavement drops (i.e. number of lane miles paved)?
A. Yes – VDOT tracks mileage already and this can be easily compared between fiscal years.

8. **Q.** Will VDOT provide checklists for what is required for federal-aid paving projects?
- A.** Yes. VDOT will provide a comprehensive checklist for localities for requirements in all areas to include contract items, safety items and environmental items.
- Note: Local Assistance Division will be providing additional information on this shortly.**
9. **Q.** Can the Request to Administer (RTA) forms be waived similar to TAP projects?
- A.** Local Assistance Division is looking to provide a certification checklist that will replace the need for an RTA for these paving projects. The RTA is required for all bridge projects.
- Note: Local Assistance Division will be providing additional information on this shortly.**
10. **Q.** Does a locality need to submit the Roadway Safety Analysis?
- A.** Using federal funds for the SGR Paving Program, a Roadway Safety Analysis will need to be performed by the locality. However, the locality will need to certify that this analysis has been conducted and will certify that any deficiencies that have been identified are planned to be corrected as outlined in VDOT's Safety Analysis Guidelines per the following link:
- <https://insidevdot.cov.virginia.gov/div/te/TAA/SitePages/Project%20Development%20Policy%20and%20Guidance.aspx>
- Note: Local Assistance Division will be providing additional information on this shortly.**
11. **Q.** If there are surplus CTB formula funds available will those funds be applied to projects in FY2021? If so, will those funds be federal since they were state in the past?
- A.** If there are surplus CTB formula funds, they are anticipated to be applied to the FY2021 projects however they will be assumed to be federal funds.
12. **Q.** Can UCI localities continue to use the available streamline opportunities afforded to them to administer these projects?
- A.** Yes, any efficiencies offered in the Locally Administered Projects (LAP) Manual to UCI localities would continue.
13. **Q.** Is the public involvement process required for paving projects since the program is now federalized?
- A.** No, per Section 4.00 of VDOT's [Public Involvement Manual](#) actions taken to preserve assets in current condition or restore them to original functionality are exempt from the public involvement process. This includes the removal and replacement up through the base of a pavement structure.

ENVIRONMENTAL:

14. **Q.** Can environmental studies be streamlined? Can VDOT complete the NEPA studies for these projects (similar to how TAP projects are done)?
- A.** VDOT has streamlined environmental process for paving projects. VDOT Environmental will complete the necessary NEPA and threatened and endangered species environmental clearances for all SGR local paving projects utilizing the streamlined process upon request similar to what VDOT does for the TAP program. Depending on the project location and clearances received the locality will be required to include special provisions in the contract documents. Template special provision language will be provided by VDOT when required.

CONSTRUCTION:

15. **Q.** Will VDOT administer these paving construction contracts on behalf of the localities?
A. VDOT is offering to pilot administering SGR local paving projects upon request for the FY2021 SGR paving program. VDOT may bundle local SGR paving segment or add segments to VDOT contracts.
16. **Q.** How can localities federalize an existing contract and include primary extension segments if the contract is not federal?
A. The contract would have to be federal from the beginning. Non-federal contracts cannot be used to meet federal requirements. Adding federal provisions to the contract after it is executed is not permissible.
17. **Q.** For application purposes can localities use VDOT contract line item rates?
A. VDOT rates are available online however we do not recommend localities use VDOT rates because VDOT includes items that are not required and are based on large quantities.
18. **Q.** Can a locality continue to use the IDIQ process for these SGR contracts?
A. If the contract was procured as a federal aid/eligible contract then it could be utilized for these contracts, however prior to adding the SGR routes to the contract the locations would need to have federal authorization in place.
19. **Q.** Does VDOT have existing contracts that the locality can utilize as a task order?
A. No. The VDOT contracts are between VDOT and the contractor. Therefore, the locality would be a third party to the contract and would be unable to direct or change work contractually.
20. **Q.** Are ADA curb ramps and upgrades included as in the past?
A. Yes, ADA compliance is required for state and federally funded projects. ADA curb ramps and pavement striping should be upgraded to existing standards. An example of non-qualifying item is widening an existing 3ft sidewalk to 5ft or to install a segment of sidewalk that is missing and never existed. These items should be funded outside the paving program.
21. **Q.** Can deficiencies with guardrails (or other items found in the Roadway Safety Analysis) be included for reimbursement of SGR funds?
A. Because of utilizing the federal funds, the localities should perform and certify that a Roadway Safety Analysis review has been conducted in accordance with the Category 1 or 2 requirements as outlined in VDOT's Safety Analysis Guidelines per the following link: <https://insidevdot.cov.virginia.gov/div/te/TAA/SitePages/Project%20Development%20Policy%20and%20Guidance.aspx>
However, any required improvements/ repairs to guardrails, etc... are not an allowable expenditure for SGR paving funding.

Note: Local Assistance Division will be providing additional information on this shortly.

22. **Q.** Can VDOT purchase Buy America items for the localities to ensure these regulations are met?

A. No, this would present a number of logistical issues, including but not limited, to additional Federal approval, different bidding approach (install only, rather than furnish and install), additional costs for VDOT to procure those items separately as well as timing and delivery of said items. Currently, in order to satisfy the Buy America requirement localities must utilize the Buy America Special Provision and have the contractor submit a Certificate of Compliance for Steel and Iron Items.

MRPDC Transportation Rural Technical Committee Meeting
Regular Bi-Monthly Meeting
Wednesday, October 16, 2019, 10:00 A.M.
Mount Rogers Planning District Commission
Conference Room

AGENDA

Call to Order

Adoption of Agenda for this meeting

Approval of minutes from June 19, 2019 and September 30, 2019 meetings

Discussion

1. VTrans Update
2. SMART SCALE Round 4

Member Reports

Next scheduled meeting Wednesday, December 18, 2019

ADJOURNMENT

MRPDC Transportation Rural Technical Committee Meeting
Special Meeting
Monday, September 30, 2019, 2:30 P.M.
Mount Rogers Planning District Commission Conference Room

MINUTES

Members Present: Brenda Sutherland (Grayson County), Johnny Kincer (Wythe County), Tom Taylor (Washington County), Michael Carter (Smyth County), Eric Workman (Bland County), Cellell Dalton (Carroll County)

Members Absent: Kevin Mumpower (City of Bristol), Charles Joyce (City of Galax)

Also Present: Ronique Day (OIFI), Senator Bill Carrico (40th District), Delegate Israel O'Quinn (5th District), Jacob Holmes (Office of Delegate O'Quinn), Donny Necessary (VDOT), Matthew Cox (VDOT), Blake Ailor (VDOT), Jeff Russell (VDOT), Stephen Bear (Wythe County), Keith Barker (City of Galax), Randy Eads (City of Bristol), Jason Berry (Washington County), Alicia Roland (Washington County), Bill Shepley (Grayson County), Aaron Sizemore (MRPDC), Rocky Warren (MRPDC)

Chairman Sutherland called the meeting to order at 2:30 pm. Senator Carrico joined by phone, but all others were present at the PDC.

Discussion

1. Overview of VTrans

Mr. Necessary noted that the purpose of the meeting was to determine how the region can better position our projects to be funded. The region had numerous successes in the most recent round of SMART SCALE, but VDOT and localities should be looking to see how we can improve our scoring and how we can use VTrans to help get projects funded.

Ms. Day noted that the Office of Intermodal Planning and Investment (OIFI) is new since the last VTrans update (VTrans 2035), which was completed by three consultant teams and may have not been as streamlined as it could have been with a more cohesive team. The OIFI team is currently working to identify transportation needs throughout the Commonwealth, but the process has not been completed yet. VTrans is based on the needs of a locality, not a wish list of projects without documented need. There will be a shift in the 2040 VTrans to a completely data-based document, but there may be some tweaks and changes made based on locality feedback. Ms. Day noted that localities can, and should, add needs to InteractVTrans (the online VTrans map) on <http://www.vtrans.org>.

VTrans is complementary to SMART SCALE and identification of needs is very important. It was again emphasized how important it is for localities to have their SMART SCALE projects listed in their comprehensive plans. The VTrans document will list a general need for an area, but the comprehensive plan will need to list their specific project for that area. These plans should also meet the Commonwealth's updated requirements for comprehensive plans.

Safety needs can supersede VTrans, but if a locality does not have a safety need, they must meet VTrans.

Ms. Sutherland noted that while the region does not have as much population as other areas of the state, economic development is just as important, if not more so, to us. Ms. Day noted that

VTrans is pulling in industrial development areas and working with Virginia Economic Development Partnership (VEDP) on their site-readiness economic development areas. A draft of the VTrans document will be available soon, but Ms. Day noted that it is only a draft and will not be perfect. Once the draft is made available, Ms. Warren will notify the RTC and administrators and assure they have access. Ms. Day also noted that she is available and can be contacted directly if anyone has questions regarding the VTrans process.

2. SMART SCALE

Mr. Necessary noted that we should remember that Corridors of Statewide Significance (COSS) include a buffer around the Corridors, which can include smaller roads. Also, localities should remember the limited funding made available in our district-only grant pot. If localities have a large project, such as an industrial development or detour project, they should apply for the state grant pot.

3. Potential Projects within the District

Frontage Road Studies – It was noted that VDOT is looking at common sense engineering and solutions that provide “more bang for the buck.” Some of these solutions include frontage roads, which help to “keep local traffic local” and off of the mainline of the interstate and help mitigate the need for buildout of additional interstate miles. Washington County currently has a frontage road study for I-81 and it is possible that Rte. 52 in Wythe and Carroll Counties could be studied as a frontage road for I-77.

Carroll County – VDOT submitted a BUILD grant for the I-77 climbing lanes, which has moved to round two of scoring. The project has an estimated cost of approximately \$25 million.

Bland County – There are numerous issues relating to the two tunnels on I-77 in Bland County. The estimated cost to bring the tunnels up to current safety standards is \$55 million, but this is only maintenance and would do nothing to increase capacity within the tunnels. The long backups on I-77 North below the overlap (in Wythe County) have been corrected by the auxiliary lanes giving additional access to I-81 South from I-77 North, but now these backups are being seen in Bland County on I-77 North approaching the Big Walker Mountain tunnel. These backups are further impacted by the grade coming into the tunnel, which can severely delay traffic when loaded tractor trailers are stopped and must get restarted on the steep roadway. Dr. Workman asked about the safety standards and if passing would ever be allowed in the tunnels again. The tunnels are striped as no passing zones and often delays are exacerbated by individuals who drive extremely slowly through the tunnels, including people anxious about going through the tunnels or sightseers taking photos/videos.

4. Fall Transportation Meeting

The VTrans document draft will be available for public viewing at the fall transportation meeting. The fall transportation meeting is scheduled for November 7, 2019.

Adjournment - Motion made by Dr. Workman, 2nd by Mr. Carter, passed 6-0.

The next scheduled meeting is October 16, 2019.

MRPDC Transportation Rural Technical Committee Meeting

Regular Bi-Monthly Meeting

Wednesday, August 21, 2019, 10:00 A.M.

Mount Rogers Planning District Commission Conference Room

Unofficial NOTES/Record of Discussion

Members Present: Brenda Sutherland (Grayson County), Eric Workman (Bland County), Charles Joyce (City of Galax), Michael Carter (Smyth County)

Members Absent: Kevin Mumpower (City of Bristol), Bill Vaughan (Wythe County), Ronald Newman (Carroll County), Tom Taylor (Washington County)

Also Present: Matthew Cox (VDOT), Blake Ailor (VDOT), Rocky Warren (MRPDC)

Chairman Sutherland noted that the group was unable to obtain a quorum for the meeting. Please note: the following summary is not official meeting minutes.

Discussion

1. VTrans Update

Mr. Ailor gave an update on the VTrans process that is being conducted by Office of Intermodal Planning and Investment (OIPI). There was good turnout from the PDC's localities at the regional VTrans workshop in Bristol on July 31. We are now awaiting a meeting summary from OIPI, which should be sent out for comments in the coming weeks. In the meantime, localities are urged to add needs to InteractVTrans (the online VTrans map) on <http://www.vtrans.org>.

Mr. Ailor again stressed the importance of locality participation VTrans as it has become necessary for a project to be included in VTrans to secure SMART SCALE funding. VTrans and the locality's comprehensive plan should correlate and comprehensive plan amendments should be made to include project specific information. These are the easiest points to secure in SMART SCALE and can make the difference in whether or not a project is funded.

Ms. Sutherland asked the RTC about requesting meeting with OIPI and local representatives to discuss the VTrans process and how it works in our region. The RTC decided this would be a good idea and Ms. Sutherland will work to put this meeting together.

2. SMART SCALE

SMART SCALE Rounds 2 and 3 have been moved forward three years and most project's preliminary engineering will be in 2020. Mr. Ailor will be scheduling meetings for Round 4 in the upcoming weeks and localities should be considering their priorities in preparation for these meetings. Bristol District is procuring a consultant for SMART SCALE Round 4. At this time, the consultants are expected to be Kimley-Horn for the western end of the PDC and Michael Baker for localities covered by the Wytheville Residency (Wythe, Bland, and Grayson Counties and the Town of Wytheville). In this round, VDOT/consultants will only be able to help with 1-2 projects per locality. Localities are encouraged to look at any previously-submitted projects that scored well and rework them. Pre-applications, with cost estimates, will be due in March 2020.

3. Member Reports and Other Discussion:

Mr. Ailor updated the group and let everyone know that the BUILD Grant for the I-77 climbing lanes has proceeded to round two of scoring.

The next scheduled meeting is October 16, 2019.

MRPDC Transportation Rural Technical Committee Meeting
 Regular Bi-Monthly Meeting
Wednesday, June 19, 2019, 10:00 A.M.
 Mount Rogers Planning District Commission Conference Room

MINUTES

Members Present: Brenda Sutherland (Grayson County), Eric Workman (Bland County), Bill Vaughan (Wythe County), Tom Taylor (Washington County), Ronald Newman (Carroll County), Manuel Street (Smyth County)

Members Absent: Neal Osborne (City of Bristol), Charles Joyce (City of Galax)

Also Present: Donny Necessary (VDOT), Blake Ailor (VDOT), Rocky Warren (MRPDC)

Chairman Sutherland called the meeting to order at 10:05 am.

Adopt Agenda for this meeting - Motion Made by Dr. Workman, 2nd by Mr. Taylor, passed 6-0

Adopt Minutes from April 17, 2019 meeting - Motion made by Dr. Workman, 2nd by Mr. Taylor, passed 6-0

Discussion

1. SMART SCALE Final Project List

Mr. Necessary gave an update on the status of the Smart Scale projects that were given staff recommendation for funding and went to the Commonwealth Transportation Board (CTB) for approval. During the meeting, Mr. Necessary checked the CTB website and noted that the projects had been approved (see attached resolution). The projects funded in the Mount Rogers Planning District are below:

Organization	Description	Total Cost	SMART SCALE Cost
Smyth County	US Route 11 / SR 660 Roundabout North	\$3,572,022	\$3,572,022
Wythe County	Progress Park Connector	\$23,684,000	\$12,857,000
Bristol City	Lee Highway and Euclid Avenue Roundabout	\$2,825,000	\$2,825,000
Abingdon Town	Hillman Highway & Old Eleven Drive Intersection Improvements	\$668,000	\$668,000
Abingdon Town	Russell Road & Poplar Street Intersection Improvements	\$765,000	\$765,000
Grayson County	SR 89 AT SR 613 Realignment	\$4,068,990	\$4,068,990
Bland County	US Route 52 Intersection Safety Enhancements	\$4,491,045	\$4,491,045
Galax City (Salem District)	E. Stuart Drive Sidewalk Project - Phase II	\$2,013,000	\$2,013,000

The Bristol District is gearing up for SMART SCALE's Round 4 and getting a task order now for a consultant. Localities should be considering priorities in preparation for upcoming meetings and make sure to attend VTrans meetings to ensure that their priorities are included.

2. VTrans Update

Mr. Necessary and Mr. Ailor gave an update on the upcoming regional VTrans meetings that will be conducted by Office of Intermodal Planning and Investment (OIPI) in the upcoming months. They again stressed the importance of attending these meetings as it has become

necessary for a project to be included in VTrans to secure SMART SCALE funding. VTrans and the locality's comprehensive plan should correlate and comprehensive plan amendments should be made to include project specific information. These are the easiest points to secure in SMART SCALE and can make the difference in whether or not a project is funded. Ms. Warren will email RTC members with VTrans meeting dates once known and any other pertinent information regarding upcoming VTrans or SMART SCALE.

3. I-81 Corridor Improvement Plan

Mr. Necessary gave an update on the I-81 Corridor study and distributed "Governor Northam's Proposal to make Interstate 81 Safe and Reliable" talking points (attached to April 2019 meeting minutes), which, among other items, detail how the money to make improvements will be raised and distributed. Ms. Warren will email RTC members with updates on the I-81 Corridor Improvement Plan. Updates on the I-81 Corridor Improvement Plan can be found at: http://www.ctb.virginia.gov/projects/major_projects/i-81_study.asp

4. Member Reports and Other Discussion:

VDOT is looking at reapplying for a BUILD Grant for the I-77 climbing lanes project. Mr. Vaughan will work to get drone photos of

Mr. Necessary noted that VDOT Abingdon Residency Administrator Mr. Conrad Hill's retirement will be effective as of June 20, 2019.

Mr. Vaughan announced that this would be his last RTC meeting, as he is retiring from Wythe County.

Adjournment - Motion made by Dr. Workman, 2nd by Mr. Taylor, passed 6-0.

The next scheduled meeting is August 21, 2019.



COMMONWEALTH of VIRGINIA

Commonwealth Transportation Board

Shannon Valentine
Chairperson

1401 East Broad Street
Richmond, Virginia 23219

(804) 786-2701
Fax: (804) 786-2940

Agenda item # 3

RESOLUTION OF THE COMMONWEALTH TRANSPORTATION BOARD

May 15, 2019

MOTION

Made By: Mr. Kasprowicz, Seconded By: Mr. Johnsen
Action: Motion Carried, Unanimously

Title: Adoption of SMART SCALE Recommendations for Preparation of the Final FY 2020 -2025 Six- Year Improvement Program.

WHEREAS, section 33.2-214.1 of the *Code of Virginia*, provides that the Commonwealth Transportation Board (“Board”) shall develop a statewide prioritization process for certain projects funded by the Board, including those projects allocated funds pursuant to section 33.2-358 of the *Code of Virginia*, and

WHEREAS, effective July 1, 2015, Chapter 684 of the 2015 Acts of Assembly (HB 1887) modified section 33.2-358 and set forth the requirements relating to the allocation of funds to, and the establishment of, a High Priority Projects Program (“HPP”) and a District Grant Program (“DGP”) with candidate projects under these programs to be screened, evaluated and selected according to the prioritization process established pursuant to section 33.2-214.1; and

WHEREAS, the Board adopted a policy and process on June 17, 2015, and a revised policy and process on July 28, 2016, and October 24, 2017, as well as a corrected policy and process on February 21, 2018, to govern screening, scoring and selecting projects for funding pursuant to section 33.2-214.1 (“Project Prioritization Process”); and

WHEREAS, the Board adopted a revised policy on December 7, 2016, *Six-Year Improvement Program Development Policy*, which among other things, required that the Board be presented with funding scenarios relating to the Project Prioritization Process and development of the Six Year Improvement Program for the Board’s consideration, with each scenario providing full funding for each project funded; and

WHEREAS, 468 applications were submitted and screened pursuant to the third round of the Project Prioritization Process with 433 validated applications being found to propose projects that are consistent with or meet one or more VTrans needs, thus satisfying the requirement in section 33.2-214.1 (B)(2) that candidate projects “be screened by the Commonwealth Transportation Board to determine whether they are consistent with the assessment of capacity needs for all for corridors of statewide significance, regional networks, and improvements to promote urban development areas established pursuant to § 15.2-2223.1, undertaken in the Statewide Transportation Plan in accordance with § 33.2-353”; and

WHEREAS, at its January 15, 2019 Workshop, the Board was presented with information relating to the outcome of the prioritization process along with a Staff Recommended Funding Scenario for the third round of the Project Prioritization Process, based on a three step scenario (“Staff Recommended Funding Scenario”) consisting of the following steps (collectively, “Funding Steps”):

- Step 1: Fund top scoring projects within each district eligible for DGP funds using DGP funds until remaining funds are insufficient to fund the next highest scoring project.
- Step 2: Fund top scoring projects within each district that would have otherwise been funded with available DGP funds, but were not because they are only eligible for HPP funds, using HPP funds, as long as their SMART SCALE cost does not exceed the total amount of DGP funds available to be programmed based on their rank.
- Step 3: Fund projects with a benefit relative to SMART SCALE score greater than an established threshold based on the highest project benefit using HPP funds until funds are insufficient to fund the next unfunded project with the highest project benefit.

WHEREAS, nine public meetings were held on April 11, 2019 in Lynchburg, April 15, 2019 in Hampton Roads, April 22, 2019 in Staunton, April 23, 2019 in Bristol, April 25, 2019 in Richmond, May 6, 2019 in Culpeper, May 7, 2019 in Salem, May 9, 2019 in Fredericksburg, and May 13, 2019 in Northern Virginia to receive public comments prior to the Board’s adoption of a Final Six-Year Improvement Program; and

WHEREAS, at its April 9, 2019 Workshop, the Board was presented the Draft FY 2020-2025 Six-Year Improvement Program based on the Staff Recommended Funding Scenario; and

WHEREAS, at its May 14, 2019 Workshop, the Board received recommendations as outlined in Attachment A to revise the Staff Recommended Funding Scenario based on public and stakeholder feedback in the form of a Consensus Scenario; and

WHEREAS, in accord with the requirement set forth in the *Six-Year Improvement Program Development Policy (2016)*, adopted by the Board December 7, 2016, full funding has been identified for all projects in the Consensus Scenario; and

Resolution of the Board
Adoption of SMART SCALE Recommendations for Preparation of the Final FY 2020-2025 Six- Year
Improvement Program
May 15, 2019
Page Three

WHEREAS, the Board has given due consideration to the Consensus Scenario presented at the May 14, 2019 Workshop.

NOW THEREFORE BE IT RESOLVED, that the Board finds that the Consensus Scenario as presented in the May 14, 2019 Workshop and reflected in Attachment A is the approach to be used in funding projects scored pursuant to the third round of the Project Prioritization Process for purposes of preparing the Final FY 2020-2025 Six-Year Improvement Program.

BE IT FURTHER RESOLVED that the Board hereby adopts the Consensus Scenario as presented in the May 14, 2019 Workshop as the approach to be used in funding projects scored pursuant to the third round of the Project Prioritization Process for the Final FY 2020-2025 Six-Year Improvement Program.

###

Attachment A

Bristol

- Swap funding for US Rte. 11 / SR 660 Roundabout South (\$3.6M DGP) for US Rte 11 / SR 660 Roundabout North (\$3.6M HPP) in Smyth County
- Fund with DGP
 - \$0.7M Hillman Highway & Old Eleven Drive Intersection Improvements in Town of Abingdon
 - \$0.8M College Avenue Traffic Signal Synchronization in Town of Bluefield
 - \$4.1M SR 89 at SR 613 Realignment in Grayson County
 - \$1.3M US 58 Alt and US 23 NB Off-Ramp Modification in the City of Norton
- Fund with HPP
 - \$2.8M Lee Highway and Euclid Avenue Roundabout in City of Bristol
 - \$0.8M Russell Road & Poplar Street Intersection Improvements in Town of Abingdon
 - \$4.5M US Route 52 Intersection Safety Enhancements in Bland County

Culpeper

- Unfund
 - Rte. 29/Freemans Ford Road Alternative Intersection due to cancellation by Fauquier County BOS (\$7.1M DGP)
- Fund with DGP
 - \$3.0M Rte. 29 & Rte. 662 (Shelby Rd.) Intersection Improvements in Madison County
 - \$5.9M Preston Ave. & Grady Ave Intersection Improvements in the City of Charlottesville
- Fund with HPP and remaining DGP
 - \$8.8M US 250/Route 20 Intersection Improvement in Albemarle County

Fredericksburg

- Unfund
 - New Commuter Parking Lot on Route 3 submitted by FRED Transit (\$5.1M HPP)
- Fund with HPP
 - Fund Harrison Rd. & Salem Church in Spotsylvania County (\$6.1M HPP)
 - Swap Rte. 3 STARS Study Improvements (\$6.4M HPP) for Rte. 3 STARS Study and I-95 off-ramp improvement submitted by GWRC for a reduced amount of \$9.2M HPP due to additional funding provided by FAMPO
- Fund US Rte. 1/Fall Hill Avenue Intersection Improvements in City of Fredericksburg using \$3.6M DGP + \$3.6M HPP
- Fund Rte. 1/Enon Road Intersection and Roadway Improvements using \$2.3M HPP and \$2.1M DGP
- Fund next safety projects based on rank using DGP
 - Route 206 and Route 218 Right Turn Lane in King George County (\$2M)
 - Kilmarnock Right Turn Lane in Lancaster County (\$1.1M)
 - Expanded Turn Lane for Flat Iron Road in Westmoreland County (\$1.0M)

- Route 360/619 in Richmond County (\$1.3M)

Hampton Roads

- Fund Existing Cost Increases on Round 1 and 2 Projects
 - \$11.0M for Laskin Road Projects in the City of Virginia Beach
 - \$330K DGP for Stone Road in Northampton County
 - \$157K DGP for Rte. 13 Industrial Park Traffic Light
- Fund with DGP
 - \$3.7M Victory Blvd Enhancement App 2: Poquoson Segment in the City of Poquoson
 - \$6.0M Mt Pleasant Road/Great Bridge Bypass Interchange Improvement in the City of Chesapeake
 - \$8.8M Little Back River Peak Directional & Two Way Left Turn Lane in the City of Hampton
- Fund with HPP
 - \$4.1M Seaboard Coastline Trail Segment 1 in Suffolk
 - \$1.1M Median crossover to Rte. 13 in Northampton
 - \$3.2M Rte. 460 at Rte. 258 Turn Lane Improvements in Isle of Wight

Lynchburg

- Unfund
 - \$6.1M US 501 Bus - Langhorne and Vassar Roundabout in the City of Lynchburg
- Fund through other means
 - Southern Virginia Mega Center in the City of Danville (\$30.9M HPP)
- Fund Rte. 221 Intersection Improvements in City of Lynchburg using \$8.2M HPP and \$8.5M DGP
- Fund \$3.4M Route 58 WBL from Airport Dr to Kentuck Rd in the City of Danville using DGP

Northern Virginia

- Fund through other means
 - Crystal City Potomac Yard Transitway Southern Extension submitted by Arlington Transit (\$6.6M HPP)
 - Crystal City Metro East Entrance submitted by Arlington Transit (reduce from \$52.9M to \$25M HPP)
- Fund with HPP
 - DASH Zero Emission Fleet Expansion to a reduced amount based on corrected cost (\$12M HPP)
 - South Elden Street Corridor Improvements in Town of Herndon (\$16.0M HPP)
- Fund with DGP
 - Intersection Improvements at Old Bridge Rd and Occoquan Rd in Prince William County (11.8M DGP)

Richmond

- Fund with DGP
 - \$2.5M Jude's Ferry Road & Rte. 60 in Powhatan County

- \$3.5M Intersection Improvements at Rte. 460 & Queen Street in Prince George County
- Fund with HPP
 - \$3.3M Rte. 1 (Falling Ck. Wayside - Food Lion) Bike/Ped Improvement in Chesterfield County
 - \$4.9M Shockoe Bottom BRT Station Pedestrian Safety/Streetscape submitted by GRTC
- Fund W. Broad Street Pedestrian and Transit Improvements in Henrico County (\$9.8 HPP+\$1.0M DGP)

Salem

- Fund with DGP
 - \$2.1M Claudville Hwy Intersection Improvement in Patrick County
 - \$2.0M E. Stuart Drive Sidewalk Project - Phase II in the City of Galax
- Fund with HPP
 - Rte. 419 and Rte. 220 Diverging Diamond Interchange in Roanoke County using \$10.1M HPP+\$1.6M DGP – Roanoke TPO has approved up to an additional \$7M to fully fund the project
- Fund Camp Jaycee Road (Route 697) Intersection at US460 using \$2.9M HPP+ \$0.8M DGP in Bedford County

Staunton

- Unfund
 - Rte. 254 – Rte. 640 Intersection Safety Project in August County for \$1.2M DGP
- Fund with HPP
 - \$7.6M Fund US 33 (Market Street) and I-81 Exit 247 Improvements submitted by Harrisonburg-Rockingham MPO
 - \$0.9M I-81 Exit 313 Bridge Capacity Improvement submitted by Win-Fred MPO using an additional \$4.4M in non SMART SCALE funds from recently completed I-81 Exit 310 and 313 study projects
- Fund with DGP
 - \$0.9M US 33 & Rt 620 Turn Lanes in Rockingham County
 - \$4.3M Woodrow Wilson Complex Short Term Access Improvements in Augusta County
- Fund with remaining DGP and HPP
 - \$2.5M Shenandoah Co. / Oranda Road Park and Ride Expansion in Shenandoah County

VIRGINIA'S INDUSTRIAL ADVANCEMENT ALLIANCE

VIAA BOARD OF DIRECTORS MEETING

Thursday, October 24, 2019 – 12:00 pm

Wytheville Community College

Wytheville, Virginia

A G E N D A

I. CALL TO ORDER/WELCOME:

Dr. Eric Workman
Chairman

- **Introductions**

II. APPROVALS:

- **June Board Minutes**
- **Financial Report**
- **FY 18-19 Audit**

Stephen Bear
Treasurer

III. DISCUSSION ITEMS:

- **VIAA Presentation** **Josh Lewis**
- **BI & Marketing Manager Position**
- **Guest Presenter**
 - **Lee Downey – Director of Economic Development**
Hunton Andrews Kurth

IV. NEXT MEETINGS:

- **Executive Committee – November 21st, 12:00 pm –**
Wytheville Community College
- **Investor Committee Meeting, February 27th 12:00pm**
Wytheville Community College

VIII. ADJOURN.

Virginia's i81-i77 Crossroads

i81-i77crossroads.com



Mission Statement

VIAA supports the creation of job opportunities, a broadened tax base and an improved standard of living for the citizens of Bland, Carroll, Grayson, Smyth and Wythe counties and the city of Galax, by attracting and encouraging national and international businesses to locate and invest in the region; and by assisting existing companies to create or retain jobs.

Our Identity



The Lead Economic Development Partnership in the Mount Rogers Region.

Collaboration



Engage & Facilitate Regional and State Partners to attract industry and grow our regional economy.

Inclusion



Foster trust and support from public and private sector stakeholders by providing transparency through communication and participation.

Performance



Achieve Strategic Plan Goals and Objectives by operating with persistence, integrity, and accountability.

Strategic Priorities

- 1 Grow, Retain, and Attract Jobs and Capital Investment
- 2 Promote and Communicate Regional Assets
- 3 Align Workforce Development Efforts with Business Needs
- 4 Provide Leadership in Regional Development Strategy
- 5 Identify and initiate efforts to improve regional business climate

Outcomes

- Become regional recognized leader in business retention & attraction
- Ensure the 'I81-I77 Crossroads' brand is recognized among site consultants and industry professionals
- Reverse contraction trends and have net job and population growth by 2025
- Better position greenfield sites to attract investment
- Improved alignment and coordination among regional partners

The Southwest Virginia Regional Marketing initiative - otherwise known as "InvestSWVA" - is a regional initiative supporting local economic development partners throughout the GO Virginia Region One footprint and collaborating with the Commonwealth to market business investment opportunities in Southwest Virginia.



InvestSWVA is committed to pushing big ideas, including energy innovation and the "future of work" in Southwest Virginia - attracting and retaining young talent by focusing on high-tech jobs, a key GO Virginia Region One priority.

1


GO Virginia Region One encompasses the LENOWISCO, Cumberland Plateau and Mount Rogers Planning District Commissions and includes: the cities of Bristol, Galax and Norton as well as the counties of Bland, Buchanan, Carroll, Dickenson, Grayson, Lee, Russell, Scott, Smyth, Tazewell, Washington, Wise and Wythe.



2

The initiative will employ a strategic lead generation plan targeting the four industry clusters featured in GO Virginia Region One's "Growth and Diversification Plan," including:

- Advanced manufacturing
- Agriculture and food and beverage manufacturing
- Information and emerging technologies
- Energy and minerals



3

Team

Project Lead and Managing Partner

- Coalfield Strategies, LLC
- Will Payne

Senior Advisor:




- William Wampler, Jr. (Former State Senator)

Regional Advisor:

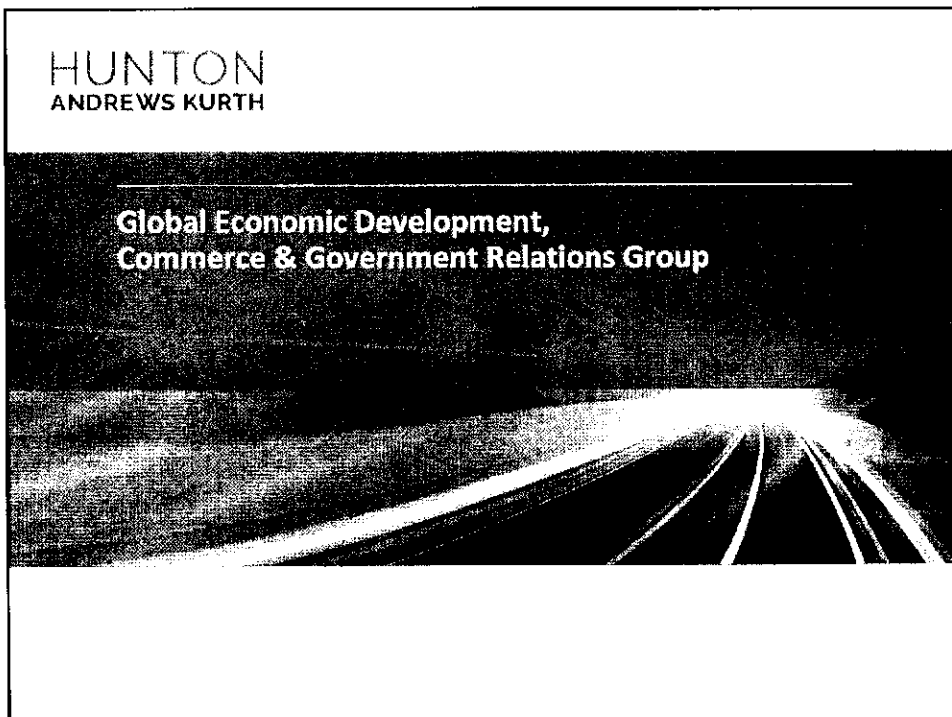
- Will Clear (DMME Economic Development Team leader)

Strategic Advisory Team:

- Hunton Andrews Kurth LLP



4



5

Global Economic Development, Commerce & Government Relations Overview	HUNTON ANDREWS KURTH
<ul style="list-style-type: none">• The Global Economic Development, Commerce & Government Relations Group is the full-service public affairs arm of the firm• State government relations started at the firm under Whitt Clement in 2005• Todd Haymore, former Secretary of Commerce & Trade for the Commonwealth of Virginia, joined the firm in 2018 and expanded the team to include economic development and communications & advocacy capabilities• While we are based in Richmond, we have the experience, reach, and network to help nationwide• Our team has experience in local, regional and state government as well as private sector experience in all of our fields• Our firm has 15 offices throughout the United States and 5 overseas offices	

6

Our Expanded Capabilities

HUNTON
ANDREWS KURTH

Economic Development

- Help businesses that are relocating, siting a new plant, ending an existing facility, or entering new markets in the US and abroad
- Vast experience helping businesses navigate challenges associated with their growth and development
- Negotiate economic incentives, and build and execute complex development strategies for clients over a multitude of industries
- Help businesses make the leap forward, whether they are relocating your headquarters, siting a new plant, expanding an existing facility or entering new markets in the US and abroad.
- Our "hands on" leadership brings an individual focus to each project, with experience working with state, regional and local government entities in Virginia, across the United States and around the world.



Todd Haymore
Managing Director



Lee Downey
Director of Economic and Business Development

7

Our Expanded Capabilities

HUNTON
ANDREWS KURTH

Communications & Advocacy

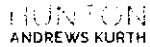
- Now more than ever, communications and advocacy support can be vital to helping clients achieve their goals
- Strategies could include:
 - Developing communications plans to generate positive media on an issue
 - Deploying crisis strategies to contain an issue and help mitigate negative coverage
 - Leveraging the voices of a community to build a coalition of support
 - Engaging leaders and constituents alike online through social media
- We advise clients on the strategies that will move the needle on a project or help win policy and legal battles
- Our experience is broad, having worked with national and local news media across the country, political campaigns at all levels, Fortune 100 companies, startup nonprofits, and issue-based coalitions



Taylor Keeney
Director of Strategic Communications & Advocacy


8

Our Expanded Capabilities



Government Relations


- We know the concerns and priorities of business leaders. We have advised corporations and trade associations in the healthcare, technology, agriculture, energy, transportation, financial services, entertainment and education industries, as well as local and municipal governments.
- We provide a clear roadmap and straightforward guidance that help clients navigate the hallways of state legislatures and communicate effectively with executive-branch officials.
- We also help national and international companies coordinate multistate initiatives and identify the right resources where and when they are needed.
- Our government relations team delivers the client-centered service and sophisticated counsel typical of a boutique practice, while often working in tandem with legal counsel in groups across the firm.




Whitt Clement
Special Counsel

9


Our Expanded Capabilities




Government Relations




Heidi Abbott
Counsel




Robb Bohannon
Director of Government Affairs




Kelli Gaudreau
Legislative Affairs Advisor



Eric Link
Director of Government Affairs

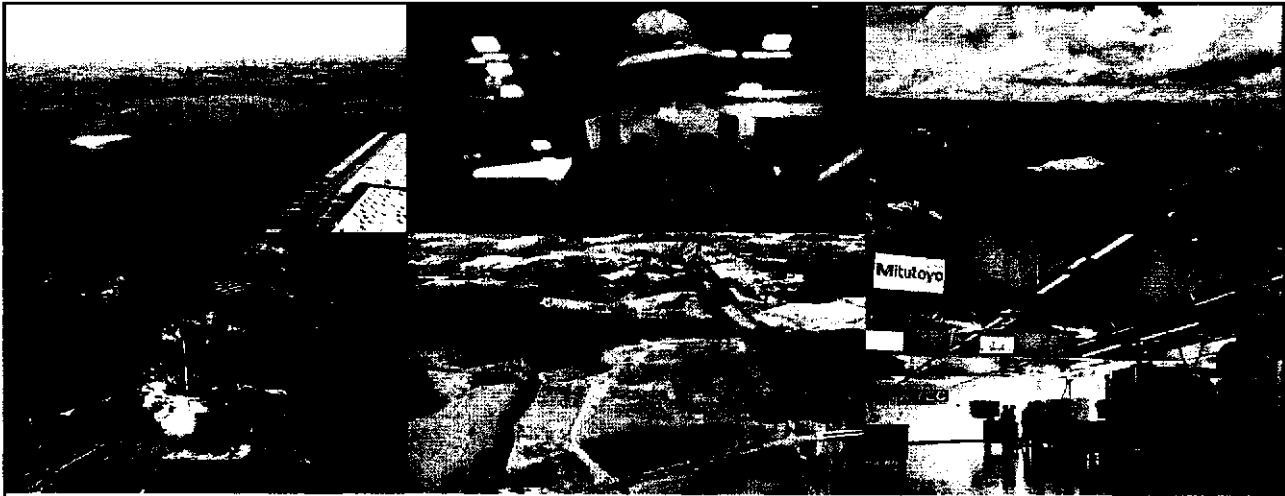


Myles Louria
Senior Director of Government Affairs



Brittany Zamborsky
Government Affairs Advisor

10




**VIRGINIA'S INDUSTRIAL
ADVANCEMENT ALLIANCE**
- Promoting the I81-I77 Crossroads -

VIAA Board Meeting
10-24-19

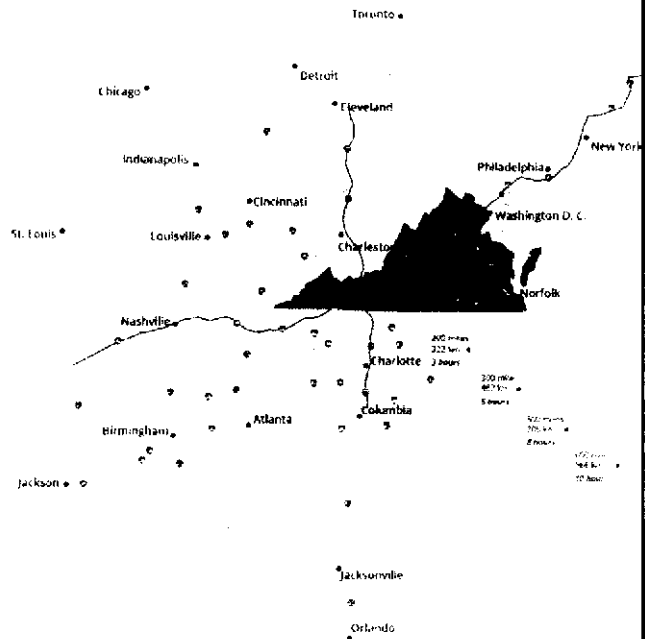
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Virginia's I81-I77 Crossroads



VH Virginia
Highlands
COMMUNITY COLLEGE

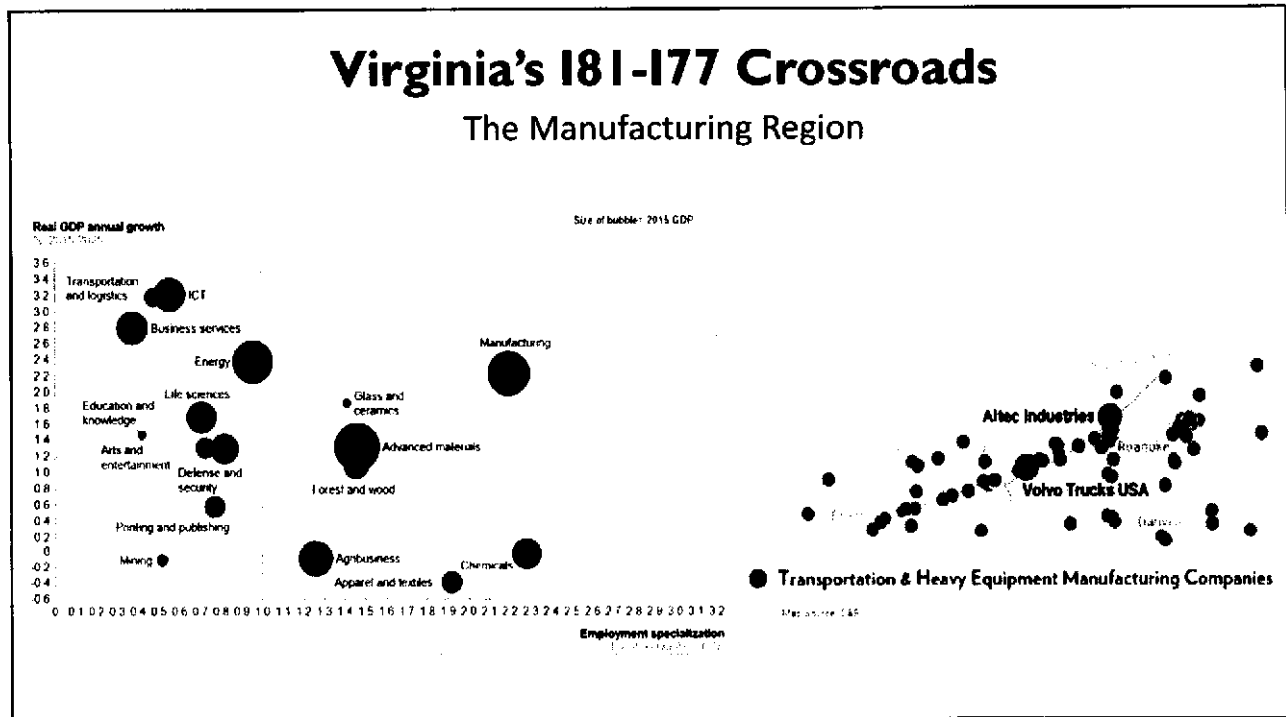

WYTHEVILLE COMMUNITY COLLEGE



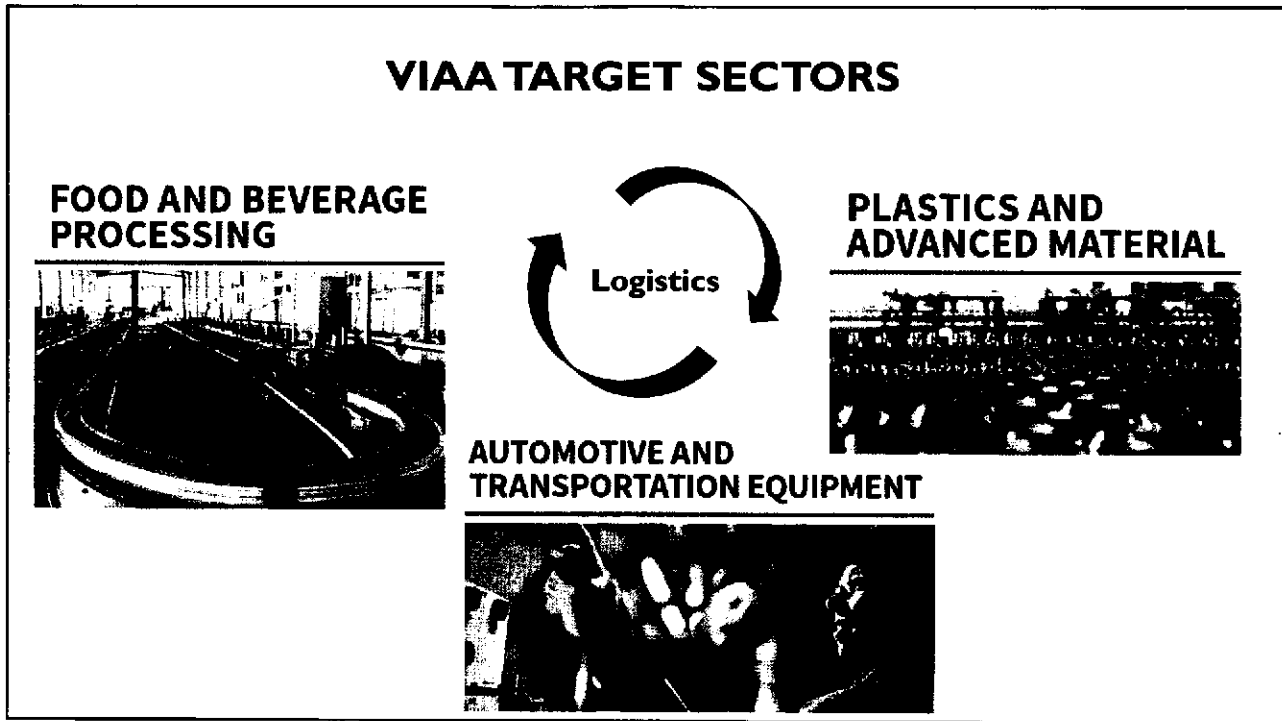
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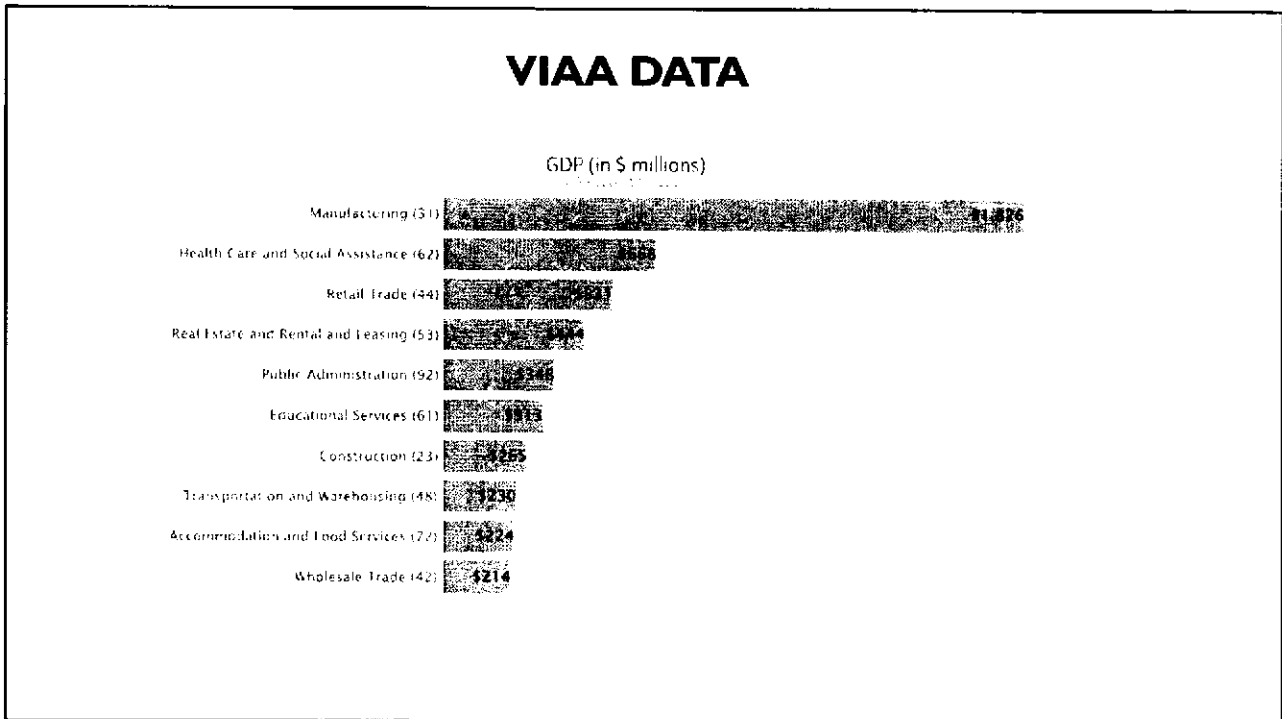
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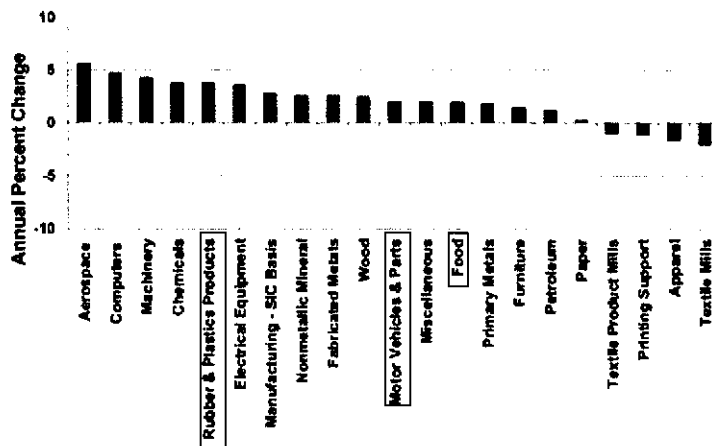
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VIAA DATA

Figure 2 – Manufacturing Output Growth Forecast, 2018-2021



Source: Manufacturers Alliance for Productivity and Innovation, mapinfo.org

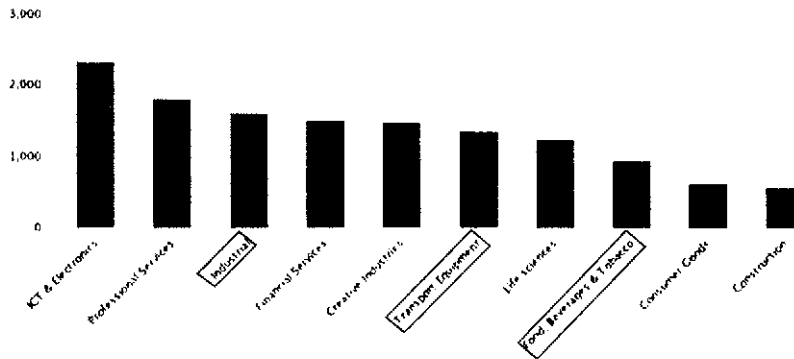
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VIAA DATA

Figure 3 – Greenfield Investments from World to US, 2013- Sept 2018

Company trends - Top 10 Clusters

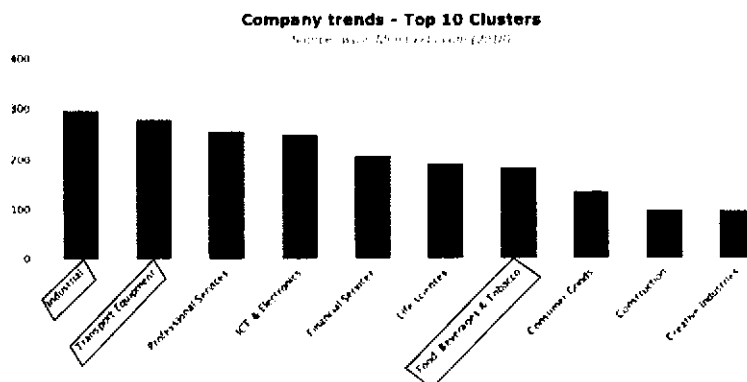
Source: www.fdiintelligence.com (2018)



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VIAA DATA

Figure 4 – Greenfield Investments to VA, KY, TN, NC, WV, 2013- Sept 2018

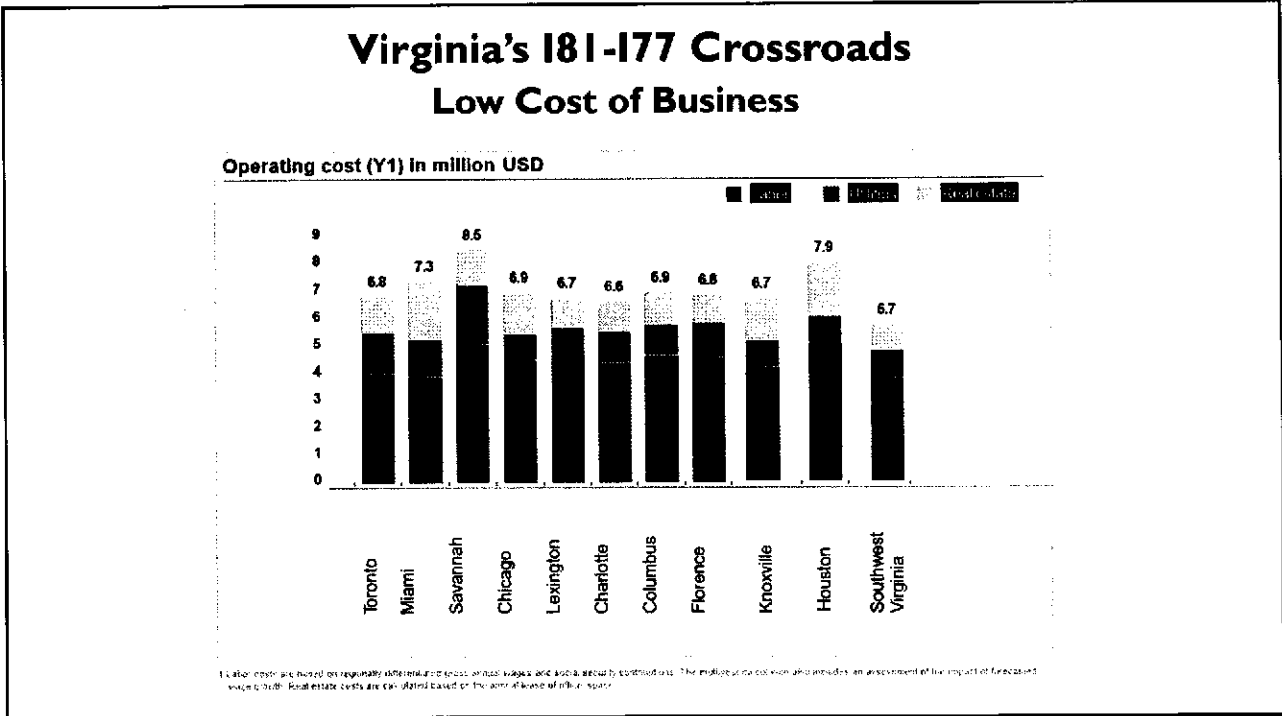


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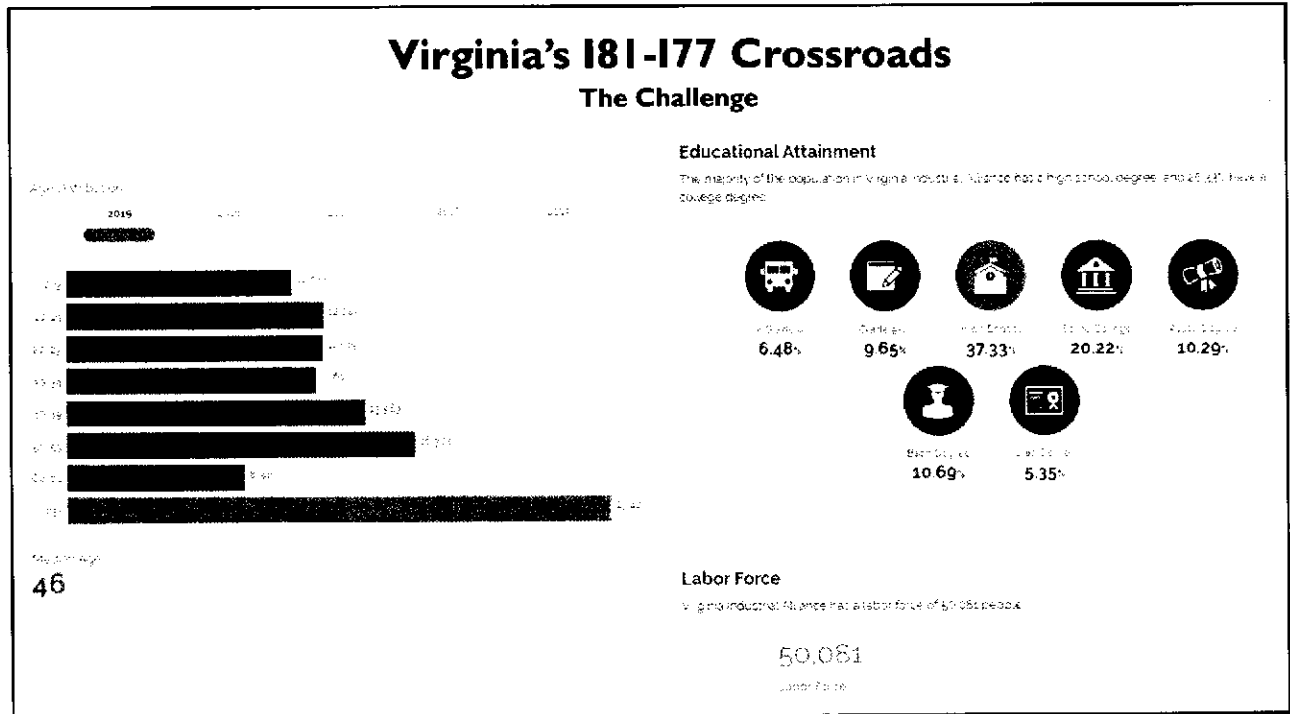
VIAA DATA

	MAPI Forecast	FDI US	Current Cluster Strength	FDI Extended VA Region
Automotive	X	X	X	X
Food & Beverage	X	X	X	X
Plastics	X	X	X	
Fabricated Metal		X		
Machinery	X	X		X
Distribution & Warehousing	-	X	X	X
IT	-	X		X
Chemicals	X			

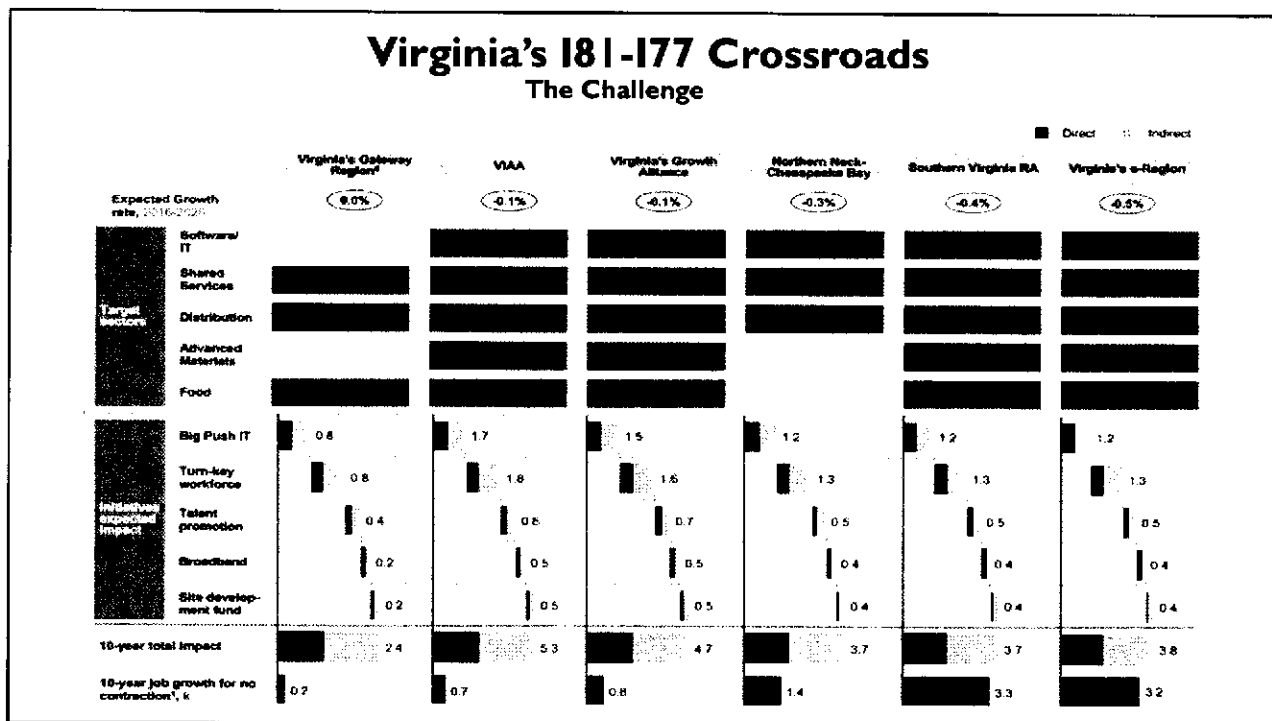
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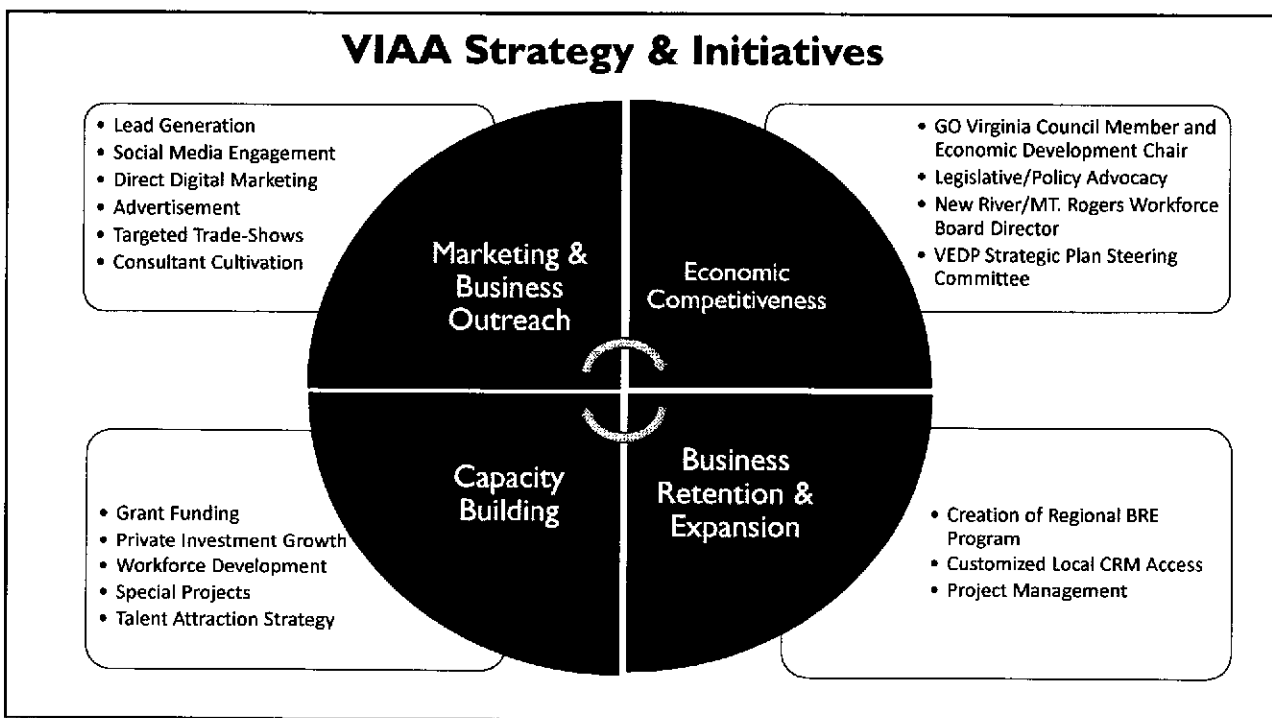
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VIAA 2019-2020 Marketing Outreach Activities





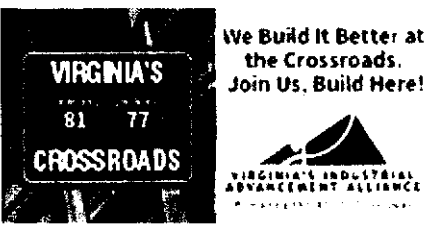
- September: Site Selector Guild Fall Conference
- October: IEDC Annual Conference
- November: Transatlantic Business Investment Council Forum
- November: Washington D.C. Consultant Call Trip
- December: VEDP REDO Chicago Consultant Network Event
- January: Winter Fancy Food Trade Show
- March: Site Selector Guild Annual Conference
- March: Natural Foods Expo
- April: Business Facilities Live Exchange
- April: VIAA Regional FAM Tour
- April: Japan/South Korea Call Trip (Automotive)
- May: Interpack International
- June: Area Development Forum Richmond

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DIGITAL & PUBLICATION ADVERTISEMENTS








181-177 CROSSROADS







100+ 250 production jobs
Sells 100+MM/Year




Faculty Consulting & Research
Sewer Collection Pipeline Facility
& Waterline Development



100+ 250 production jobs
Sells 100+MM/Year



100+ 250 production jobs
Sells 100+MM/Year



100+ 250 production jobs
Sells 100+MM/Year

0% Virginia Corporate Income Tax Exemption


18% Workforce in Manufacturing provided through United Way of DVA Ignite Program

General Dynamics, IBM, Caterpillar, Lockheed Industries

Join us... Build here.


19


REGIONAL PROMOTION PIECES




"Lot 24 in Progress Park (Wytheville, VA) is a fantastic site that's pretty dang close to the Holy Grail."

Bill Cawley, President, General Dynamics, Wytheville, VA






Scholle IPN Packaging, Inc. to invest \$10.29 million to expand manufacturing operation bringing 42 jobs




*New grad?
Looking for industrial and electrical engineer positions?
Computer analyst or IT related roles?*

Join us in Virginia's 181-177 Crossroads Region and receive student debt assistance up to


\$48,000!






"We wouldn't be here if we did not have an exceptional workforce that allows us to be extremely efficient, even at American wages to compete with any company in the world"

Bill Baxley, President, Aerchem, Progress, VA



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VIAA Sector Sheets & Industrial Park Fliers



PLASTICS AND ADVANCED MATERIAL

DEMOGRAPHIC

Year	Population	Population Change	Median Age	Median Income
2018	1,234,567	+1.2%	38.5	\$45,678
2017	1,212,345	+1.1%	38.2	\$45,123
2016	1,190,123	+1.0%	37.9	\$44,567

PLASTICS AND ADVANCED MATERIAL


EDUCATION & WORKFORCE

LOGISTICS

AIRPORTS

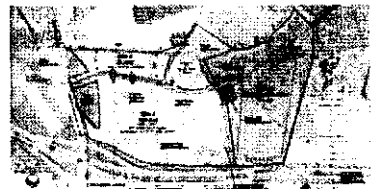
SEAPORTS

UTILITIES



WILDWOOD COMMERCE PARK

WILDWOOD COMMERCE PARK




Wildwood Commerce Park is a 1.5 million sq ft Class A industrial facility located in the heart of the region's economic corridor. The park features modern infrastructure, including high-speed fiber optic connectivity, and is surrounded by a diverse talent pool. The site is strategically located near major transportation routes, including I-95 and the Virginia Beach Expressway, providing excellent access to regional and national markets.

Wildwood Commerce Park is a 1.5 million sq ft Class A industrial facility located in the heart of the region's economic corridor. The park features modern infrastructure, including high-speed fiber optic connectivity, and is surrounded by a diverse talent pool. The site is strategically located near major transportation routes, including I-95 and the Virginia Beach Expressway, providing excellent access to regional and national markets.

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WEBSITE RESOURCES



About News Room Contact Us Search viaalliance.com

REGIONAL PROFILE
SITE SELECTION DATA
TARGET SECTORS
SHOVEL READY SITES
PROPERTY SEARCH

INFORMATION TECHNOLOGY
ONE OF US

We Build It Better.

In a thriving region with industry-leading credentialing programs, a world-class engineering institute, Class A rail line, superior interstate access, and prospecting internationally recognized companies like ABB, General Dynamics, and Mohawk Industries, we simply build it better.

[LEARN MORE](#)

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VIAA SOCIAL MEDIA PROMOTION

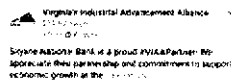


Monthly Social Media Snapshot



Statistics through August 2019

Total Followers: Twitter = 263 Facebook = 104 LinkedIn = 206
Total Impressions: Twitter = 128,115 Facebook = 141,761 LinkedIn = 8,491
Average Engagement Rate: Twitter = 1.78% Facebook = 7.92% LinkedIn = 9.18%
Total Page Visits: Twitter = 392 Facebook = 121 LinkedIn = 428



Skyline National Bank
ALWAYS OUR BEST

Virginia's Industrial Advancement Alliance
 A strong region consists of strong counties working together! Our region exists thanks to the commitment from our county partners at the #I81I77Crossroads: BLAND, COUNTY OF, Carroll County, Grayson County, Virginia, City of Giles, Virginia, Smyth County, and Wythe County. #Bella-Together: #WeBuildBetter



Like Comment Retweet

Virginia's Industrial Advancement Alliance

The first Friday of October is #ManufacturingDay! This week, we are celebrating all of the manufacturers at the #I81I77Crossroads of #Virginia! We're



VIAA #I81-I77 Crossroads
 @VIAA_I81I77 follows you

Regional economic development organization promoting the I-81/I-77 crossroads of Virginia. Committed to stimulating economic growth and prosperity in the region.

Marion, VA | #I81I77crossroads.com
 Joined January 2018

732 Following 283 Followers

Tweets Tweets & replies Media Likes

Printed Tweet
VIAA #I81-I77 Crossroads @ 29 Mar
 Building better people... Building better quality... Building stronger industry. We build it better at the #I81I77Crossroads of #Virginia! Join us, build here!
 #I81I77Crossroads.com #WeBuildBetter
 @Gullows_VA @VEDPVirginia

Questions

VIRGINIA'S INDUSTRIAL ADVANCEMENT ALLIANCE

COMMITTEE MEETING
Thursday, June 20, 2019 – 12:00 PM
Wytheville Meeting Center
Wytheville, Virginia

MINUTES

MEMBERS PRESENT:

Eric Workman (Chairman)	Bland County
Michael Carter (Vice-Chairman)	Smyth County
Keith E. Barker (Secretary)	Galax
Steve Truitt (Treasurer)	Carroll County
Stephen Bear	Wythe County
Mitch Smith	Grayson County
David Dillow	Chairman Bland County IDA
Greer Faircloth	Atmos
Elizabeth Fritz	Skyline Bank
David Kause	Chairman Wythe County IDA
Grayson Patterson	BB&T
Dr. Dean Sprinkle	WCC
John Smolak	AEP
Josh Lewis	VIAA Director

CALL TO ORDER/WELCOME:

Dr. Workman called the meeting to order, welcomed those present, and declared a quorum present.

APPROVAL OF MINUTES:

Dr. Workman asked if there were any comments regarding the executive minutes of the meeting in October 18, 2018. There being none, a motion was made by Mr. Bear to accept the minutes. Mr. Smolak seconded the motion and, with no questions, it passed unanimously.

FINANCIAL REVIEW:

Mr. Truitt presented the financial review for the board. With no further discussion, Mr. Carter made the motion to approve the financials and amended budget as presented. The motion was seconded by Mr. Smolak and, with no further discussion, it passed unanimously.

FY19-20 BUDGET – Mr. Lewis gave a budget presentation with an explanation of the reduced marketing due to the reduction in the grant funds. Other grant funds are being diverted for a year to assist in the FY20-21. The goals for the upcoming budget are to increase private sector income, hire a new staff person for the Business Investment and Marketing Manager position, and continue implementing the tobacco commission grant. A question was posed by Mr. Kause concerning the per capita charge and if it was equal among all members. Mr. Lewis explained that it was not equal among all, but the budget reflects increases as each member locality has been able to provide them. The increase this year by Smyth County is assisting in the new hire. Dr. Workman gave a more in-depth explanation regarding our partnership and the ability for some localities to increase their support a little faster than others, but that the members of the executive committee were aware of each member's contributions and are in support of the per capita at this

time. With no further discussion, Mr. Smolak made the motion to approve the budget as presented. The motion was seconded by Mr. Patterson and approved unanimously.

DISCUSSION ITEMS

Mr. Lewis gave an overview of the organization and the lead generation, meetings, etc. with possible companies this past year. Handouts were provided (see attached) that showed activities, our mission statement, and goals that Mr. Lewis has been using for the organization. Mr. Kause offered that the Wyteh IDA uses the Waze app to provide info on the Wythe IDA to travelers passing along I-77/I-81. Mr. Kause asked that the members be provided with a calendar of the shows or events Mr. Lewis attends so they can have information as to the sectors and companies he is reaching out to. Mr. Lewis offered that he typically posts events he is at on the VIAA Facebook page and asked members to “like” or tag it. The question was asked what are challenges to specific sites and does he see more domestic or foreign companies relocating to our sites. Mr. Lewis gave insights with comments on tariffs, workforces, etc.

Mr. Lewis gave a presentation on the new position that was considered by the Executive Committee. The new Business Investment and Marketing Manager will be the source for existing companies and will do continuous follow-up and assistance with them. This will increase VIAA to 2 FT staff and 2 PT staff with the MRPDC staff that assist. A handout for the position was provided (see attachments). After additional discussion, Mr. Barker made the motion to approve the new position. The motion was seconded by Mr. Kause and with additional comments, was approved unanimously.

Dr. Sprinkle gave an update on the new partnership with VIAA and WCC. VIAA will soon be relocating to the WCC campus pending the work on offices we will occupy. The thought is that the training programs being offered by WCC will tie into our recruitment efforts.

Round Table Discussion – The following items were offered during the round table discussion (not in order):

- Eric Workman – appreciation for VIAA and the partnership of all participating members.
- Keith E. Barker – commented on the Danville trip arranged by Dr. Sprinkler.
- Steve Truitt – felt that money being offered in grants going forward will be towards regional projects and VIAA needs to remain strong for those possible opportunities.
- Michael Carter – gave an overview of Smyth County and their successes this past year, thanked VIAA for assisting, thanked Josh for his efforts.
- Stephen Bear – wanted to see us as a group begin working for GO VA funds. Discussion was held on the Collaborative Jobs Act.
- Mitch Smith – no comment.
- David Dillow – Bland is open for business.
- Greer Faircloth – asked when VIAA will move to WCC, which is late August. He also asked about other sites being marketed; which Mr. Lewis indicated each locality has sites in the system now and the state is aware of our existing inventory.
- Elizabeth Fritz – said Skyline is ready to assist as needed and has new commercial lenders on staff.
- David Kause – no comment.
- Grayson Patterson – spoke about the BBT SunTrust merger.
- Dr. Dean Sprinkle – spoke about enrollment, low unemployment, and opportunities for the “Fast Forward” training.
- John Smolak – spoke about the broadband project in Grayson.

NEXT EXECUTIVE COMMITTEE MEETING:

The next meeting date was set as August 22, 2019 at 12:00 PM at the Wytheville Golf Club Restaurant for the Executive Committee.

The Investor Committee will meet Sept. 26, 2019 at 12:00 PM at the Wytheville Meeting Center.

The next VIAA Board meeting will be October 24, 2019 at 12:00 PM at the Wytheville Meeting Center.

With no further business to come before the Committee, the meeting adjourned.

Dr. Eric Workman, Chairman

Keith E. Barker, Secretary

Mount Rogers Development Partnership Inc
Statement of Financial Position
September 30, 2019

Assets

Current Assets

The Bank of Marion	\$ 123,606.12
Prepaid Office Administrative Contract	<u>4,875.00</u>
Total Current Assets	128,481.12

Fixed Assets

Furniture/Fixtures	3,843.42
Machinery/Equipment	2,275.83
Less: Accumulated Depreciation	<u>(5,957.28)</u>
Total Fixed Assets	<u>161.97</u>

Total Assets	<u><u>\$ 128,643.09</u></u>
--------------	-----------------------------

Liabilities & Net Assets

Current Liabilities

Accounts Payable	<u>26,083.41</u>
Total Current Liabilities	26,083.41

Net Assets

Unrestricted Operating Net Assets	130,213.51
Current Change-Net Assets Unrestricted	<u>(27,653.83)</u>
Total Net Assets	<u>102,559.68</u>

Total Liabilities & Net Assets	<u><u>\$ 128,643.09</u></u>
--------------------------------	-----------------------------

See Accountants' Compilation Report

Mount Rogers Development Partnership Inc
Statement of Activities

	1 Month Ended <u>September 30, 2019</u>	<u>Pct</u>	3 Months Ended <u>September 30, 2019</u>	<u>Pct</u>
Revenues & Other Support				
Public Sector Income	\$ 0.00	0.00	\$ 29,873.00	79.93
Private Sector Income	<u>0.00</u>	<u>0.00</u>	<u>7,500.00</u>	<u>20.07</u>
Total Revenues & Other Support	0.00	0.00	37,373.00	100.00
Expenditures				
Administration				
Furnishings	747.20	0.00	747.20	2.00
Professional Fees	390.00	0.00	585.00	1.57
Office Administrative Expense	1,625.00	0.00	4,875.00	13.04
Contract Admin Expense	<u>8,694.47</u>	<u>0.00</u>	<u>26,083.41</u>	<u>69.79</u>
Total Administration Expenses	11,456.67	0.00	\$ 32,290.61	86.40
Marketing				
Telephone	0.00	0.00	176.70	0.47
Computer Updates	0.00	0.00	2,973.64	7.96
Office Supplies	176.70	0.00	408.32	1.09
Dues & Subscriptions	446.99	0.00	493.98	1.32
Local & In-State Travel	1,795.49	0.00	3,416.61	9.14
National Travel-Outreach Marketing	180.15	0.00	2,216.65	5.93
National Travel-Outreach Mkt-Tobacco Grant	466.78	0.00	5,463.88	14.62
Material Update-Tobacco Grant	0.00	0.00	356.40	0.95
Research-Tobacco Grant	0.00	0.00	4,000.00	10.70
Advertising	6,500.00	0.00	13,000.00	34.78
Hospitality	<u>161.35</u>	<u>0.00</u>	<u>230.04</u>	<u>0.62</u>
Total Marketing Expenses	9,727.46	0.00	32,736.22	87.59
Other Expenditures				
Change in Net Assets	<u>\$ (21,184.13)</u>	<u>0.00</u>	<u>\$ (27,653.83)</u>	<u>(73.99)</u>

See Accountants' Compilation Report

Mount Rogers Development Partnership Inc
Schedule of Budget to Actual
Fifteen months ended 9/30/2019

	<u>Actual</u>	<u>Total Annual</u> <u>Budget</u>	<u>Remaining</u> <u>Budget</u>
Revenues & Other Support			
Public Sector Income	\$ 29,873.00	\$ 178,282.00	\$ 148,409.00
Private Sector Income	7,500.00	50,000.00	42,500.00
Interest Income	0.00	100.00	100.00
Grant Income	0.00	85,000.00	85,000.00
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Total Revenue & Other Support	37,373.00	313,382.00	276,009.00
Expenditures			
Administration			
Furnishings	747.20	3,000.00	2,252.80
Professional Fees	585.00	7,000.00	6,415.00
Miscellaneous Expense	0.00	2,000.00	2,000.00
Office Administrative Expense	4,875.00	15,000.00	10,125.00
Contract Admin Expense	26,083.41	145,000.00	118,916.59
	<hr/>	<hr/>	<hr/>
Total Administration Expenses	32,290.61	172,000.00	139,709.39
Marketing			
Postage	0.00	2,000.00	2,000.00
Telephone	176.70	2,500.00	2,323.30
Computer Updates	2,973.64	3,000.00	26.36
Office Supplies	408.32	882.00	473.68
Dues & Subscriptions	493.98	1,500.00	1,006.02
Local & In-State Travel	3,416.61	13,000.00	9,583.39
National Travel-Outreach Marketing	2,216.65	48,000.00	45,783.35
National Travel-Outreach Mkt-Tobacco Grant	5,463.88	0.00	(5,463.88)
Material Updates	0.00	9,000.00	9,000.00
Material Update-Tobacco Grant	356.40	0.00	(356.40)
Research	0.00	17,000.00	17,000.00
Research-Tobacco Grant	4,000.00	0.00	(4,000.00)
Advertising	13,000.00	28,500.00	15,500.00
Public Relations	0.00	2,000.00	2,000.00
Development Costs	0.00	6,000.00	6,000.00
Hospitality	230.04	6,000.00	5,769.96
Website-Tobacco Grant	0.00	2,000.00	2,000.00
	<hr/>	<hr/>	<hr/>
Total Marketing Expenses	32,736.22	141,382.00	108,645.78
Other Expenditures			
Change in Net Assets	<u>\$ (27,653.83)</u>	<u>\$ 0.00</u>	<u>\$ 27,653.83</u>

See Accountants' Compilation Report

**MOUNT ROGERS DEVELOPMENT
PARTNERSHIP, INC.**

FINANCIAL STATEMENTS

JUNE 30, 2019 AND 2018

ALBANO & ASSOCIATES, P.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

P.O. DRAWER 229

MARION, VIRGINIA 24354

276-783-7257

FAX 276-783-5789

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MOUNT ROGERS DEVELOPMENT PARTNERSHIP, INC.

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MOUNT ROGERS DEVELOPMENT PARTNERSHIP, INC.
Board of Directors and Officials
June 30, 2019

Local Government Directors

David E. Dillow
Bland County

Ricky Anderson
Grayson County

Clinton Willie
Carroll County

Steve Truitt
Carroll County

Bill Shepley
Grayson County

Michael Carter
Smyth County

Keith Barker
City of Galax

Harry Dean
Smyth County

David Kause
Wythe County

Stephen Bear
Wythe County

Dr. Eric R. Workman
Bland County

Business Leader Directors

John Smolak
AEP

Debra Flippo
Draper Aden

Jonathan Kruckow
Skyline Bank

Grayson Patterson
BB&T

Green Faircloth
Atmos Energy

Ex Officio Directors

Dr. Gene E. Sprinkle
Wytheville Community College

Dr. Gene Couch, Jr.
Virginia Highlands Community College

Aaron Sizemore
MRPDC

Executive Director

Joshua Lewis

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ALBANO & ASSOCIATES, P.L.C.

J. MICHAEL ALBANO

TERESA H. TUGGLE

LATRICIA Y. IRVIN

CERTIFIED PUBLIC ACCOUNTANTS
129 S. CHESTNUT STREET. - P.O. DRAWER 229
MARION, VIRGINIA 24354
276-783-7257
FAX 276-783-5789

MEMBERS OF:
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS
VIRGINIA SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Mount Rogers Development Partnership, Inc.
Marion, Virginia

We have audited the accompanying financial statements of Mount Rogers Development Partnership, Inc. (a non-profit organization), which comprise the statements of financial position as of June 30, 2019 and 2018, and the related statements of activities, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

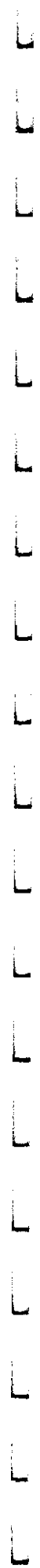
Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Mount Rogers Development Partnership, Inc. as of June 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.



ALBANO & ASSOCIATES, P.L.C.
Marion, Virginia

October 7, 2019



MOUNT ROGERS DEVELOPMENT PARTNERSHIP, INC.
Statement of Financial Position
For the Years Ended June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Assets		
Current assets:		
Cash and cash equivalents	\$ 157,370	\$ 133,041
Grant receivable	<u>-</u>	<u>19,499</u>
Total current assets	157,370	152,540
Property and equipment:		
Property and equipment at cost, net of accumulated depreciation	<u>162</u>	<u>270</u>
Total property and equipment	<u>162</u>	<u>270</u>
Total assets	<u>\$ 157,532</u>	<u>\$ 152,810</u>
Liabilities and net assets:		
Current Liabilities:		
Accounts payable	<u>\$ 27,288</u>	<u>\$ 25,898</u>
Total current liabilities	<u>27,288</u>	<u>25,898</u>
Total liabilities	<u>27,288</u>	<u>25,898</u>
Net assets		
Without Donor Restrictions	130,244	126,912
With Donor Restrictions	<u>-</u>	<u>-</u>
Total net assets	<u>130,244</u>	<u>126,912</u>
Total liabilities and net assets	<u>\$ 157,532</u>	<u>\$ 152,810</u>

See accompanying notes to financial statements.

MOUNT ROGERS DEVELOPMENT PARTNERSHIP, INC.
Statement of Activities
For the Years Ended June 30, 2019 and 2018

	Without Donor Restrictions	With Donor Restrictions	2019 Total	2018
Operating Activities:				
Contributions and grants	\$ 185,864	\$ 148,575	\$ 334,439	\$ 238,370
Other revenue	3,100	-	3,100	-
Total revenue and support before releases	188,964	148,575	337,539	238,370
Net assets released from restrictions	-	-	-	-
Total revenue and support	188,964	148,575	337,539	238,370
Expenses and losses:				
Program 1	151,908	148,575	300,483	212,405
Management and general	33,724	-	33,724	30,869
Total expenses	185,632	148,575	334,207	243,274
Changes in net assets from operating activities	3,332	-	3,332	(4,904)
Changes in net assets	3,332	-	3,332	(4,904)
Net assets at beginning of the year	126,912	-	126,912	131,816
Net assets, end of the year	\$ 130,244	\$ -	\$ 130,244	\$ 126,912

See accompanying notes to financial statements.



MOUNT ROGERS DEVELOPMENT PARTNERSHIP, INC.
Statement of Functional Expenses
For the Years Ended June 30, 2019 and 2018

	Program Activities		Supporting Activities		Total Expenses	2018
	Program 1	Total Programs	Management & General	Supporting Subtotal		
Program Expenses:						
Program services:						
Contract Labor	\$ 105,945	\$ 105,945	\$ -	\$ -	\$ 105,945	\$ 104,336
Marketing & Outreach	89,980	89,980	-	-	89,980	56,978
Advertising	52,455	52,455	-	-	52,455	718
Supplies and Material Updates	27,430	27,430	-	-	27,430	34,426
Postage and office expense	-	-	26,453	26,453	26,453	19,214
Research	16,489	16,489	-	-	16,489	6,300
Professional services	-	-	5,600	5,600	5,600	6,170
Hospitality	4,836	4,836	-	-	4,836	4,335
Telephone	3,190	3,190	-	-	3,190	2,175
Website & Development	-	-	1,671	1,671	1,671	6,062
Depreciation	108	108	-	-	108	201
Dues and memberships	50	50	-	-	50	2,129
Miscellaneous	-	-	-	-	-	230
	<u>\$ 300,483</u>	<u>\$ 300,483</u>	<u>\$ 33,724</u>	<u>\$ 33,724</u>	<u>\$ 334,207</u>	<u>\$ 243,274</u>

See accompanying notes to financial statements.

MOUNT ROGERS DEVELOPMENT PARTNERSHIP, INC.
Statement of Cash Flows
For the Years Ended June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Cash flows from operating activities:		
Change in net assets	\$ 3,332	\$ (4,904)
Adjustments to reconcile change in net assets to cash provided (used) by operating activities:		
Depreciation and amortization	108	201
Adjustments to reconcile net income to net:		
(Increase) decrease in accounts receivable	19,499	(19,499)
(Increase) decrease in prepaid expenses	-	2,500
Increase (decrease) in accounts payable	1,390	(918)
Increase (decrease) in accrued liabilities	-	-
	<u>24,329</u>	<u>(22,620)</u>
Net cash provided (used) by operating activities		
Cash flows from investing activities:		
Purchase of fixed assets	-	-
	<u>-</u>	<u>-</u>
Net cash used by investing activities		
	<u>-</u>	<u>-</u>
Net increase (decrease) in cash and cash equivalents	24,329	(22,620)
Cash and cash equivalents beginning of year	<u>133,041</u>	<u>155,661</u>
Cash and cash equivalents end of year	<u>\$ 157,370</u>	<u>\$ 133,041</u>

See accompanying notes to financial statements.

MOUNT ROGERS DEVELOPMENT PARTNERSHIP, INC.
Notes to Financial Statements
For the Years Ended June 30, 2019 and 2018

1. Summary of Significant Accounting Policies

a) Date of Management's Review:

The organization has evaluated subsequent events through October 7, 2019 the date which the financial statements were available to be issued.

b) Nature of Activities:

Mount Rogers Development Partnership, Inc. operates as a non-profit organization whose purpose is to support the creation of job opportunities and improve the standard of living for the citizens of Bland, Carroll, Grayson, Smyth, Washington, Wythe counties and the cities of Bristol and Galax by attracting and encouraging national and international businesses to locate and invest in the region and by assisting existing companies to create or retain jobs through contributions from both the public and private sector and grants.

c) Method of Accounting:

The financial statements have been prepared on an accrual basis and in conformity with the standards promulgated by the American Institute of Certified Public Accountants.

d) Basis of Presentation:

The financial statements of the Organization have been prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America. The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958 dated August 2016, and the provisions of the American Institute of Certified Public Accountants (AICPA) "Audit and Accounting Guide for Not-for-Profit Organizations" (the "Guide"). (ASC)'958-205 Was effective January 1, 2018.

Under the provisions of the Guide, net assets and revenues, and gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Organization and changes therein are classified as follows:

MOUNT ROGERS DEVELOPMENT PARTNERSHIP, INC.
Notes to Financial Statements
For the Years Ended June 30, 2019 and 2018

1. Summary of Significant Accounting Policies (continued)

d) Basis of Presentation:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. The Organization's board may designate assets without restrictions for specific operational purposes from time to time.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Non-Profit Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

e) Contributions:

Unconditional contributions are recognized when pledged and recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Gifts of cash and other assets are reported with donor restricted support if they are received with donor stipulations that limit the use of the donated assets.

When a restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as net assets without donor restriction support. Donations of property and equipment are recorded as support at their estimated fair value at the date of donation. Contributions restricted for the acquisition of land, buildings, and equipment are reported as net assets without donor restriction upon acquisition of the assets and the assets are placed in service.

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MOUNT ROGERS DEVELOPMENT PARTNERSHIP, INC.
Notes to Financial Statements
For the Years Ended June 30, 2019 and 2018

1. Summary of Significant Accounting Policies (continued)

f) Measure of Operations:

The statements of activities report all changes in net assets, including changes in net assets from operating and non-operating activities. Operating activities consist of those items attributable to Mount Rogers Development Partnership, Inc.'s ongoing activities. Non-operating activities are limited to resources that generate return from investments, endowment contributions, financing costs, and other activities considered to be of a more unusual or nonrecurring nature.

g) New Accounting Pronouncement:

On August 18, 2016, FASB issued ASU 2016-14, Not-for-Profit Entities (Topic 958) - Presentation of Financial Statements of Not-for-Profit Entities. The update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. Mount Rogers Development Partnership, Inc. has adjusted the presentation of these statements accordingly. The ASU has been applied retrospectively to all periods presented.

h) Income Taxes:

The Organization qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and, therefore, no provision has been made for federal income taxes.

i) Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of financial statements and the reported amounts of revenue and expenses during the reported period. Actual results could differ from those estimates.

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MOUNT ROGERS DEVELOPMENT PARTNERSHIP, INC.
Notes to Financial Statements
For the Years Ended June 30, 2019 and 2018

2. Property and Equipment

The Organization capitalizes all expenditures for furniture and equipment. These expenditures are recorded at cost and depreciation is provided over the estimated useful lives of the furniture and equipment using the modified accelerated cost recovery system as defined in the Internal Revenue Code. Depreciation expense for 2019 and 2018 was \$108 and \$201, respectively.

Property and equipment consist of the following:

	2019	2018
Equipment and Vehicles	\$ 2,276	\$36,005
Furnishings and Fixtures	3,843	3,843
Leasehold improvements	-	-
	6,119	39,848
Less depreciation	(5,957)	(39,578)
Net property and equipment	\$162	\$270

3. Advertising Expense

Advertising costs are expensed in the year incurred. Advertising costs for 2019 and 2018 were \$52,455 and \$718 respectively.

4. Open Tax Year

The Organization is a nonprofit organization pursuant to Section 501(c)(3) of the Internal Revenue Code (the Code), and therefore the organization is tax-exempt under Section 501(a) of the Code.

The Organization's Form's 990, Return of Organization Exempt from Income Tax, for the years ending 2016, 2017, and 2018 are subject to examination by the IRS, generally for three years after they are filed.



MOUNT ROGERS DEVELOPMENT PARTNERSHIP, INC.
Notes to Financial Statements
For the Years Ended June 30, 2019 and 2018

5. Restrictions on Net Assets

Mount Rogers Development Partners, Inc. received a two-year \$300,000 grant from Virginia's Tobacco Region Revitalization Commission for development of MRDP's marketing activities under VIAA to be spent. As of June 30, 2019, a total of \$212,581 was expensed from the Tobacco Commission Administration Grant in which \$212,581 has been reimbursed as of June 30, 2019. These amounts include \$64,006 from 2018 fiscal year. All expenses requested for reimbursement from grant commission to date have been on received.

	Money Received	Money Spent	2018 Restricted	2019 Restricted
Tobacco Comm. Grant	\$148,575	\$148,575	\$ 0	\$ 0
Restricted	<u>\$148,575</u>	<u>\$148,575</u>	\$ 0	<u>\$ 0</u>

6. Contingencies

Virginia's Tobacco Region Revitalization Commission Grant reimbursement is contingent on the commission's approval of expenses submitted by MRDP. Some expenses may not be approved for reimbursement. The Commission also stipulates that the Grant will expire 36 months after the date in which the Grant was approved. That date would be September 20, 2020.

7. Liquidity

Mount Rogers Development Partners, Inc.'s financial assets available within one year of the balance sheet date for general expenditure are as follows:

Cash and cash equivalents	\$157,370
Prepaid expenses	<u>0</u>
Total	<u>\$157,370</u>

Mount Rogers Development Partners, Inc.'s financial assets have been reduced by amounts not available for general use because of donor imposed restrictions within one year of the balance sheet date.

As part of Mount Rogers Development Partners, Inc.'s liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.



**CARROLL-GRAYSON-GALAX SOLID WASTE AUTHORITY
AGENDA
SWA BUSINESS OFFICE
HILLSVILLE, VA
October 25, 2019
12:00 NOON**

- 1. Call to order**
- 2. Consent Agenda**
 - A. Approval of Minutes**
 - B. Approval of Expenditures**
 - C. Approval of Merchant Statement, Investments, & Cash Balance Report**
 - D. Approval of Budget Report & Ledger**
 - E. Materials Report**
- 3. Engineering Report**
- 4. Landfill Manager's Report**
- 5. Old Business**
- 6. New Business**
- 7. Adjourn**

**CARROLL-GRAYSON-GALAX
SOLID WASTE AUTHORITY
MEETING MINUTES
AUGUST 23, 2019
SWA BUSINESS OFFICE
HILLSVILLE, VA
12:00 NOON**

MEMBERS PRESENT: C.M. Mitchell, Keith Barker, Willie Greene, William Shepley, Brenda Sutherland and Sam Dickson

OTHERS PRESENT: Allen Lawson, Landfill Manager; Kimberly Bunn, Secretary Don Marickovich and Carrie Blankenship, Draper Aden

MEMBERS ABSENT: Mitch Smith, Bob Martin, and Cellell Dalton

CALL TO ORDER:

Mr. Mitchell called the meeting to order.

ELECTION OF OFFICERS:

Mr. Mitchell opened the floor for nominations for Director of the Solid Waste Authority.

Upon motion by Mr. Barker, seconded by Mr. Shepley, and duly carried, Mr. Dickson was nominated and appointed to the position of Director for the Solid Waste Authority.

APPROVAL OF CONSENT AGENDA:

Upon motion by Ms. Sutherland, seconded by Mr. Barker, and duly carried, the Authority approved the Consent Agenda as presented.

ENGINEERING REPORT:

- Ms. Blankenship stated that landfill gas monitoring remains in compliance. The 3rd quarter event was completed last month and reported to DEQ. Groundwater monitoring, both permits also remain in compliance. The first semi-annual event will be submitted to DEQ within the next 2 weeks. The second semi-annual groundwater event will be completed in the next couple of weeks as well. Stormwater also remains in compliance. The discharge reports for the first semi-annual period were submitted in July. Ms. Blankenship stated that we were now in the second semi-annual period and have until the end of December to collect samples from the outfalls.
- Mr. Marickovich stated that a permit modification was submitted to DEQ a while back concerning the allowable tonnage that the landfill could take. At present, the amount is an average of 180 tons per day. The modification was requesting 350 tons per day which should more than cover what is needed. Mr. Marickovich stated that DEQ has sent back comments and Draper Aden has responded to the comments and DEQ has issued the draft permit modification. The next step is to advertise in the newspaper and DEQ has drafted the advertisement to be placed in The Carroll News. The comment period will be 30 days. Mr. Greene inquired if expanding the permit figures would put the landfill in a different category. Mr. Marickovich stated that the regulations were the same, but the landfill did have to show that they have the equipment and the manpower to handle the increased tonnage and they have done that. Mr. Marickovich stated that if the advertisement was sent in by September 6, 2019 and the paper was published on September 11, 2019, the 30-day comment period would be from September 11 until October 11, 2019. The documents will be able to be viewed at the Carroll County Library. Any public comments will go directly to DEQ. The comments will be reviewed, resolved, and the permit will then be issued.
- Mr. Marickovich stated that the next item that he would like to talk about was that DEQ wants to require a topographic survey be completed annually by December 31st. By April 1st of the following

year, a report with capacity analysis and points where the final grade has been reached needed to be submitted. If it is above final grade, that is a violation, and if you are above final grade DEQ could require a partial closure which is not currently planned. Mr. Marickovich stated that DEQ removed it from this permit modification but it probably will be in the major one for cell resequencing. In relation to that, Mr. Marickovich stated that DEQ has drafted amendment 10 of the Solid Waste Regulations, which will apparently be a major change. Mr. Marickovich stated that they should see the draft of that for comment soon. The commercial and industrial waste organizations will comment on it as well as SWANA. The regulations could possibly be in place within a year. Mr. Barker asked if the regulatory changes required legislative approval. Mr. Marickovich stated that he did not know if any of the changes required legislative action. He thought it would just be push back from the Solid Waste Community and see how that gets DEQ to reconsider things. Mr. Barker stated that it could be taken to the regional meeting with VIA when the legislators are there if needed.

LANDFILL MANAGER'S REPORT:

- **Pre-Audit / Audit Dates**

Mr. Lawson stated that the pre-audit has been completed. Everything was very good, and there were no issues. The audit is scheduled for September 5th and 6th.

- **Board Meeting Schedule**

Mr. Lawson inquired if the Board would like to meet in September or skip September and meet in October. It was the consensus of the Board for the next meeting to be on October 25, 2019.

- **Equipment**

Mr. Lawson stated that all the equipment has been doing well. In the previous meetings, excavators have been discussed, used prices versus the new prices. Mr. Lawson stated that he had found out that the new excavators with government pricing were going to be as reasonable as the used ones and would have a warranty included. The new CAT Excavator is \$214,000, and the John Deere is \$227,600, for a difference of \$13,600, with CAT being the cheaper. Mr. Lawson stated that CAT had better, cheaper service, with a parts dropbox at the interstate. Mr. Lawson's recommendation would be to go with the cheaper CAT Excavator should the Board desire to purchase one. Mr. Barker inquired if that was the state procurement price. Mr. Lawson stated yes, that it was with Source Well which was formerly NJPA. Mr. Lawson stated that they were both regularly \$300,000 machines. The landfill tried out both machines and both were good machines, but the CAT has more technology than the other machine and there is not an extra charge for that package right now. It is not that the current excavator had to be replaced right now but it is the machine that is loaned out to the three localities. If the landfill had a second machine it would mean that it could be loaned out easier without having to rush to get the machine back. Mr. Barker asked if the money was in the Equipment Capital line item. Mr. Lawson stated that there are three more payments on the compactor and the rest of the money in the line item could be used for the purchase. Mr. Lawson stated that there was money in the operations account without having to transfer any. Mr. Barker inquired what the time frame was for delivery. Mr. Lawson stated that the CAT Excavator that the landfill tried out was still at the Salem Office. Mr. Greene stated that he thought that it was important to have good equipment and update them. Mr. Mitchell inquired what the wear was on the current machine. Mr. Lawson stated that it was a 1997 model John Deere that was bought used with 8000 hours on it now. The undercarriage has been replaced once and it can be kept for a secondary machine for many years. Mr. Lawson stated that he thought it was mainly the timing that needed to be considered, with it being between cell construction and a large equipment purchase. Mr. Barker stated that to clarify, a used machine was only \$20,000 cheaper with no warranty.

Upon motion by Mr. Barker, seconded by Mr. Dickson, and duly carried, the Authority approved the purchase of the CAT Excavator as recommended by Mr. Lawson.

Mr. Dickson asked what kind of material is being brought in by New River Polymers. Mr. Lawson stated that it was the same kind of material except they put in a shredder to shred the large rolls and it can now be spread out and compacted. Mr. Lawson stated that they were still bringing in a huge amount of material. Nothing they bring in has a bulky fee charge now because it is being shredded and baled. Mr. Lawson stated that you could get better compaction than before but not as good of

compaction as most other waste. Mr. Lawson stated that on a positive note, New River Polymers did help our recycling numbers tremendously.

OLD BUSINESS:

NEW BUSINESS:

ADJOURN:

Mr. Mitchell adjourned the meeting. The next meeting will be on October 25, 2019.

C.M. Mitchell, Chairman

Kimberly Bunn, Secretary

Solid Waste Authority Manager's Report
October 25, 2019

Agenda:

- DEQ Inspection (Attached)
- Raymond James CD Update (Attached)
- 2018 Recycling Rate Report (Attached)
- Audit
- HHW Event
- Hardy Board
- Holiday Schedule 2020 (See Attached)
- Equipment Update
- Board Meeting Schedule
- Questions and answers

HOLIDAY SCHEDULE

2020

New Year's	January 1, 2020	Landfill Closed
Lee Jackson Day	January 17, 2020	Landfill Open
Martin Luther King Jr. Day	January 20, 2020	Landfill Open
Presidents Day	February 17, 2020	Landfill Open
Employee Appreciation Day	April 10, 2020	Landfill Open
Memorial Day	May 25, 2020	Landfill Closed
Independence Day	July 4, 2020	Landfill Closed
Labor Day	September 7, 2020	Landfill Closed 9/5 and 9/7
Columbus Day	October 12, 2020	Landfill Open
Veteran's Day	November 11, 2020	Landfill Open
Thanksgiving	November 26 & 27, 2020	Landfill Closed
Christmas	December 24 & 25, 2020	Landfill Closed
New Year's	December 31, 2020	Landfill Open

***** Accommodations will be made for Commercial Haulers *****

